

KITTITAS COUNTY  
Probation Services/Misdemeanant Department

**AGENDA STAFF REPORT**

**AGENDA DATE:** 8/05/14

**ACTION REQUESTED:** BOCC sign amendment

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**BACKGROUND:** Kittitas County's Probation Services Misdemeanant Department handles thousands of cases. In order to insure our responsibilities are met we need a probation case management program. Our current system has long been problematic as it is over ten years old and built on old technology. It frequently stops working and is a frequent source of extensive IT Dept time to make it work. We have examined different systems and several times reviewed our needs with IT. We have identified a system which we can purchase as a service which effectively meets our needs. CaseloadPRO is a Kittitas County Vendor

**INTERACTION:** Our department has reviewed multiple programs and interacted with our professional association, MCA (the Misdemeanant Corrections Association) to identify effective vendors. Other, similar probation departments use the system and are pleased with it. The original contract was approved after legal review by the County legal advisor with some concerns. Those concerns were addressed in the contract document now offered.

**RECOMMENDATION:** Sign the contract.

**HANDLING:** Return to Director Holmes for Contractor's signature and return of signed copy.

**ATTACHMENTS:** Six page Contract.

**LEAD STAFF:** PS Director W. Holmes