

Docket No.	Project Name	Brief Description of Suggested Amendment	Who Suggested Amendment	Staff Lead	Staff Recommendation
11-10	KCC 15B: Comprehensive Plan Amendments Process	Establish submittal requirements, including SEPA environmental checklists	Staff	Dan	Docket

Kittitas County Community Development Services prepared proposed amendments for consistency and clarity in Title 15B, Comprehensive Plan Amendments Process. The proposed amendments establish application submittal requirements, including submittal of SEPA environmental checklist for annual Comprehensive Plan Amendments. These amendments were docketed with CDS prior to the June 30th docketing deadline.

DRAFT—August 5, 2011

Kittitas County Code, Title 15B, COMPREHENSIVE PLAN AMENDMENT PROCESS, is amended to as follows:

Chapter 15B.03

AMENDMENTS TO COMPREHENSIVE PLAN

Sections

15B.03.010 Amendments limited to annual review - Exceptions.

15B.03.020 Concurrent review except during emergencies.

15B.03.030 Docketing.

15B.03.035 Application requirements

15B.03.040 Procedures.

15B.03.035 Application Requirements

Applications shall be filed on forms prescribed by the Community Development Services department. The application shall be accompanied by a SEPA checklist in conformance with the KCC 15.04 SEPA Regulations and by review fee(s) paid in full. The fee for such application shall be established annually by resolution.

Chapter 15B.04

AMENDMENTS TO DEVELOPMENT REGULATIONS

Sections

15B.04.010 Changes consistent with comprehensive plan.

15B.04.020 Revisions limited to annual review - Exceptions.

15B.04.030 Docketing.

15B.04.035 Application requirements

15B.04.040 Procedures.

15B.03.035 Application Requirements

Applications shall be filed on forms prescribed by the Community Development Services department. The application shall be accompanied by a SEPA checklist in conformance with the KCC 15.04 SEPA Regulations and by review fee(s) paid in full. The fee for such application shall be established annually by resolution.

15B.01.030 Administration - Roles and responsibilities.

It shall be the duty of the county planning director or such other persons designated by the board of county commissioners to administer the provisions of this title; however, the legislative process is a cooperative activity including many different elected and appointed boards and county staff. The specific responsibilities of these bodies is set forth below and outlined in Table B at the end of this title,

Procedures for Non-Docketed Legislative Items.

1. Planning Director. The planning director is responsible for the administration of this title, and portions of Chapter 15.04, SEPA Regulations.
2. Board of County Commissioners. The board shall review and act on recommendations of the planning commission. Decision making process by the board shall consist of a public hearing or meeting wherein the board reviews the written record transmitted from the planning commission and issues a written decision in resolution or ordinance form. Additional written and/or oral testimony may be considered by the board at said public hearing or meeting.
3. Planning Commission. The planning commission shall review and make recommendations to the board of county commissioners on the following applications and subjects:
 - a. **Amendments pursuant to KCC 15B, Amendments to County Plans, Codes and Standards.**
 - b. ~~f.~~ Other actions requested or remanded by the board of county commissioners.
 - b. ~~Amendments to county comprehensive plan.~~
 - c. ~~Amendments to environmental policy code, Title 15.~~
 - d. ~~Amendments to subdivision code, Title 16.~~
 - e. ~~Amendments to zoning code, Title 17, or the official zoning map.~~
 - f. ~~Amendments to critical areas development regulations, Title 17A.~~
4. Superior Court. Hears appeals to administrative SEPA actions along with underlying legislative decision.
5. Growth Hearings Board. Hears appeals to administrative SEPA actions along with underlying legislative decision relating to growth management planning, pursuant to RCW 36.70A.280(1)(a). (Ord. 98-10 (part), 1998).