

Kittitas County
District Court, Upper

Agenda Staff Report

AGENDA DATE:

4/21/2015

ACTION REQUESTED:

Approval of Customer Agreement with the Upper District Court and APS Mailing Systems/FP Mailing Solutions for lease of PostBase 65 Meter.

BACKGROUND:

Our current lease with Pitney Bowes ends May 2015. This new 60 month lease will be less than the current amount we are paying (Pitney Bowes \$2976.12 yearly/APS \$2148.00 yearly). The mailing machine at the Courthouse in Ellensburg utilizes the same company and has been very happy with the service.

INTERACTION:

Agreement has been reviewed and approved by Prosecutor Doug Mitchell. Lisa Young has provided copy of the certificate for liability as requested by Doug Mitchell.

RECOMMENDATION:

I recommend the BOCC sign the agreement with FP Mailing Solutions/APS Mailing Systems for a 60 month lease for the Post Base 65 Mailing System w/5 LB Scale Auto Feed.

HANDLING:

The Upper District Court would like 3 originals returned once signed.

LEAD STAFF:

Diana MacKenzie