

# **Agenda Staff Report**

#### **AGENDA DATE:**

3/2/2010

## **ACTION REQUESTED:**

Sign Professional Services Agreement

## **BACKGROUND:**

This Professional Services Agreement was written by the Prosecutor's office for a Small Works project which is under \$10,000. It was written with BOCC signature blocks instead of Director of Public Works Signature block and is signed by the other party.

## INTERACTION:

Prosecutor 's office wrote the Professional Services Agreement. It was signed by Tim Prater.

#### **RECOMMENDATION:**

Please sign Professional Services Agreement.

## **HANDLING:**

Sign and return to Department of Public Works.

## **LEAD STAFF:**

Thomas Kelley