

22914



Kittitas County Review Form Grants & Contract Agreement

Today's Date 08/28/2013	Agenda Date
Fund/Department 116-Public Health	

Contract/Grant Information

Contract /Grant Agency: Cannon Solutions America	
Period Begin Date: 04/12/2013	Period End Date: 04/12/2017
Total Grant/Contract Amount: Total lease amount for 48 months is \$12,508.47	
Grant/Contract Number:	
Contract/Grant Summary: The agreement between Cannon Solutions and KCPHD is for sale/lease of the Cannon copy machine from 04/12/2013 through 04/12/2017.	

Recommendation for Board of Health and Board of Health Review on _____

Department Head Signature: <u></u> , Administrator	Date: <u>9/6/13</u>
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Kittitas County Prosecutor, Auditor, and Board of Health Review and Comment:

APPROVED AS TO FORM:

Signature of Prosecutor's Office Date

Signature of Auditor's Office Date

Signature of Board of Health member Date

Financial Information

Total Amount \$12,508.47	State Funds \$	Federal Funds \$
Percentage County Funds	Matching Funds \$	CFDA#
	In-Kind \$ <small>Explain</small>	
Is Equipment being purchased? No	Who owns equipment? Cannon Solutions	
New Personnel being hired?	Contact HR hiring – reporting requirements	

Future impacts or liability to Kittitas County:

Budget Information

Budget Amendment Needed?	Yes <input type="checkbox"/> attach budget form	No <input type="checkbox"/> Why not
New Division Created?		
Revenue Code		

Pass Through Information

Agency to Pass Through	
Amount to Pass Through	\$
Sub-Contract Approved	Date:

Prosecutor Review

Has the Prosecutor reviewed this agreement?	Yes <input type="checkbox"/> No <input type="checkbox"/>
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County Departments Impacted

Auditor	Facilities Maintenance
Information Services	Human Resource
Prosecutor	Treasurer

Submitted

Signature:	Date:
Department:	

Assignment of Tracking Information

Auditor's Office	
Human Resource	
Prosecutor's Office	
Who Signed the grant application	

Reviewer	Date
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CANON SOLUTIONS AMERICA

Equipment Pickup Report/Agreement

(Check only one shaded box)

☐ The equipment listed below is owned by the customer and has no liens or obligations attached to the same. The customer also understands that in the event of a dispute of ownership of the listed equipment, the customer will indemnify and hold Canon Solution America harmless against any claims or damages arising in connection with any such alleged liens or obligations. The customer hereby transfers title and ownership of the equipment listed below to Canon Solution America
(Customer must sign below)

☒ The equipment listed below is leased through Leaf Financial Store to date (if applicable) _____
(check all that apply) (name of leasing company)
☐ The send back fee has been incorporated into the new lease, and all leasing obligations have been (or will be) satisfied by customer.
☐ Customer's written request to end the lease has been sent to the Leasing Company (copy attached)
☐ Other Lease Requirements (please specify) _____
(Customer must sign below) Lease Co. Return Authorization # _____

☐ Canon Rental (no cust signature required) ☒ Lease Buyout/Upgrade to Keep (no cust signature required)

CUSTOMER/EQUIPMENT INFORMATION

Name Kittitas Co Public Health
Address 507 Nanum Street
City / Town Ellensburg State WA Zip Code 98926
Phone Kittitas Co Public Health Contact _____
Base Copier Make: OCC Model: CM 4521
Serial Number: 8080156 ID#: BC366
Black Count (Bottom): 411038 Color Count: 207194 Total Count (Top): 618350

Copier Accessories: (use back of form for more)

Item Number	Description	Serial Number

Is this machine being picked up at the same time the new machine is being installed? Yes _____ No _____

If NO - when is the machine to be picked up? Date: #N/A

Does the equipment make a copy?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is the equipment in good physical condition?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is the Platen glass intact?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
If customer owned	- is the machined to be junked?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
	- is it rebuildable?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

In order to receive the pricing set forth in the purchase, rental or lease agreement for the Canon equipment replacing the equipment and products set forth herein (the "Trade-in Products"), Customer hereby agrees: (i) that in the case of Trade-in Products owned by the customer, Customer warrants to Canon that it has clear and merchantable title to all such Trade-in Products and Customer shall allow Canon to remove the Trade-in Products during normal business hours and, Customer hereby sells, transfers and assigns to Canon all right, title and interest in and to all such Trade-in Products and all software provided therewith; or, (ii) that in the case of Trade-in Products that are leased by Customer, Customer shall either return said leased Trade-in Products to the lessor, acquire such products, or dispose of such products.

Solely as an accommodation to Customer, and at Customer's request and direction, upon written approval by the Canon General Manager below, Canon shall pick-up the leased Trade-in Products and either: (i) store same until the date it is required to be returned to the lessor as advised by Customer; and/or (ii) return the leased Trade-in Product to the lessor; either for a mutually agreed upon fee being paid to Canon, and Customer will provide Canon with all reasonable assistance required therefore. In all cases described above, Customer warrants to Canon that it has full right and authority to enter into this agreement and agrees that Canon shall not have any liability to Customer or any third party whatsoever for the Trade-in Products (including liability under any lease agreement), excepting for physical damage that may arise from the moving of the Trade-in Products and resulting from Canon's negligence.

The undersigned is authorized to sign this document, and represents that the statements made here are true and agrees to the terms of this agreement.

Lisa Moun, Public Health Clerk
Customer Name & Title (Please Print)
Nigel Carter
Canon BPC Sales Rep (Print Name)

Lisa Moun
Authorized Signature
Canon BPC GM Signature

4.12.2013
Date
Date



CANON SOLUTIONS AMERICA

Canon Solutions America, Inc. ("CSA")
4 Ohio Drive, Lake Success, NY 11042
(800) 613-2228

MAINTENANCE AGREEMENT CORPORATE ADVANTAGE PROGRAM

Salesperson Nigel CarterOrder Date: 04 / 12 / 2013

Customer ("You"):		Customer Account:		Equipment Location:		Customer Account:	
Company: Kittitas Co Public Health				Company: Kittitas Co Public Health			
Address: 507 Nanum Street				Address: 507 Nanum Street			
City: Ellensburg		County: Kittitas		City: Ellensburg		County: Kittitas	
State: WA	Zip: 98926	Phone #: 509/962-7515		State: WA	Zip: 98926	Phone #: 509/962-7515	
Contact: Candi		Fax #:		Contact:		Fax #:	
Email:				For each unit of Equipment listed, you shall indicate specific contact and location (if different than above) in the table below or in any Addendum to this Agreement.			
Maintenance Billing Entity				PO Required		Meter Read Collection Options	
Base Charge: <input type="checkbox"/> CSA <input checked="" type="checkbox"/> Canon Financial Services, Inc. ("CFS")				<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		imageWARE Remote unless noted in table below*	
Per Image Charge: <input type="checkbox"/> CSA <input checked="" type="checkbox"/> Canon Financial Services, Inc. ("CFS")				PO # _____		W = eManage website	
Base Charge Billing Cycle		Initial Term		Coverage Plan			
<input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Other _____		12 Months (min. 12)		<input checked="" type="checkbox"/> Per Unit <input type="checkbox"/> Fleet <input type="checkbox"/> Aggregate Aggregate, provide either a contract # or serial # under Aggregate.			
Excess Per Image Charge Billing Cycle		Price Plan		Consumables Inclusive			
<input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Other _____		<input checked="" type="checkbox"/> Standard <input type="checkbox"/> Fixed		<input checked="" type="checkbox"/> Toner (excludes clear) <input type="checkbox"/> Other _____			

Subject to the terms and conditions of this Agreement, CSA agrees to service the Equipment listed below or in any Addendum(s) to this Agreement at the charges stated herein or therein. For newly installed Equipment, the Start Date is provided in Paragraph 1 of the Additional Terms and Conditions. The Start Date for previously in place Equipment is ____/____/____.

Model	Serial #	Start Meter		Covered Images per unit or Fleet included in Base Charge		Per Image Charge in excess of Covered Images		Base Charge per unit or Fleet	Alternate Meter Method*
		B & W	Color	B & W	Color	B & W	Color		
IR 5250	JMQ03263	100	50			0.008	0.047		
Contact: Candi		Phone #: 1509-962-7515				Fax #:			
Equipment Location: Main floor						Email Address: Lisa.morin@co.kittitas.wa.gov			
Contact:		Phone #:				Fax #:			
Equipment Location:						Email Address:			
Contact:		Phone #:				Fax #:			
Equipment Location:						Email Address:			
Contact:		Phone #:				Fax #:			
Equipment Location:						Email Address:			

Subtotal from Supplemental Addendum

CUSTOMER SATISFACTION POLICY		Subtotal
If you are not satisfied with the performance of your Canon or Océ brand product, upon your written request, CSA in its sole discretion will repair or replace the product with a like unit with equivalent capabilities. Prior to replacement, CSA shall have had the opportunity to return the product to good working order in accordance with the terms of this agreement. This policy shall apply for 3 years from the date of installation or for the initial term of any CFS Lease, if longer, provided you are not in default of this Agreement and such maintenance services have not been canceled or terminated.		Tax
		Total

BY YOUR SIGNATURE BELOW, YOU AGREE TO PURCHASE THE MAINTENANCE SERVICES SPECIFIED ABOVE. YOU ACKNOWLEDGE RECEIPT OF A COPY OF THIS AGREEMENT, CONSISTING OF 2 PAGES INCLUDING THIS FACE PAGE. THE ADDITIONAL TERMS AND CONDITIONS ON PAGE 2 HEREOF AND IN ANY ADDENDUM(S) HERETO, ARE INCORPORATED AND MADE A PART OF THIS AGREEMENT.

Customer's Authorized Signature Lisa MorinPrinted Name Lisa Morin Title Public Health Clerk Date 4.12.2013

ADDITIONAL TERMS AND CONDITIONS

These are the additional terms and conditions referred to on the face page to which they are attached. Such face page and addendum(s), collectively with these terms and conditions, the "Agreement."

1. LEASE OR PURCHASE PRICE AND PAYMENT. You agree to lease or purchase the units of equipment and supplies (the "Equipment") and licenses of application software with third party support contracts (the "Listed Software" and, together with the Equipment, the "Listed Items"), in each case as indicated on the face page hereof or in any addendum(s) hereto. (a) If you have elected to purchase the Listed Items, the total purchase price specified in the Agreement, including sales taxes and delivery/installation charges, is due and payable in accordance with the payment terms of this Agreement. If payments are late, (i) you shall pay the actual and reasonable costs and expenses of collection incurred by CSA, including the maximum attorney's fees permitted by law and (ii) CSA may charge you and you agree to pay, a late charge equal to the higher of five percent (5%) of the amount due or \$10 as reasonable collection fees, not to exceed the maximum amount permitted by law. (b) If you have elected to lease the Listed Items, CSA shall sell the Listed Items to the Leasing Company subject in all respects to the warranty limitations and disclaimers and limitations of liability in this Agreement. You shall enter into a lease agreement with the Leasing Company providing, in addition to such terms and conditions as the Leasing Company shall require, for fixed periodic lease payments indicated herein over a fixed lease term as specified in the lease agreement. Delivery/installation charges, if separately itemized in this Agreement, are due and payable in accordance with the payment terms of this Agreement. You are responsible for payment of sales or use taxes on monthly rentals if applicable, even if not specified in this Agreement. (c) In addition to the amounts shown in this Agreement, you shall pay CSA's rates for any special rigging for delivery and installation when CSA notifies you of in advance, subject to your approval. (d) CSA will, at no additional charge, install all Equipment in accordance with its normal practices and requirements. Maintenance and any other post-installation support of Equipment, and for all software licensed as part of the Equipment and not listed herein as Listed Software is not covered by this Agreement, and will only be provided by CSA if a separate maintenance agreement is entered into and to the extent provided therein. Installation of Listed Software may be conditioned on a separate statement of work covering the scope and schedule of installation, configuration options, responsibilities of each party, and other matters, which shall solely govern as to the matters covered therein. Additional charges may apply for work beyond the initial scope described in such statement of work. CSA shall make available to you from time to time upgrades and bug fixes for the Listed Software, but: (i) only if such upgrades and bug fixes are provided to CSA by suppliers of such software, (ii) availability of upgrades and bug fixes may be at additional charge unless covered by separate support contract purchased by you, and (iii) installation of such upgrades and bug fixes by CSA if requested by you shall be at additional charge. You are not required to use CSA for installation of either Listed Software or for any upgrades and bug fixes, but if installation is done by anyone other than CSA, CSA shall have no responsibility for any performance or other issues that may result from such installation. CSA shall also use reasonable efforts to provide Level 1 support for the Listed Software for so long as a CSA maintenance agreement for the related Equipment remains in effect, except that for certain Listed Software, Level 1 support shall be provided only if a separate support contract has been purchased by you and for so long as it remains in effect. Level 1 support consists of providing help-line telephone assistance in operating the Listed Software and identifying service problems, facilitating contact between you and the supplier of the Listed Software to rectify such problems and maintaining a log of such problems to assist in tracking the same. You acknowledge that CSA is not the developer of any of the Listed Software and other than the foregoing, support for Listed Software is not provided under this Agreement. (e) CSA reserves the right to withhold shipment of the Listed Items (i) until you make full payment of the total price specified in this Agreement or to revoke any credit extended to you because of your failure to pay any amounts when due or for any other reason affecting your creditworthiness, or (ii) until you enter into a lease agreement with the Leasing Company and the Leasing Company commits to full payment of the purchase price agreed to between CSA and the Leasing Company. If at any time prior to shipment, CSA discovers any mistake in pricing or Equipment configuration for any Listed Item(s), CSA reserves the right to notify you of the mistake in writing, and such notification will constitute the non-acceptance of this Agreement by it with respect to such Listed Items without liability.

2. LIMITED WARRANTY. For ninety (90) days after the date of the original delivery of Canon brand Equipment, CSA warrants that under normal use and maintenance conditions all such Equipment will be free from defects in material and workmanship. Warranty claims must be made in writing by you to CSA no later than five (5) business days after the expiration of the warranty period. CSA's obligations under this warranty are limited solely to repair or replacement (at CSA's sole option) of such parts as are proven to be defective upon CSA's inspection. This warranty does not extend to, and you shall pay, CSA's labor, parts and supply charges for (a) repairs resulting from service visits required as a result of inadequate operation of the Listed Items (e.g., CSA technician is dispatched to rectify a problem described in the operator manual), (b) repairs necessitated by factors other than normal use including, without limitation, (i) any willful act, negligence, abuse or misuse of the relevant Equipment, (ii) the use of parts, supplies or software not supplied by CSA and which cause abnormally frequent service calls or service problems, (iii) service performed by personnel other than CSA service technicians, (iv) transportation of the Equipment, (v) accident or casualty, and (vi) electrical power malfunction or heating, cooling or humidity and ambient conditions, or (c) re-installation of the Equipment.

YOU EXPRESSLY ACKNOWLEDGE THAT THE LIMITED EQUIPMENT WARRANTY CONTAINED IN THIS AGREEMENT DOES NOT ASSURE UNINTERRUPTED OPERATION AND USE OF THE LISTED ITEMS. CSA SHALL, UPON REQUEST, FURNISH TO YOU WITHOUT RECOURSE ANY END USER WARRANTIES MADE BY THE MANUFACTURER

OF THE LISTED SOFTWARE OR ANY NON-CANON BRAND EQUIPMENT. CSA MAKES NO WARRANTY, EXPRESS OR IMPLIED, INCLUDING IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, WITH RESPECT TO LISTED SOFTWARE OR WITH RESPECT TO NON-CANON BRAND EQUIPMENT. OTHER THAN AS SET FORTH IN THIS SECTION 2, CSA EXPRESSLY DISCLAIMS AND EXCLUDES ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE RELATING TO THE USE OR PERFORMANCE OF THE LISTED ITEMS.

3. DATA. You acknowledge that the hard drive(s) on the Equipment, including attached devices, may retain images, content or other data during normal operation of the Equipment ("Data") and that exposure or access to the Data by CSA, if any, is purely incidental to the services performed by CSA. Neither CSA nor any of their affiliates has an obligation to erase or overwrite Data upon your return of the Equipment to CSA or any leasing company. You are solely responsible for: (i) your compliance with applicable law and legal requirements pertaining to data privacy, security, retention and protection; and (ii) all decisions related to erasing or overwriting Data. Without limiting the foregoing, you should, prior to return or other disposition of the Equipment, utilize the Hard Disk Drive (HDD) (or comparable) formatting function (which may be referred to as "Initialized All Data/Settings" function) if found on the Equipment to perform a one pass overwrite of Data or, if you have higher security requirements, you may purchase from CSA at current rates an appropriate option for the Equipment, which may include (a) an HDD Data Encryption Kit option which disguises information before it is written to the hard drive using encryption algorithms, (b) a HDD Data Erase Kit that can perform up to a 3-pass overwrite of Data or (c) a replacement hard drive (in which case you should properly destroy the replaced hard drive). The terms of this Section 3 shall solely govern as to Data, notwithstanding that any provisions of this Agreement or any separate confidentiality or data security or other agreement now or hereafter entered into between you and CSA could be construed to apply to Data.

4. SECURITY. As security for the payment of all amounts due to CSA, you hereby grant to CSA a security interest in the Listed Items. To the extent permitted by applicable law, you hereby authorize CSA to file with the appropriate governmental authorities any and all financing statements necessary to evidence or perfect CSA's security interest in the Listed Items.

5. WARRANTY OF BUSINESS PURPOSE. You represent and warrant that the Equipment will not be used for personal, family or household purposes.

6. LIMITATION OF LIABILITY. CSA SHALL NOT BE LIABLE FOR PERSONAL INJURY OR PROPERTY DAMAGE EXCEPT TO THE EXTENT CAUSED BY CSA'S NEGLIGENCE OR WILLFUL MISCONDUCT. CSA SHALL NOT BE LIABLE FOR LOSS OF PROFIT OR OTHER SPECIAL, INDIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGES ARISING OUT OF THE USE OF OR INABILITY TO USE THE LISTED ITEMS, REGARDLESS OF THE LEGAL THEORY ON WHICH THE CLAIM IS BASED AND EVEN IF CSA HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

7. CHOICE OF LAW AND FORUM. THIS AGREEMENT SHALL BE GOVERNED BY AND CONSTRUED IN ACCORDANCE WITH THE LAWS OF THE STATE OF NEW YORK. YOU CONSENT TO THE EXCLUSIVE JURISDICTION AND VENUE OF ANY STATE OR FEDERAL COURT LOCATED WITHIN THE CITY OF NEW YORK UPON SERVICE OF PROCESS MADE IN ACCORDANCE WITH THE APPLICABLE STATUTES AND RULES OF THE STATE OF NEW YORK OR THE UNITED STATES. ANY AND ALL SUITS COMMENCED BY YOU AGAINST CSA, WHETHER OR NOT ARISING UNDER THIS AGREEMENT AND REGARDLESS OF THE LEGAL THEORY UPON WHICH SUCH SUITS ARE BASED, SHALL BE BROUGHT ONLY IN THE STATE OR FEDERAL COURTS LOCATED WITHIN THE CITY OF NEW YORK. YOU HEREBY WAIVE OBJECTIONS AS TO VENUE AND CONVENIENCE OF FORUM. ANY SUIT BETWEEN THE PARTIES HERETO, OTHER THAN ONE SEEKING PAYMENT OF AMOUNTS DUE HEREUNDER, SHALL BE COMMENCED, IF AT ALL, WITHIN ONE (1) YEAR OF THE DATE THAT THE CLAIM ACCRUES. THE PARTIES IRREVOCABLY WAIVE ANY RIGHT TO A JURY TRIAL IN ANY SUIT BETWEEN THEM.

8. GENERAL. This Agreement shall be binding on you upon your signature and on CSA upon the delivery of any of the Listed Items. All provisions of this Agreement including Section 3, which by their nature can be construed to survive the expiration or termination of the Agreement shall so survive. This Agreement, together with any related CSA credit application, constitutes the entire agreement between the parties with respect to the furnishing of the Listed Items, superseding all previous proposals and agreements, oral or written. No lease agreement entered into between you and the Leasing Company with respect to any Listed Items shall be binding on CSA in any respect or affect your rights or CSA's obligations hereunder. Any purchase order utilized by you shall be for your administrative convenience only, and any terms therein which conflict with, vary from or supplement the provisions of this Agreement shall be deemed null and void. No representation or statement not contained on the original of this Agreement shall be binding upon CSA as a warranty or otherwise, nor shall this Agreement be modified or amended except by a writing signed by you and an officer of CSA. If a court finds any provision of this Agreement (or part thereof) to be unenforceable, the remaining provisions of this Agreement shall remain in full force and effect. This Agreement shall not be assignable by you without CSA's prior written consent, and any attempted assignment without such consent, which shall not be unreasonably withheld, shall be void; except that you may, as described above, assign to your leasing company your right to acquire the Listed Items and your warranty rights hereunder, but your other rights hereunder, are not assignable to the leasing company and such assignment shall not relieve you of any of your obligations hereunder. You expressly disclaim having relied upon any representation or statement concerning the capability, condition, operation, performance or specifications of the Listed Items, except to the extent set forth on the original of this Agreement. You agree that CSA may accept an electronic image of this Agreement as an original, and that electronic copies of your signature will be treated as an original for all purposes.



CANON SOLUTIONS AMERICA

Canon Solutions America
Successor to Cascade Copiers
801 West Yakima Ave
Yakima, WA 98902
Phone: (509) 575-0734
Fax: (509) 575-3080

PACKING LIST

DATE
03/29/13

PAGE NO.
01

ORDER NO.	CUSTOMER NO.	SHIP VIA	CATEGORY
89519A	BG5940		DEMO/TRIAL

NO. PKG.	QTY	PROD #	WAREHOUSE LOCATION	DESCRIPTION	WEIGHT
	1	CNN064		imageRUNNER ADVANCE C5250	
		BG0000	EA	VENDOR # 5559B003	
	1	ONK00B		Config Staple Finisher-J1	
		BG0000	EA	with BufferPass Unit-G1	
				VENDOR # 5587B002	
	1	ASN039		STAPLE FINISHER-J1	
		BG0000	EA		
				VENDOR # 5587B001	
	1	AZN01J		Bufferpass Unit-G1	
		BG0000	EA		
				VENDOR # 3659B001	
	1	AFN00W		Cassette Feeding Unit AD2	
		BG0000	EA	O:3654B001	
				VENDOR # 3654B007	
	1	ASN01T		External 2/3 Hole Punch-	
		BG0000	EA	B2	
				VENDOR # 3660B006	

1142032913BGSA05

(509) 962-7515

TOTAL WEIGHT

0.0

CUSTOMER ACKNOWLEDGES THAT THE PRODUCTS HAVE BEEN DELIVERED
& INSTALLED ACCORDING TO THE TERMS & CONDITIONS OF THE PRODUCT
ORDER OR PURCHASE ORDER RELATED TO THIS DELIVERY/INSTALLATION.

CUSTOMER SIGNATURE: 

DATE: 4.12.2013

CUSTOMER

KITTITAS CO PUBLIC HEALTH
507 NANUM STREET
ELLENSBURG WA 98926

SHIPPER

CANON SOLUTIONS AMERICA
801 WEST YAKIMA AVE
YAKIMA WA 98902-0000

KITTITAS COUNTY PUBLIC HEALTH
 Kittitas County Public Health Department
 507 N Nanum #102
 ELLENSBURG, WA 98926
 509-962-7515
 509-962-7515

PURCHASE ORDER

TO:
CANNON USA INC
 c/o CANNON FINANCIAL SERVICES
 14904 COLLECTIONS CENTER DRIVE
 CHICAGO, IL 60693
 N/A

P.O. NUMBER:
03282013
*[The P.O. number must appear on
 all related correspondence,
 shipping papers, and invoices]*

P.O DATE	REQUISITIONER	SHIPPED VIA	F.O.B. POINT	TERMS
3/28/3013			DESTINATION	NET 30 DAYS

QTY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL
48	MONTHS	48 MONTH OPERATING LEASE FOR : CANNON C5250 WITH 4X550 PAPER CASSETTES, STAPLE FINISHER WITH 2/3 HOLE PUNCH	\$241.29	\$11581.92
		STATE CONTRACT #03706		
		PERIOD OF PERFORMANCE: 48 MONTHS FROM INSTALLATION		

SUBTOTAL	\$11581.92
SALES TAX	9210.55 949.72
SHIPPING AND HANDLING	
OTHER	
TOTAL	12,531.64

1. Please send two copies of your invoice.
2. Enter this order in accordance with the prices, terms, delivery method, and specifications listed above.
3. Please notify us immediately if you are unable to ship as specified.
4. Send all correspondence to:

CANDI BLACKFORD

Kittitas County Public Health Department
507 N Nanum #102
ELLENSBURG, WA 98926
509-962-7515

12508.47

Candi Blackford 4/24/13
 Authorized by CANDI BLACKFORD Pick the Date