



GENE DANA, SHERIFF
KITTITAS COUNTY SHERIFF'S OFFICE

307 W. Umptanum Rd. ♦ Ellensburg, WA 98926
(509) 962-7525 ♦ (509) 674-2584
FAX (509) 962-7599

March 9, 2015

Kittitas County Board of County Commissioners
205 West 5th Ave., Suite 108
Ellensburg, WA 98926

Re: Event Application – Easton Memorial Day Celebration on May 23, 2015

Dear Board of County Commissioners,

The Sheriff's Office recommends approval of the Easton Memorial Day Celebration and parade on May 23, 2015.

Traffic control is handled by their committee and there has been no history of law enforcement issues from past years.

Sincerely,

A handwritten signature in black ink, appearing to read "Gene Dana".

Gene Dana,
Sheriff



Kittitas County Solid Waste Programs

925 Industrial Way, Ellensburg, WA 98926

Telephone: (509) 962-7542

Fax: (509) 962-7087

March 9, 2015

Kittitas County Board of Commissioners
205 W 5th Ave Suite 103
Ellensburg, WA 98926

Subject: Special Event Application

Dear Board of County Commissioners,

Kittitas County Solid Waste has reviewed the Special Event application for the Easton Memorial Day Celebration event. The event staff has a recycling and garbage plan that meets our satisfaction.

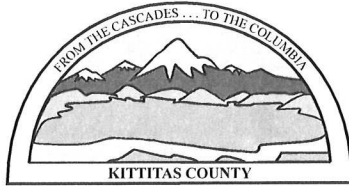
Please contact me at [509] 962-7577 if you have any questions.

Thank you.

Cordially,

A handwritten signature in blue ink, appearing to read "Reno L. Allphin", is written over a horizontal line.

Reno L Allphin
Solid Waste Specialist
Kittitas County Solid Waste



KITTITAS COUNTY DEPARTMENT OF PUBLIC WORKS

MEMORANDUM

TO: Board of County Commissioners

CC:

FROM: Chuck Reed (Road Foreman)

DATE: May -23- 2015

SUBJECT: Easton Memorial day Celebration

I have reviewed the special permit application from Teresa Kartes, Organizer of the Easton Memorial Day celebration which is schedule to be held May 23 2015.

This event has been safely held for many years and I foresee no negative impacts to County roads or the safety of the motoring public.

I recommend approving this event based on the criteria.

1. Local advertisement of event in the local papers (NKC Tribune- Daily Record) two weeks in advance to inform the traveling public of the upcoming event.
2. Advanced warning signs of closures and detours on all County roads leading into the area of the event
3. Certified traffic control personnel be placed at intersections to insure the safe movement of pedestrians and the motoring public.

Chuck Reed
Road Foreman
Public Works
(856-7077)



Memo

TO: Kittitas County Board of County Commissioners

FROM: Holly Myers, Environmental Health Supervisor

DATE: March 20, 2015

SUBJECT: 2015 Easton Memorial Day Celebration

Please recommend this application for approval based on the following information.

Once the applicant is aware of the list of food vendors serving this event, please send this list to Kittitas County Public Health Department. Our staff will ensure they have obtained a Temporary Food Service Permit application prior to the event two weeks prior to the event to avoid late fees.

Contingent upon the issuance of Temporary Food Service Permits for food vendors, the applicant has met the requirements of the Kittitas County Public Health Department prior to the date of the event including:

- Bathroom Facilities
- Garbage Disposal
- Temporary Food Service

Please feel free to contact me if you have any questions or concerns.

CC: Kittitas County Board of Commissioners
Julie Kjorsvik, Kittitas County Board of Commissioners Clerk
Mandy Buchholz, Kittitas County Board of Commissioners Deputy Clerk



KITTITAS COUNTY FIRE MARSHAL'S OFFICE

411 N. Ruby St., Suite 2, Ellensburg, WA 98926

Office (509) 962-7657 Fax (509) 962-7682

March 16, 2015

Board of County Commissioners
205 W. 5th Street
Ellensburg, WA 98926

Re: Easton Memorial Day Parade

Dear Mr. Sweet:

Upon review of the above permit application, I have the following comments/requirements;

- Any vendor booths that have open flame for cooking shall have an approved fire extinguisher (2A-10B:C) readily available.
- Any vendor booth which utilizes LPG tanks for cooking or heating shall have an approved fire extinguisher readily available. In addition, any LPG tank shall be secured to a secure object with chains/ropes, etc. to prevent displacement.
- Please be aware of general trip hazards from extension cords, tent tie-downs, etc. Also, extension cords may not be piggy-backed/daisy-chained together.
- Tents and canopies shall be securely anchored with appropriate tie downs.
- An event permit is not required from my office.

The intent of the International Fire Code is to provide a reasonable level of life safety and property protection from the hazards of fire, explosion or dangerous conditions. The requirements listed above offer a reasonable level of fire and life safety protection for this project. Any questions or concerns regarding fire service features or the comments listed above may be directed to the Kittitas County Fire Marshal's Office at (509) 962-7000.

Sincerely,

Brenda Larsen
Fire Marshal