



# KITTITAS COUNTY FIRE MARSHAL'S OFFICE

411 N. Ruby St., Suite 2, Ellensburg, WA 98926

Office (509) 962-7657 Fax (509) 962-7682

February 22, 2010

Board of County Commissioners  
205 W. 5<sup>th</sup> Street  
Ellensburg, WA 98926

Re: Yakima River Canyon Marathon

To Whom it May Concern:

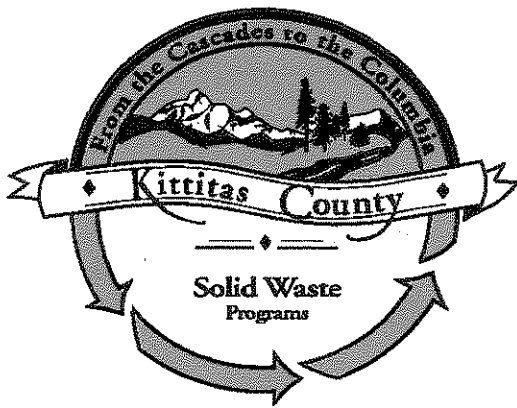
In regard to the above mentioned project, I have the following comments:

- An event permit is not required from the Fire Marshal's Office for this event.
- After review of the event permit, I have found no life safety/fire code issues that need to be addressed.

The intent of the IFC is to provide a reasonable level of life safety and property protection from the hazards of fire, explosion or dangerous conditions. If you have further comments or questions, please do not hesitate to contact me at 509-962-7000.

Sincerely,

Brenda Larsen  
Kittitas County Fire Marshal



## Kittitas County Solid Waste Programs

925 Industrial Way, Ellensburg, WA 98926

Telephone: (509) 962-7070

Fax: (509) 962-7087

February 17, 2010

Kittitas County Board of Commissioners  
205 W 5<sup>th</sup> Ave Suite 103  
Ellensburg, WA 98926

Subject: Special Event Application

Dear Board of County Commissioners,

Kittitas County Solid Waste has been in contact with Lenore Dolphin, and Frank Purdy, the event coordinator of the Yakima River Canyon Marathon. The event staff has a recycling and garbage plan that meets our satisfaction.

Please contact me at [509] 962-7577 if you have any questions.

Thank you.

Cordially,

Reno L Allphin  
Solid Waste Specialist  
Kittitas County Solid Waste

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FEB 18 2010

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KITTITAS COUNTY BOARD OF COMMISSIONERS

## Reno Allphin

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**From:** burko@charter.net  
**Sent:** Tuesday, February 16, 2010 7:19 PM  
**To:** Reno Allphin  
**Subject:** Recycling plan for marathon

Greetings:

This is Frank Purdy, course marshal of the Yakima River Canyon Marathon. Lenore Dolphin indicated you had asked about our recycling plans for the marathon. Our process is fairly straightforward, as follows:

(1) At the finish line near Sundown M ranch, we have two 3-yard containers set up via Yakima Waste Systems, one for trash and one for recycling. This proved sufficient for our volume in 2009.

(2) Those staffing each of the aid stations are instructed to separate recyclables from the rest. Those in the sweep truck follow up to ensure that this has been done. At the finish, the sweep truck folks deposit trash and recyclables in the respective containers.

(3) Most of our recyclables are plastic and cardboard for 2.5-gallon jugs. Most of the trash consists of discarded drinking cups.

Feel free to contact me if you have further questions or need documentation.

--Frank Purdy, course marshal, Yakima River Canyon Marathon



GENE DANA, SHERIFF  
**KITTITAS COUNTY SHERIFF'S OFFICE**

307 W. Umptanum Rd. ♦ Ellensburg, WA 98926  
(509) 962-7525 ♦ (509) 674-2584  
FAX (509) 962-7599

February 10, 2010

Board of County Commissioners  
Kittitas County Courthouse  
205 West 5<sup>th</sup> Ave., Suite 108  
Ellensburg, WA 98926

RE: Yakima River Marathon March 27, 2010

Dear Board of County Commissioners,

I have reviewed the Special Event Request submitted by Lenore Dolphin for the 10<sup>th</sup> Annual Yakima River Canyon Marathon. This event is well organized and has little impact on traffic. The Sheriff's Office will be providing volunteer reserve deputies to assist the actual event and regular deputies will only be called in if something major should happen.

This event is good for the community as it attracts several hundred runners and their families to the area. I recommend approving this event.

Sincerely,

A handwritten signature in black ink, appearing to be "G. Dana", written over a horizontal line.

Gene Dana,  
Sheriff

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KITTITAS COUNTY BOARD OF COMMISSIONERS

## Julie Kjorsvik

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**From:** Zera Lowe  
**Sent:** Tuesday, February 23, 2010 4:39 PM  
**To:** Julie Kjorsvik  
**Cc:** Catherine Dunn  
**Subject:** RE: Certificate of insurance - Yakima Canyon River Race March 27, 2010

Julie –

Catherine forwarded the certificate of insurance to me for review and it looks ok. Kittitas County is listed as an additional named insured. I approve the application in relation to the applicant's insurance certificate.

Zera Holland Lowe  
Civil Deputy Prosecuting Attorney  
Kittitas County Prosecuting Attorney's Office  
205 West 5th, Suite 213  
Ellensburg, WA 98926-2887  
Phone: (509) 962-7561  
Fax: (509) 962-7060  
[zera.lowe@co.kittitas.wa.us](mailto:zera.lowe@co.kittitas.wa.us)

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**From:** Catherine Dunn  
**Sent:** Tuesday, February 23, 2010 4:23 PM  
**To:** Zera Lowe  
**Cc:** Julie Kjorsvik  
**Subject:** Certificate of insurance

*Catherine*

Catherine Dunn  
Deputy Clerk of the Board  
Kittitas County Board of Commissioners  
509-962-7508  
509-962-7679 Fax

**Julie Kjorsvik**

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**Subject:** FW: Special Event Request - Yakima River Marathon

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**From:** Jerry V. Pettit  
**Sent:** Wednesday, February 24, 2010 9:06 AM  
**To:** Julie Kjorsvik; Cathy Bambrick; Brenda Larsen; Kirk Holmes  
**Cc:** Ryan Berge; Kelly Carlson  
**Subject:** RE: Special Event Request - Yakima River Marathon

No problems.

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**From:** Julie Kjorsvik  
**Sent:** Wednesday, February 10, 2010 1:36 PM  
**To:** Gene Dana; Clayton Myers; Brenda Larsen; Patti Johnson; Kirk Holmes; Cathy Bambrick; Jerry V. Pettit  
**Cc:** Kelly Carlson  
**Subject:** Special Event Request - Yakima River Marathon

Good morning,

I have attached a copy of a Special Event Application received in our office from Lenore and Bob Dolphin, Co-Directors to hold the 10<sup>th</sup> Annual Yakima River Canyon Marathon on Saturday March 27, 2010.

Please review this application and if you have specific questions that need to be addressed, contact the Dolphin's at the numbers listed in their letter.

They have paid the application fee, but as you will note in their letter, they are requesting the Board waive the Penal Bond and the 60-day time period. I will be placing their request to waive the Penal Bond requirement and 60-day time period on the February 16<sup>th</sup> Commissioner Agenda.

I anticipate putting the request to hold the Special Event on the March 2<sup>nd</sup> Commissioner Agenda for their consideration. If you or a member of your staff could be present at the Agenda Study Session at 10:30 a.m. on March 1<sup>st</sup> to answer any questions the Board may have, it would be greatly appreciated. At that time, it will be noted if your attendance will be required at the March 2<sup>nd</sup> Agenda Session at 10:00 a.m.

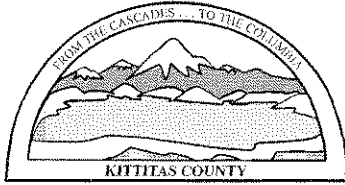
I would appreciate you begin reviewing the attached application and letting our office know **in writing, by February 24, 2010** if the applicant satisfies your departments requirements. Thank you! ☺

For specifics from your department please refer to Kittitas County Code Chapter 5.20.

*Julie Kjorsvik*

Clerk of the Board  
Kittitas County Board of Commissioners  
509-962-7508  
509-962-7679 Fax  
<http://www.co.kittitas.wa.us/>

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## **KITTITAS COUNTY DEPARTMENT OF PUBLIC WORKS**

Kirk Holmes, Director

### **MEMORANDUM**

**TO:** Board of County Commissioners  
**FROM:** Public Works (Ryan Berge)  
**DATE:** 2/24/2010  
**SUBJECT:** Yakima River Canyon Marathon

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I have reviewed the Special Event Application from Lenore and Bob Dolphin, the Coordinators for the Tenth Annual Yakima River Canyon Marathon which is scheduled for Saturday March 27<sup>th</sup>, 2010. I do not foresee any problems that could arise on our part.

I recommend approving this event based upon the following criteria:

- 1) Local Advertisement in the Daily Record/Radio/physical posting two weeks in advance to inform the traveling public of the upcoming event in order to give them the choice to plan a different route during this time period.

Ryan Berge  
Road Forman  
Public Works



## Memo

**To:** Kittitas County Board of County Commissioners

**From:** Kittitas County Public Health Department, Cathy Bambrick Administrator

**Date:** February 25, 2010

**RE:** Yakima River Canyon Marathon Application

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The Yakima River Canyon Marathon Event applicants, Lenore and Bob Dolphin, have met all the requirements of the Kittitas County Public Health Department including:

- Food Service
- Garbage disposal
- Bathroom Facilities

Should you need additional assistance or have further questions please don't hesitate to contact me at 962-7515.

cc: Julie Kjorsvik, Clerk for the Kittitas County Commissioners Office

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FEB 25 2010

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KITTITAS COUNTY BOARD OF COMMISSIONERS