

# Kittitas County Solid Waste

## Agenda Staff Report

**AGENDA DATE:**

3/17/2015

**ACTION REQUESTED:**

Request Board of County Commissioners signature on the attached resolution.

**BACKGROUND:**

Kittitas County Commissioners entered into a Contract with Belsaas and Smith for the Armory Renovation project. At this time we have received all close out documents from Belsaas and Smith and their subcontractors.

By signing the attached resolution it will acknowledge that the project is complete and all necessary documentation has been received from the General Contractor and their Subcontractors.

A Notice of Completion of Public Works Contract form for the State of Washington has been completed and is attached and will be sent to the State for their review.

After approval from the required State agencies and no sooner than May 1, 2015, retainage for the project can be released per the resolution.

**INTERACTION:**

We have work with the Contractor in order to receive all Affidavits of wages paid and close out paperwork, the Auditor's office to confirm Contract payments, retainage, and sales tax.

**RECOMMENDATION:**

I recommend that the Board of County Commissioners sign the Resolution Notice of Contract Completion.

**HANDLING:****LEAD STAFF:**

Patti Johnson