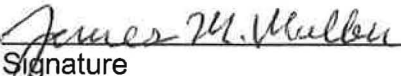




# Washington State Military Department AMENDMENT

1. APPLICANT NAME/ADDRESS: <b>Kittitas County</b> 205 West 5th, Ste# 105 Ellensburg, Wn. 98926		2. GRANT NUMBER: <b>D09-054</b>	3. AMENDMENT NUMBER: <b>B - Local / State</b>
4. APPLICANT CONTACT PERSON, NAME/TITLE: <b>Kirk Holmes / Public Works Director</b>		5. MD STAFF CONTACT, NAME/TELEPHONE: <b>Gary Urbas, (253) 512-7402</b>	
6. TIN or SSN: <b>91-6001349</b>	7. CATALOG OF FEDERAL DOMESTIC ASST. (CFDA) #: <b>97.036 Public Assistance</b>	8. FUNDING SOURCE NAME/AGREEMENT #: <b>FEMA 1817-DR-WA</b>	
9. FUNDING AUTHORITY: <b>Washington State Military Department (Department) and Federal Emergency Management Agency (FEMA)</b>			
10. DESCRIPTION/JUSTIFICATION OF AMENDMENT, MODIFICATION, OR CHANGE ORDER: <b>Under the authority of Presidential Major Disaster Declaration FEMA 1817-DR-WA, the Department through its Public Assistance Program, is reimbursing the Applicant for those eligible costs and activities necessary for the repair and restoration of public facilities damaged during this disaster. As the program has progressed, the need to modify and redefine certain agreement language has become necessary.</b> <ul style="list-style-type: none"> <li>• <b>Correct a clerical error in the PA Boilerplate and clarify the Limitation of Authority roles and responsibilities.</b></li> </ul>			
11. AMENDMENT TERMS AND CONDITIONS: 1. The grant expiration date of January 29, 2013 remains <b>unchanged</b> . 2. In the General Terms and Conditions, Exhibit A, A.26 <u>Single Audit Act Requirements</u> (Including All Amendments), <b>replace</b> in its entirety <b>with</b> the language found in Amendment B, Attachment A, Exhibit A, General Terms and Conditions, A.26 Single Audit Act Requirements (Including all amendments). 3. In the General Terms and Conditions, Exhibit A, A.26 <u>Limitation of Authority – Authorized Signature</u> , <b>replace</b> in its entirety <b>with</b> the language found in Amendment B, Attachment A, Exhibit A, General Terms and Conditions, A. 26 <u>Limitation of Authority – Authorized Signature</u> . <b>No other changes are required. All other terms and conditions of the original grant and any previous amendments thereto remain in full force and effect.</b>			
IN WITNESS WHEREOF, the Department and Applicant acknowledge and accept the terms of this grant amendment and attachments hereto and in witness whereof have executed this amendment as of the date and year written below. The rights and obligations of both parties to this grant are governed by this Grant Amendment Face Sheet and other documents incorporated herein by reference or attached and identified in the original grant agreement document. A copy of this grant agreement amendment shall be attached to and incorporated into the original agreement between the Department and the Applicant. Any reference in such grant agreement to the "grant agreement" shall mean "grant agreement as amended."			
IN WITNESS WHEREOF, the parties hereto have executed this amendment as of the date and year last written below:			
FOR THE DEPARTMENT:  <u>10-16-09</u> Signature Date James M. Mullen, Director Emergency Management Division Washington State Military Department APPROVED AS TO FORM: Sara J. Finlay (signature on file) August 26, 2009 Assistant Attorney General		FOR THE APPLICANT:  <u>10/20/09</u> Signature Date print or type name: <u>Paul Jewell</u> APPROVED AS TO FORM:  <u>10/05/09</u> Applicant's Legal Review Date	

Form Date: 10/27/00

Replace these numbered paragraphs of the original agreement with the following new paragraphs:

## **GENERAL TERMS AND CONDITIONS**

### **A.26 SINGLE AUDIT ACT REQUIREMENTS (INCLUDING ALL AMENDMENTS)**

Non-federal APPLICANTS expending financial assistance of **\$500,000** or more in federal funds from all sources, direct and indirect, are required to have a single or a program-specific audit conducted in accordance with the Office of Management and Budget (OMB) Circular A-133-Audits of States, Local Governments, and Non-Profit Organizations (revised June 27, 2003, effective for fiscal years ending after December 31, 2003). Non-federal APPLICANTS that spend less than **\$500,000** a year in federal awards are exempt from federal audit requirements for that year, except as noted in Circular No. A-133. Circular A-133 is available at: <http://www.whitehouse.gov/omb/circulars/index.html>.

APPLICANTS required to have an audit must ensure the audit is performed in accordance with Generally Accepted Auditing Standards (GAAS); Government Auditing Standards (the Revised Yellow Book) developed by the Comptroller General and the OMB Compliance Supplement.

The APPLICANT has the responsibility of notifying the State Auditor's Office and requesting an audit. Private non-profit APPLICANTS must contact a CPA firm to perform the audit. Costs of the audit may be an allowable grant expenditure if the grant has not been closed.

The APPLICANT shall maintain records and accounts so as to facilitate the audit requirement and shall ensure that any subrecipients also maintain auditable records.

The APPLICANT is responsible for any audit exceptions incurred by its own organization or that of its subrecipients. Responses to any unresolved management findings and disallowed or questioned costs shall be included with the audit report. The APPLICANT must respond to DEPARTMENT requests for information or corrective action concerning audit issues within 30 days of the date of request. The DEPARTMENT reserves the right to recover from the APPLICANT all disallowed costs resulting from the audit.

Once the single audit has been completed, the APPLICANT must send a full copy of the audit to the DEPARTMENT and a letter stating there were no findings, or if there were findings, the letter should provide a list of the findings. The APPLICANT must send the audit and the letter no later than nine (9) months after the end of the APPLICANT'S fiscal year(s) to:

**Accounting Manager  
Washington Military Department  
Finance Division, Building #1 TA-20  
Camp Murray, WA 98430-5032**

In addition to sending a copy of the audit, the APPLICANT must include a corrective action plan for any audit findings and a copy of the management letter, if one was received.

The APPLICANT shall include the above audit requirements in any subcontracts.

### **A.33 LIMITATION OF AUTHORITY – Authorized Signature**

Only the DEPARTMENT'S Authorized Signature and the APPLICANT'S Authorized Authority shall have the express, implied, or apparent authority to alter, amend, modify, or waive any clause or condition of this Grant Agreement. Any alteration, amendment, modification, or waiver of any clause or condition of this Grant Agreement is not effective or binding unless made in writing and signed by the DEPARTMENT'S Authorized Signature and the APPLICANT'S Authorized Authority. Only the APPLICANT'S Authorized Authority, Designated Applicant Agent, or Designated Alternate Applicant Agent shall have signature authority to sign payment requests, certification of project completion, time extension requests, requests for changes to project status (including improved or alternate project status), and Statements of Documentation for large projects.






# SIGNATURE AUTHORIZATION FORM

WASHINGTON STATE MILITARY DEPARTMENT  
Camp Murray, Washington 98430-5122


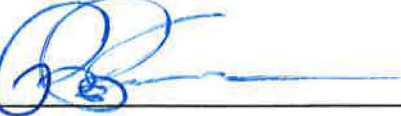
*Please read instructions on reverse side before completing this form.*

NAME OF ORGANIZATION KITITITAS COUNTY 205 WEST 5th AVE. ELLENSBURG, WA 98926	DATE SUBMITTED 11/02/09
PROJECT DESCRIPTION FEMA 1817-DR-WA - SEVERE WINTER STORMS 2009	CONTRACT NUMBER D09-054

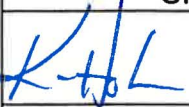

## 1. AUTHORIZING AUTHORITY

SIGNATURE	PRINT OR TYPE NAME	TITLE/TERM OF OFFICE
	Alan Crankovich	Chairman
	Paul Jewell	Vice-Chairman
	Mark McClain	Commissioner

## 2. AUTHORIZED TO SIGN CONTRACTS/CONTRACT AMENDMENTS

SIGNATURE	PRINT OR TYPE NAME	TITLE
	Alan Crankovich	Chairman
	Paul Jewell	Vice-Chairman

## 3. AUTHORIZED TO SIGN REQUESTS FOR REIMBURSEMENT

SIGNATURE	PRINT OR TYPE NAME	TITLE
	Kirk Holmes	Director Public Works
	Kathy Jurgens	Finance System Mgr-Pub.Works



# **KITTITAS COUNTY**

## **DEPARTMENT OF PUBLIC WORKS**

Kirk Holmes, Director

### **MEMORANDUM**

**TO:** Julie

**FROM:** Kathy *Kathy*

**DATE:** January 13, 2010

**SUBJECT:** Signed FEMA Contract Amendment No. B - Local/State  
FEMA 1817-DR-WA Severe Winter Storms 2009

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Attached is the original signed FEMA (1817) Contract Amendment No. B – Local/State document for your records. The document was a part of the October 20, 2009 commissioner's agenda.