

KITTITAS COUNTY
DEPARTMENT OF PUBLIC WORKS

AGENDA STAFF REPORT

AGENDA DATE: December 4, 2012

ACTION REQUESTED: Set a Public Hearing to receive public comments on applying for a 2012 Community Development Block Group grant.

BACKGROUND: Kittitas County Water District No. 6 has requested Kittitas County to apply for a \$600,000 to \$700,000 Community Development Block Group (CDBG) General Purpose grant to complete wastewater treatment plant upgrades that were partially funded during the 2011 funding cycle.

Although water and sewer districts are not eligible to apply for these funds, they can be sub-recipients of CDBG funding through eligible local governments. Kittitas County is an eligible local government for these funds.

CDBG applications are due to the Department of Commerce by January 31, 2013. A local government can only be awarded one CDBG grant per funding year.

Staff is requesting that the Board of County Commissioners set a public hearing on January 8, 2013 to consider submitting this application for a CDBG General Purpose grant.

INTERACTION: Public Works

RECOMMENDATION: Set a Public Hearing

HANDLING: Return one signed copy to Public Works

ATTACHMENTS: Notice of Public Hearing
Water District #6 Project Description

LEAD STAFF: Jan Ollivier, Transportation Manager,
Department of Public Works

**Kittitas County Water District #6
Community Development Block Grant Application Proposal**

Applicant: Kittitas County

Sub-Recipient: Kittitas Water District #6 (Vantage)

Project: Phase 2 of the Wastewater Treatment Plant Upgrades

Amount: \$600,000 - \$700,000

Brief Description:

Wastewater Treatment Plant Upgrades, Phase II

Kittitas Water District #6, through Kittitas County, applied for and received a Community Development Block Grant (CDBG) during the 2011 funding cycle. The application amount was for \$854,000, however due to Federal funding cutbacks, the Department of Commerce had to reduce the amount awarded to \$617,000. Therefore, a revised plan was prepared to utilize the funding to accomplish the most-needed updates to the District's treatment plant.

An updated inventory of the existing plant was done as part of the August 2012 Wastewater Facility Plan Amendment (the facility plan amendment was required by Ecology and funded by the FY 2011 CDBG grant). The plant's needs exceed that of the District's FY 2011 funding award, due in part to the reduction in the funding award. In addition, the inventory identified additional upgrade needs that were either not evident during the original 2001 Facility Plan; or that have arisen due to deterioration over the years, resulting in greater cost than was originally anticipated (at the time of the FY '11 CDBG application).

Due to the reduced grant and the newly-identified improvements, the District is seeking additional CDBG grant funding to complete the remaining and additional wastewater treatment plant upgrades. The District is seeking the County's assistance for a second time, as Districts are not eligible to directly receive HUD CDBG grants. A public hearing is required; a draft public notice and hearing agenda are attached. The FY 2012 application is due on January 31, 2013. Varela & Associates will prepare the application, as well as the application forms. Varela may have to coordinate with the County on one or two forms. One form requires an original signature; the remaining 3 forms can be copies.

Public Notice
Kittitas County, Ellensburg WA

The Board of Kittitas County Commissioners will meet at 2:00 pm on January 8, 2013 at the Commissioners' Auditorium, 205 W. 5th, Room 109, Kittitas County Courthouse, Ellensburg, WA. The purpose of the public hearing is to review community development and housing needs, inform citizens of the availability of funds and eligible uses of the state Community Development Block Grant (CDBG), and receive comments on proposed activities, particularly from lower income persons and persons residing in the Vantage community.

Up to \$750,000 may be available to Kittitas County on a statewide competitive basis to fund public facility, community facility, economic development and affordable housing projects that principally benefit low- and moderate-income persons.

An outline of the proposed Water District No. 6 project will be available for review at Kittitas County Public Works Department, 411 N. Ruby St., Ellensburg WA, from December 28, 2012 through January 8, 2013; during weekdays from 8:00 am until 5:00 pm. Comments may also be submitted in writing to Kittitas County Commissioners Office until January 8, 2013 at 2:00 pm.

The Commissioners Auditorium is handicap accessible. Arrangements to reasonably accommodate special needs, including handicap accessibility or interpreter, will be made upon receiving 24 hour advance notice. Contact (509) 962-7508 for arrangements.

Kittitas County complies with all ADA requirements.

More information is online at <http://www.co.kittitas.wa.us/notices/>.

Clerk of the Board

Publish: Daily Record: 12/13/2012

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For more information, contact Public Works

Anyone with an interest in this matter is urged to attend said hearing where all testimony will be taken. Written comments may be received at 205 W 5th Ave. STE 108, Ellensburg, WA 98926 at or prior to the hearing.

Kittitas County complies with all ADA requirements.