

**BOARD OF COUNTY COMMISSIONERS
COUNTY OF KITTITAS
STATE OF WASHINGTON**

RESOLUTION NO. 2012- 114

A Resolution Authorizing Funds for the Continuation of Professional Services by Van Ness Feldman and GordonDerr for in Assisting Kittitas County in Complying with the Growth Management Act

WHEREAS, the Washington State Growth Management Act (RCW 36.70A) and its associated rules (WAC 365-195) require local governments to develop and administer Comprehensive Plan that include policies and regulations that govern land use development in the County; and

WHEREAS, The Eastern Washington State Growth Management Hearings Board, herein referenced as the Hearings Board, has found the current Kittitas County Comprehensive Plan currently not compliant to the Growth Management Act;

WHEREAS, The completion and compliance of the Comprehensive Plan is needed for providing public health and safety to the County; and

WHEREAS, Kittitas County has utilized professional services from Van Ness Feldman GordonDerr to assist in the efforts to comply with the Growth Management Act per the Hearings Board by December 12, 2012; and

WHEREAS, Tasks identified within the attached Scope of Work #2 dated and signed on July 5, 2012 between Kittitas County and Van Ness Feldman GordonDerr have been partially completed and additional funds are needed to complete these tasks; and

WHEREAS, As stated in Scope of Work #2 agreement, tasks will be determined as needed on a month to month basis and shall not exceed \$10,000 per month without County approval,

NOW, THEREFORE, BE IT RESOLVED AND IT IS HEREBY ORDERED, That an additional \$40,000 be allocated to continue the Attachment B Scope of Work #2.

ADOPTED this 5th day of September, 2012


**BOARD OF COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Alan Crankovich, Chairman



Obie O'Brien, Vice-Chairman



Paul Jewell, Commissioner





Julie A. Kjorsvik

APPROVED AS TO FORM:

Neil Caulkins,
Deputy Prosecuting Attorney

SCOPE OF WORK #2— Assist with Kittitas County's Growth Management Act Compliance.

Overview

Provide Kittitas County with continued assistance in Kittitas County's GMA compliance process. The tasks outlined below are based on a modified schedule that will be submitted to the Eastern Washington Growth Management Hearings Board with the County's July 6, 2012 quarterly report. Tasks A-Ga have been completed under a separate scope of work dated April 9, 2012. This Scope of Work assumes limited assistance related to the City of Kittitas Urban Growth Area boundary.

Scope of Work and Deliverables

Task H: Joint Planning Commission and Board Study Session on July 24, 2012

County Lead – Prepare study session meeting materials based on Preliminary Analysis and the community feedback at the June open house events. GordonDerr assist in preparation of study session materials and updates to County web page, and attend staff preparation meetings and joint study session meeting.

Task I: Draft policies and development regulations.

- I.1 Draft Policies for Rural Element and other Elements as needed (e.g., Land Use Element, Housing Element, Resource Lands Element):**
- I.2 Draft Development Regulations in addressing EWGM Hearings Board issues(e.g., PBCP, MPR, PUD, subdivisions):**
- I.3 Kittitas County Conference of Governments (KCCOG) Review of Countywide Planning Policies, as needed, for PUDs outside of UGAs:**

County Lead – Prepare maps and regulations to comply with GMA. Prepare for and attend COG meeting in explaining actions being considered by the County in achieving GMA compliance. GordonDerr to assist in identification and preparation of policies and regulations, to assist in updating County web page, and to attend staff meetings and CDS study session as determined necessary.

Date Due: Preliminary drafts for Open House - September, 2012

Date Due: Final drafts for Public Hearing -October, 2012

Task J: Public Meeting Open House – September or October

County Lead – Host two public meetings to present recommendations and solicit comments from community. GordonDerr to assist in preparation of materials and/or review of materials for meetings (e.g., flyer/fact sheet) and attend meetings.

Task K: Public Hearings

K.1 Planning Commission Review – Hearing November, 2012

K.2 SEPA Review and Threshold Determination – November, 2012

K.3 Board of County Commissioners Review – Hearing December, 2012

County Lead – Prepare for and attend public hearings. GordonDerr to review draft SEPA checklist and threshold determination. Attend meetings/hearings as determined necessary.

Task L: Board of County Commissioners Adopt Enabling Documents (December, 2012)

Cost Estimate

Work performed under this Scope of Work (Tasks H – L) shall be determined as needed on a month to month basis and shall not exceed \$10,000 per month, plus reimbursable expenses (e.g., travel, photo copies), unless the County gives prior written approval to exceed this amount. The County will advise the Consultant no later than a week prior to the next month regarding the need to proceed with work for the next month. The Consultant shall inform the County immediately when the work associated with the tasks described above nears the funds approved, and the County and the Consultant agree to negotiate in good faith to adjust the level of effort or the cost estimate.

Kittatas County

By: Robert "Doc" Hansen, Planning Official

Robert Doc Hansen Date: 7/5/12

Van Ness Feldman GordonDerr

By: Jay Derr, Managing Partner

Jay Derr Date: 7/3/12

June 25, 2012

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