

**KITTITAS COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA STAFF REPORT**

AGENDA DATE: March 17, 2015

ACTION REQUESTED: Consider a Special Event Application request to hold the Gran Fondo Ellensburg (88 mile bicycle ride).

BACKGROUND: The Commissioner's office received a Special Event application to hold the Gran Fondo Ellensburg on Saturday June 20th, 2015.

INTERACTION: The applicant is requesting a waiver to the following:

Kittitas County Code Chapter 5.20.100 – Penal Bond – Bond of Indemnity - The applicant WILL provide proof of insurance upon the Board's contingent approval of the event. They stated that they have worked with many counties in the past and the event has not damaged the roads in any of the previous counties they have held the event with.

The applicant **does not** need a waiver to the following:

Kittitas County Code Chapter 5.20.160 – Closing Hours since their event is scheduled to begin at 8:00 a.m. and according to the County Code, events shall not be open to the public before the hour of 7:00 a.m. so they will not need a waiver.

The permit fee has been paid and Staff has routed the application and received a recommendation of approval from the following departments: Sheriff, Public Health, Public Works; Fire Marshal & Solid Waste. The County Prosecutor cannot make a recommendation until the County has received the Certificate of Liability Insurance.

The **Public Health Department** stated "Per our conversation on February 25, 2015 Jake Maedke will contract to have **portable toilets** at the start location at Mt. Stuart Elementary School. Additionally, as the organizer, Jake Maedke will **provide garbage receptacles** at the starting point and will **collect and dispose of garbage** from the event. *If it is determined that food vendors will serve at*

this event, each vendor is required to obtain a temporary food event through Kittitas County Public Health Department at least 2 weeks prior to the event. Food vendors can call (509)962-7515 or go online to Kittitas County Public Health web page to obtain temporary food event applications.

At this time I do not foresee any issue arising that would otherwise cause or prevent the applicant or any vendors who may come to the event from not being able to obtain approval of the necessary permit applications from the health department prior to the date of the event”.

The **County Sheriff’s Office** requested that an announcement in the local paper to give the community advance notice of what is happening.

The **Public Works** Department has requested the following: They would like to see flaggers at all of the busy intersections along with proper signage for the safety of the riders and the traveling public. Noting that the traffic signage for the ride, flaggers and advertising for the closure will be the responsibility of the event crew.

- 1) Local advertisement in the Daily Record/Radio/physical posting two weeks in advance to inform the traveling public of upcoming event in order to give them the choice to plan a different route during this time period.

RECOMMENDATION:	Approve the Event Application to hold the Gran Fondo Ellensburg (88 mile bicycle ride).
HANDLING:	BOCC staff to send letter to applicant of the Board’s decision.
ATTACHMENTS:	Special Event Application w/additional information Certificate of Liability Insurance Memos from County Departments with recommendations Treasurer’s Receipt for Event Permit Fee
LEAD STAFF:	Mandy Buchholz, Deputy Clerk of the Board