COMMISSIONERS' MINUTES
KITTITAS COUNTY, WASHINGTON
COMMISSIONERS CONFERENCE ROOM

MONDAY **9:00 A.M.** **SEPTEMBER 20, 2010**

Board members present: Chairman Mark McClain; Vice-Chairman Paul Jewell; Commissioner Alan Crankovich.

Others: Mandy Robinson, Deputy Clerk of the Board; Julie Kjorsvik, Clerk of the Board; Catherine Dunn, Deputy Clerk of the Board, Matt Anderson, Facilities Maintenance Director.

REGULAR MEETING **OFFICE STAFF MEETING** **COMMISSIONERS**

At 9:00 a.m. Chairman McClain opened the Office Administration meeting.

CALENDAR **WEEK AT A GLANCE** **COMMISSIONERS**

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS **REVIEW OF PAF'S & VOUCHERS** **COMMISSIONERS**

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

CORRESPONDENCE LOG **REVIEW OF CORRESPONDENCE LOG** **COMMISSIONERS**

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending September 17, 2010.

LETTER **JEFF TAYER/TAPASH** **COMMISSIONERS**

Commissioner Jewell presented a letter he had drafted on behalf of the Board to Jeff Tayer, Regional Director of Washington Department of Fish and Wildlife (WDFW). He explained the letter is to support the Bald Mountain area. He indicated that the County occasionally does these types of letter support and this one is no different.

UPDATE **BOCC/ DEPARTMENT HEAD REPORTS** **COMMISSIONERS**

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings.

APPROVED
10/5/2010

OTHER BUSINESS -

UPDATE **FACILITIES/FLOODING** **COMMISSIONERS**

Matt Anderson, Facilities Maintenance Director followed up with the Board giving them a status report on damages done during the flooding that occurred on Sunday September 19, 2010. He indicated there was water in the Courthouse hallways and down in the IT Department. He also noted that there was some minor damage done to the carpet, in the Auditor's Office carpet as well as some damage done to the Assessor's Office records storage area in the basement. The actual amount of damage was not yet known until the Assessor takes a closer look.

LETTER **GORDON DERR** **COMMISSIONERS**

Commissioner McClain noted there was a letter received from Jay Derr of GordonDerr LLP, in the correspondence log. It was to notify the Board of a possible conflict with the Marion Meadows project. He noted they were requesting the Board to sign off on the letter explaining that it constitutes the County's consent and waiver of the potential conflict based on the information presented and under the terms described. Commissioner Jewell moved to approve & authorize the Chairs signature on a letter to Jay Derr of GordonDerr. Commissioner Crankovich seconded. Motion carried 3-0.

DISCUSSION **CENTRALIZED ACCOUNTING** **COMMISSIONERS**

After a brief discussion on the PERC Decision regarding the Public Health Department Business Manager, the Board asked Chairman McClain to look into the possibility of creating a centralized accounting services department. They indicated that there are a lot of great things that could come from this, some of which would be cross training, better coverage, etc. Commissioner Jewell felt this could help eliminate unnecessary redundancy's in other departments.

Meeting adjourned at 9:40 a.m.

DEPUTY CLERK OF THE BOARD

Mandy Robinson

Mandy Robinson

KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON

Mark McClain, Chairman