



## **KITTITAS COUNTY DEPARTMENT OF PUBLIC WORKS**

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### **MEMORANDUM**

**TO: Board of County Commissioners**

**CC:**

**FROM: Road Forman (Ryan Berge)**

**DATE: 3/5/15**

**SUBJECT: Gran Fondo Ellensburg**

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I have reviewed all of the information regarding the Gran Fondo Ellensburg bicycle ride that is scheduled for June 20th 2015. I do not foresee any problems on our part that could arise. I would like to see flaggers at all of the busy intersection along with proper signage for the safety of the riders and the traveling public. Also just to clarify all of the traffic signing for the ride, flaggers, and advertising for the closure will be the responsibility of the event crew.

I recommend approving this event based on the following criteria:

- 1) Local advertisement in the Daily Record, Radio, and physical posting two weeks in advance to inform the traveling public of the upcoming event in order to give them the choice to plan a different route during this time period.



GENE DANA, SHERIFF  
**KITTITAS COUNTY SHERIFF'S OFFICE**

307 W. Umptanum Rd. ♦ Ellensburg, WA 98926  
(509) 962-7525 ♦ (509) 674-2584  
FAX (509) 962-7599

February 26, 2015

Board of County Commissioners  
Kittitas County Courthouse  
205 West 5<sup>th</sup> Ave., Suite 108  
Ellensburg, WA 98926

RE: Gran Fondo Ellensburg (88 Mile bicycle ride) on June 20, 2015

Dear Board of County Commissioners,

I have reviewed the Special Event Application from Jake Maedke to host the Gran Fondo Ellensburg (88 Mile bicycle ride) to be held on June 20, 2015. There should be no impact for local law enforcement other than a few disgruntled citizens that get annoyed by slow moving bicycles.

I suggest an announcement in the local paper to let the community know what is happening.

Sincerely,

A handwritten signature in blue ink, appearing to be "G. Dana", written over a horizontal line.

Gene Dana,  
Sheriff



## Memo

**To:** Kittitas County Board of County Commissioners

**From:** Kittitas County Public Health Department, Holly Myers, Environmental Health Supervisor

**Date:** February 25, 2015

**RE:** Gran Fondo Ellensburg Bicycle Ride

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Per our conversation on February 25, 2015 Jake Maedke will contract to have portable toilets at the start location at Mt. Stuart Elementary School. Additionally, as the organizer, Jake Maedke will provide garbage receptacles at the starting point and will collect and dispose of garbage from the event. If it is determined that food vendors will serve at this event, each vendor is required to obtain a temporary food event through Kittitas County Public Health Department at least 2 weeks prior to the event. Food vendors can call (509)962-7515 or go online to Kittitas County Public Health web page to obtain temporary food event applications.

At this time I do not foresee any issue arising that would otherwise cause or prevent the applicant or any vendors who may come to the event from not being able to obtain approval of the necessary permit applications from the health department prior to the date of the event.

Please feel free to contact me if you have any questions or concerns.

**CC:** Kittitas County Board of Commissioners

Julie Kjorsvik, Kittitas County Board of Commissioners Clerk

Mandy Buchholz, Kittitas County Board of Commissioners Deputy Clerk



## Kittitas County Solid Waste Programs

925 Industrial Way, Ellensburg, WA 98926

Telephone: (509) 962-7542

Fax: (509) 962-7087

February 18, 2015

Kittitas County Board of Commissioners  
205 W 5<sup>th</sup> Ave Suite 103  
Ellensburg, WA 98926

Subject: Special Event Application

Dear Board of County Commissioners,

Kittitas County Solid Waste has reviewed the Special Event application for the Gran Fondo Bike Ride event. The event staff has a recycling and garbage plan that meets our satisfaction.

Please contact me at [509] 962-7577 if you have any questions.

Thank you.

Cordially,

A handwritten signature in blue ink, appearing to read "Reno L. Allphin", is written over a horizontal line.

Reno L Allphin  
Solid Waste Specialist  
Kittitas County Solid Waste

## Mandy Buchholz

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**From:** no-reply\_ServiceRequests@co.kittitas.wa.us  
**Sent:** Wednesday, February 18, 2015 1:53 PM  
**To:** Mandy Buchholz  
**Subject:** Prosecutor Service Request | 28365 | Special Event Application - Gran Fondo Ellensburg (Ins.Rev)

Mandy Buchholz,

We have made an update to your service request.

A copy is displayed below. As we continue to work on your request you will receive additional notifications.

**Please review the issue fields as they may contain a request for something necessary to continue working on the request.**

Note: This email was sent from an unmonitored account. Please do not reply to this email. To respond, please update your service request on CAMAS using the link below.

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## Request #28365 - Special Event Application - Gran Fondo Ellensburg (Ins.Rev)

### Initial request:

Good Morning, Our office received a Special Event application from Jake Maedke to host the Gran Fondo Ellensburg (88 Mile bicycle ride), to be held on June 20, 2015. I will be placing this request on the March 17, 2015 Commissioner Agenda for the Board's consideration. Please submit your departments recommendation to me no later than March 10, 2015 by noon. If there are still outstanding issues, please indicate those in writing as well. For specific questions regarding the event I would ask that you contact the applicant directly. They are working on Insurance currently and I will add it as I get it. Thank you!

### Latest update:

Neil Caulkins 2/18/2015 1:52:51 PM

### Resolution:

No insurance yet. Please let me know when it arrives.

### Status:

Open

### Assigned to:

Neil Caulkins

### Priority:

Soon

### Due date:

3/10/2015 5:00:00 PM

[Update or cancel your request](#)

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Notice: All email sent to this address will be received by the Kittitas County email system and may be subject to public disclosure under Chapter 42.56 RCW and to archiving and review.

message id: 38eb45916c6dcdbac24bb8719d004a14



## KITTITAS COUNTY FIRE MARSHAL'S OFFICE

411 N. Ruby St., Suite 2, Ellensburg, WA 98926  
Office (509) 962-7657 Fax (509) 962-7682

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March 10, 2015

Mandy Buchholz  
Deputy Clerk  
Board of County Commissioners Office

Re: Gran Fondo Special Event Permit

Dear Mrs. Buchholz:

Upon review of the above permit application, I have the following comments/requirements;

- An event permit is not required from the Fire Marshal's Office for this event.
- After review of the event permit, I have found no life safety/fire code issues that need to be addressed.

The intent of the International Fire Code is to provide a reasonable level of life safety and property protection from the hazards of fire, explosion or dangerous conditions. The requirements listed above offer a reasonable level of fire and life safety protection for this project. Any questions or concerns regarding fire service features or the comments listed above may be directed to the Kittitas County Fire Marshal's Office at (509) 962-7000.

Sincerely,

Brenda Larsen  
Fire Marshal