

Docket No.	Project Name	Brief Description of Suggested Amendment	Who Suggested Amendment	Staff Lead	Staff Recommendation
11-05	Capital Facilities Plan	General rewrite and reorganization of Capital Facilities element of the Comprehensive Plan (i.e., include a summary facilities chart). Postpone more comprehensive amendments to future year(s).	Staff	Jan	Docket

Kittitas County Community Development Services prepared General rewrite and reorganization of Capital Facilities element of the Comprehensive Plan. These amendments were docketed with CDS prior to the June 30th docketing deadline.

DRAFT—August 5, 2011

Kittitas County Comprehensive Plan, Chapter 5. Capital Facilities Plan, is amended as follows on the attached pages:



Chapter 5. Capital Facilities Plan

5.1. Introduction

5.1.1. Contents of the CFP

The Capital Facilities Plan (CFP) contains the following information:

5.1 Introduction: Explains the purpose of the CFP, identifies statutory requirements, and indicates the methodologies used to develop the CFP.

5.2 Capital Project Selection Procedures: Includes statements of requirements, level of service standards, guidelines, and criteria that are used to develop and implement the CFP.

5.3 Financing: Identifies various revenue sources used to finance capital projects and the ability of the County to fund needed facilities.

5.4 Six-Year Plan: Identifies future project needs that will achieve level of service standards, lists proposed capital projects, and indicates the financing plan for these projects.

5.5 Existing Public Facilities: Provides a detailed list of existing public facilities located in unincorporated areas.

5.6 Goals, Policies, and Objectives: Lists the County's goals, policies, and objectives related to this Capital Facilities plan.

5.7 Glossary and FAQ: Defines terms and acronyms and provides answers to frequently asked questions.

5.1.2. Purpose of the CFP

The Capital Facilities Plan (CFP) is a six-year plan to provide adequate public facilities within the County's financial capability. This plan also prioritizes public facility improvements needed to shape and maintain our quality of life. All of the public facility improvements identified in this CFP must be consistent with the land use element of the Comprehensive Plan and scheduled to be in place concurrently with development impacts to maintain or exceed adopted standards for levels of service.

Kittitas County public facilities include County owned buildings, land, parks and roads. Other public facility plans that are not under Kittitas County ownership are also listed or included by reference, such as plans for water, sewer, fire, schools, and parks. A capital project may include a newly constructed facility, a renovated facility, a major repair, or reconstruction of damaged or deteriorating facilities. This plan does not cover routine maintenance, furniture, or equipment.

5.1.3. Statutory Requirements

The Growth Management Act (GMA), adopted by the Washington State Legislature, requires comprehensive planning to guide growth and development. The CFP is one of six mandatory planning elements that GMA requires in each County's Comprehensive Plan (RCW 36.70A.070 (3)). The CFP must identify specific facilities, include a realistic financing plan, and adjust the

plan if funding is inadequate. Washington Administrative Code (WAC 365-196-415) provides requirements and recommendations for the CFP element.

5.1.4. Relationship with Other Documents

There is a direct relationship between the CFP and the land use element of the Comprehensive Plan. The land use element determines where and at what density population and employment growth will be located. The CFP indicates the new and expanded facilities needed for this growth. Although some public facilities are provided by government agencies or private entities other than the County, the County is responsible to show that these services are available.

Improvements to public facilities that are owned or operated by Kittitas County, and included in this CFP, shall be included in the County's annual budget. Any public facility improvements listed in this CFP that are not owned or operated by the County – but by independent districts or private organizations, should be included in the annual budgets and Capital Improvements Programs of the entities which provide those public facilities.

State, local government, and district plans that are affected by proposed public facility improvements will be considered prior to inclusion of the improvements in this CFP. This includes considering a city's comprehensive plan when evaluating proposed improvements that affect that city's Urban Growth Area.

5.1.5. CFP Update Process

The Public Works Department spearheaded the 2011 update to the County's CFP element of the Comprehensive Plan. Elected officials, department heads, and key staff were consulted and involved in the planning. They provided information regarding existing facilities, future needs, and cost information for planned facilities. Once the analysis of existing facilities was completed and deficiencies identified, a list of needed improvements was prepared. At this point a task force of key department heads was formed to evaluate the prioritization of the projects and prepare a recommendation to the County Planning Commission.

This update will be incorporated into the County's Comprehensive Plan after adoption by the Board of County Commissioners. Subsequent updates to the CFP will be considered annually. Any changes made to the CFP will be included in the Kittitas County Comprehensive Plan by reference at adoption.

5.2. Capital Project Selection Procedures

5.2.1. Levels of Service Standards

The County's levels of service standards for public facilities were cooperatively defined by all segments of the public and private sectors involved in providing a particular service; and are as follows:

Table 5.2.1

Kittitas County Level of Service Standards

<i>Facility Category</i>	<i>Type</i>	<i>Standard for Level of Service*</i>
1. Transportation	Roads	LOS C in rural areas and LOS D in federal urban
2. Co. Admin. Offices	Office space	1,095 sq.ft. per 1,000 pop.
3. Juvenile Detention	Detention facilities	Beds 1.53 per 1,000 pop.
4. Maintenance	Shop and storage	788 sq.ft. per 1,000 pop.
5. Parking	General purpose	1.17 employees per parking space
6. Parks and Recreation	Regional parks	3.96 acres per 1,000 pop.
	Trails	0.44 miles per 1,000 pop.
7. County Fairgrounds	Acres	0.29 per 1,000 fair attendees
	Admin. Offices	132 sq.ft. per 1,000 pop.
	Exhibit Hall	483 sq.ft. per 1,000 fair attendees
	Maintenance Shop	900 sq.ft. per shop employee
	Parking Spaces	4.5 per 1,000 fair attendees
	Public Restrooms	0.08 per 1,000 fair attendees
	8. Probation Services	Office space
9. Regional Justice Ctr.	Courtrooms	0.12 per 1,000 pop.
	Jail	5.4 Beds per 1,000 pop.
	Office space	385 sq. ft. per 1,000 pop.

* "per person" or "per 1,000 population" means population of the jurisdiction that provides the public facility, unless otherwise indicated.

Table 5.2.1 (continued)

Kittitas County Level of Service Standards

<i>Facility Category</i>	<i>Type</i>	<i>Standard for Level of Service</i>
10. Solid Waste Disposal		4.0 lbs. per capita per day
11. Bowers Field Airport		capacity is 100% aircraft operations demand
12. Sewer and Water	Snoqualmie Pass Sewer and Water District	Sewer: 100 Gallons per Capita per Day ** Water: 800 gallons per day per ERU**
	Water District No. 2	Sewer: 105 Gallons per Capita per Day Water: 800 gallons per day per ERU**
	Water District No. 3	Water: 320 Gallons per Capita per Day
	Water District No. 4	800 Gallons per Day per ERU **
	Water District No. 5	800 Gallons per Day per ERU **
	Water District No. 6	Sewer: 800 Gallons per Day per ERU ** Water: 100 Gallons per Capita per Day **

** Washington State DOE minimum LOS for water supply (in lieu of information from provider)

5.2.2. Application of Levels of Service Standards

The County and public facility providers will use the levels of service standards shown in Table 5.2.1 for identifying improvements needed to:

- Address existing deficiencies.
- Preserve existing capacity.
- Provide for new development.
- Enhance quality of life.
- Meet other community needs not related to growth.

The County will evaluate whether or not these levels of service standards are being met when updates to the Comprehensive Plan are performed according to the deadlines in RCW 36.70A.130(1), when urban growth areas are reviewed according to RCW 36.70A.130(3), and when major changes are made to the CFP. If these standards are not being met and public facilities are inadequate, the County will consider amending the comprehensive plan with one or more of the following strategies:

- Reduce public facility demand.
- Reduce level of service standards.
- Increase revenue.
- Reduce the cost of the needed public facilities.
- Reallocate or redirect population and employment growth to make better use of existing facilities.
- Phase growth or adjust the timing of development if the lack of public facilities is a short term issue.
- Revise countywide population forecasts within the allowable range.

The County will also evaluate if proposed development activities would reduce the levels of service of public facilities below the adopted standards. If a proposal is expected to impact a transportation facility (item 1 in Table 5.3.1), lowering its levels of service below the standard, then preliminary development approval will not be granted unless improvements or strategies are made concurrent with the development that will maintain the levels of service standards (see glossary for definition of concurrency). All other types of public facilities with level of service standards listed above do not have the specific concurrency requirement that transportation facilities have, but they do require the provision of adequate public facilities as a condition of project approval.

5.2.3. Project Criteria Other Than Levels of Service Standards

Public facility improvements that are not needed for maintaining levels of service standards can be programmed if they are:

- Facility repair, remodeling, renovation, or replacement of obsolete or worn out structures.
- Improvements that do not cause any other improvement that is needed to achieve or maintain the standards for levels of service to be financially infeasible.

- Improvements that do not contradict, limit or substantially change the goals and policies of any element of this Comprehensive Plan.

Public facility improvements may also provide capacity in excess of what would be required to achieve or maintain levels of service standards (i.e., the minimum capacity of a capital project is larger than the capacity required to provide the level of service). Excess capacity is beneficial if it results in economies of scale making it less expensive than a comparable amount of capacity if acquired at a later date. However, these projects should be given a lower priority than projects needed to maintain levels of service standards.

5.2.4. Analysis of Future Development

The County will estimate the type and amount of public facilities needed to accommodate future growth by evaluating previously issued development permits and determining future growth patterns.

Future development will be required to pay its fair share of the capital improvements needed to address the impact of such development and the portion of the cost of the replacement of obsolete or worn out facilities. The different methods of payment allowed for these capital improvements include:

- Voluntary contributions for the benefit of any public facility.
- SEPA mitigation payments.
- Dedications of land.
- Provision of public facilities.

Future development will not be required to pay fees for needed public facilities to reduce or eliminate existing deficiencies.

The growth forecasts, to be used for planning purposes and the specific growth targets for each UGA, are developed using the Kittitas County population projections established by the State of Washington Office of Financial Management (OFM). The OFM prepares high, medium and low forecasts for each county, with the middle range representing the most likely scenario. Kittitas County jurisdictions determined that the high forecast best represents growth trends in this area.

In 2010, the Kittitas County Conference of Governments (KCCOG) updated the Kittitas County population allocation based on the 2002 OFM high forecast, which assumes a total population of 52,810 in 2025. This allocation is for all of the municipal UGAs and the unincorporated rural County. This allocation is shown in Table 5.2.2.

Table 5.2.2				
Kittitas County Population Allocation for 2025 (high forecast)				
<i>Jurisdiction</i>	<i>% of Total</i>	<i>Population Allocation</i>	<i>Reserve Population Allocation</i>	<i>Total</i>
Roslyn and UGA	3%	1,584	159	1,743

South Cle Elum and UGA	1.5%	792	79	871
Kittitas and UGA	4.26%	2,056	194	2,250
Cle Elum and UGA	19%	10,034	1,008	11,042
Ellensburg and UGA	45%	23,764	2,387	26,151
Kittitas County – Rural	18.5%	9,771	982	10,753
Reserve Population Allocation*	8.74%			
TOTAL:	100%	48,001	4,809	52,810
<p>* The Reserve Population Allocation is the balance of population reallocated from the former Urban Growth Nodes to cities/UGAs and Kittitas County rural based on existing distribution percentages, excluding the City of Kittitas. Population reserve allocations should be incorporated into local government comprehensive plans after further detailed planning is conducted consistent with GMA and SEPA, addressing topics such as land use, capital facilities, and environmental conditions. This review would occur as part of a local government's docket or Comprehensive Plan review process.</p>				

5.2.5. Siting Public Facilities

There are types of public facilities that cannot be located in rural areas of the County, but must remain in the City or Urban Growth Areas (UGA). These include new municipal urban public facilities for residential development such as sewage collection and treatment, urban street infrastructure, and storm water collection facilities. The County will coordinate planning and development of public facilities in UGAs with municipalities and public facility providers by entering into interlocal/joint planning agreements, contracts, memorandums of understanding or joint ordinances.

Capital facilities and utilities may be constructed and operated by outside public service providers on rural properties if they are within the boundaries of a Master Planned Resort (MPR), LAMIRD, or Fully Contained Community which is approved pursuant to County Comprehensive Plan policies and development regulations. Electric and natural gas transmission and distribution facilities may be sited throughout Kittitas County both inside and outside of municipal boundaries, UGAs, MPRs, LAMIRDs, and Fully Contained Communities.

The County will coordinate with the Kittitas County Conference of Governments and/or municipalities within the County when siting regional and community facilities. This coordination may include developing an inventory of essential facilities, determining a fair share allocation of essential facilities, determining needed facilities and the jurisdiction responsible for each facility, conducting public involvement strategies, and assuring protections for the environment, public health, and public safety.

5.2.6. Improvements to Public Facilities Identified in Other Plans

Various plans have been prepared that identify potential capital projects that can be included in a future six-year plan. The County will consider these projects as funding becomes available or when it is determined that public facilities have inadequate levels of service. The following plans will be considered:

- Swiftwater Corridor Vision Plan. It was prepared by a citizen's advisory committee in 1997 to identify unique and special features within the State Route 10 corridor. This plan recommends

strategies and capital improvements that are focused on economic development and tourism programs.

- Kittitas County Outdoor Recreation Inventory. It was completed June 1, 2004 by the Recreation Advisory Committee to identify recreation activities and services. The recreation opportunities and facilities include parks, trails, river access, public lands access, campgrounds and picnic facilities.
- Economic Development Strategic Plan, prepared for the Kittitas County Economic Group in July, 2009. It is a framework for investment decisions and providing guidance in growth for the County's economic future.

5.2.7. Prioritizing Capital Projects

Prioritization of projects and programs can be difficult, so the County established the following general guidance in prioritizing capital projects, from highest to lowest priorities:

1. Improvements to obsolete or worn out existing public facilities that achieve or maintain adopted level of service(s).
2. New or expanded public facilities that achieve or maintain adopted level of service(s).
3. Improvements to existing public facilities or new public facilities that eliminate hazards.
4. New or expanded public facilities that achieve or maintain adopted level of service(s) as forecasted during the next six-years.
5. Improvements to existing public facilities or new public facilities that reduce the operating cost of providing a public service or facility.
6. New facilities that provide excess capacity that will be needed beyond the next six-years.
7. All other facilities the County is obligated to complete that do not meet the criteria above.

5.3. Financing

5.3.1. Funding Sources for Capital Projects

This CFP is a multi-year plan of capital projects, 2012-2017, with projected beginning and completion dates, estimate costs, and proposed methods of financing. The Plan is reviewed and updated annually to identify revenue sources and expenditures for the upcoming year and the next succeeding five years. Securing the most effective array of facilities requires coordination among County Departments and a thorough understanding of the fiscal capacity of the County to finance these facilities.

Capital projects are often very expensive, requiring multi-year commitments of financial resources. It is important to understand that a multi-year CFP does not represent a financial commitment or guarantee that the projects will be implemented. County approval does not automatically authorize funding. It does approve the program in concept and provides validity to the planning process.

In an attempt to stretch money as far as possible, the CFP incorporates many different funding sources. The financing of some projects relies on outside grant resources. If grants are not received the projects may be delayed, removed, or financed with dedicated revenues, general revenues, excess surplus funds, or bond financing. The various methods of financing are as follows:

1. County enterprise funds have been established for certain County Departments such as the Solid Waste Department. Enterprise funds are financing from:
 - Debt to be repaid by user fees and charges and/or connection or capacity fees for enterprise services.
 - Current assets (i.e., reserves, equity or surpluses, and current revenue, including grants, loans, donations and interlocal agreements).
 - A combination of debt and current assets.
2. Non- enterprise funds are financed from:
 - Current assets: (i.e., current revenue, fund equity and reserves)
 - Debt (see County's debt management policy)
 - Combination of current assets and debt.

The County is guided by the following three principles in selecting a funding source for capital improvements:

1. **Equity:** Whenever appropriate, the beneficiaries of a project or service will pay for it. For example, if a project is a general function of government that benefits the entire community, such as a school, police station, or library, the project will be paid for with general tax revenues or financed with general obligation bonds. If, however, the project benefits specific users, such as water and sewer facilities, the revenues will be derived through user fees or charges, targeted taxes, and assessments.
2. **Effectiveness:** In selecting a source or sources for financing projects, the County will select one or more that effectively funds the total cost of the project. For example, funding a capital project, or the debt service on a project, with a user fee that does not provide sufficient funds to pay for the project is not an effective means of funding the project.
3. **Efficiency:** If grants or current revenues are not available to fund a project, the County will select a financing technique that provides for the lowest total cost consistent with acceptable risk factors and principals of equity and effectiveness. These methods currently consist of fixed-rate general obligation or revenue bonds issued by the County, special funding programs funded by state or federal agencies, or special pool financing.

When capital improvements are located both in the City and Urban Growth Areas, the County and City can jointly sponsor the formation of Local Improvement Districts, Road Improvement Districts, and other benefit areas for the construction or reconstruction of infrastructure to a common standard.

5.3.2. When Funding is Unavailable

If revenues listed in this CFP require voter approval in a local referendum that has not been held or is held and is not successful, this CFP will be revised at the next annual amendment to adjust for the lack of such revenues, in any of the following ways:

- Reduce the level of service for one or more public facilities;
- Increase the use of other sources of revenue;
- Decrease the cost, and therefore the quality of some types of public facilities while retaining the quantity of the facilities that is inherent in the standard for level of service;
- Decrease the demand for and subsequent use of capital facilities;
- A combination of the above alternatives.

All development permits issued by the County which require capital improvements that will be financed by sources of revenue which have not been approved or implemented (such as future debt requiring

referenda) shall be conditioned on the approval or implementation of the indicated revenue sources, or the substitution of a comparable amount of revenue from existing sources.

5.3.3. Maintenance Financing

The County intends to set aside sufficient current revenues to finance ongoing maintenance needs and to provide periodic replacement and renewal of the facilities in this plan. This is necessary to keep its capital facilities and infrastructure systems in good repair and to maximize the capital asset's useful life. The County should not provide a public facility, or accept the provision of a public facility by others, if the County or other provider is unable to pay for the subsequent annual operating and maintenance costs of the facility.

5.4. Six-Year Plan

The County shall provide, or arrange for others to provide, the capital improvements summarized in Table 5.4 and described in greater detail following this table. This table is considered the six-year plan.

The six-year plan is reviewed and updated annually in conjunction with the annual budget process. Pursuant to the Growth Management Act, the six-year plan of capital improvements may be amended one time during any calendar year. This six-year plan may be adjusted at any time by ordinance, if it is not deemed to be an amendment to the Comprehensive Plan, for corrections, updates, and modifications concerning costs; revenue sources; acceptance of facilities pursuant to dedications which are consistent with the plan; or the date of construction (if completed within the 6-year period) of any facility enumerated in the six-year plan of capital improvements.

Table 5.4

2011-2016 Summary

Kittitas County Public Facility Projects

1. Airport Facilities

See Kittitas County's Airport Layout Plan Update and Needs Assessment

2. Kittitas County Administrative Offices

<i>Project Name</i>	<i>Location & Description</i>	<i>Funding Source</i>	<i>Construction Expected</i>	<i>Total Cost</i>
Armory Remodel	Office space for Extension, Noxious Weed, and Fairgrounds	General Obligation bonds	2012	\$1,500,000
Jail Expansion	Sheriff/Corrections	General Obligation bonds	2012	\$4,500,000
Upper District Court	Purchase leased building in Cle Elum	General Obligation bonds	2013	\$1,500,000
Vantage Marine Storage Building	Vantage County property	State Parks boat fund	2013	\$40,000
Juvenile Detention Holding Facility	Temporary holding cell	Increased sales tax	2013	\$30,000
Courthouse HVAC upgrade	Treasurer/Assessor	General Fund	2013	\$30,000
IS power, cooling, and back-up power	Data Center – IS	General Fund	2013	\$200,000
Courthouse boiler removal	Existing boiler non-functioning	General Fund	2013	\$20,000
Morris Sorenson window and energy improvements	Upgrade Morris Sorenson	Energy Grant	2013	\$150,000
Morris Sorenson HVAC upgrades	Upgrade Morris Sorenson	Energy Grant	2013	\$100,000
Courthouse electrical upgrade	Upgrade inadequate electrical	General Fund	2013	Unknown
Coroner Office	Morgue, autopsy room, and office space	General Fund	2014	Unknown
Permit Center Remodel	PWD and CDS	General Obligation bonds	2014	Unknown
Expansion of Prosecutor's Office	Courthouse	General Fund	2016	Unknown

3. Kittitas County Fairgrounds/Event Center

<i>Project Name</i>	<i>Location & Description</i>	<i>Funding Source</i>	<i>Construction Expected</i>	<i>Total Cost</i>
Event Center Storm water infiltration system	South side of livestock barns	DOE grant, Fair grant, city partnership	2012	\$100,000
Rodeo arena bleachers and box seats	Replace section KK and Section AA to the Buck-a-roo section	Revenue bonds	2013	\$2,670,000
HVAC upgrade	3 of the meeting rooms in grandstands	General Obligation bonds	2013	\$30,000
Horse pavilion	New horse pavilion	General Obligation bonds	2013	\$1,500,000
Horse stalls	2 nd phase of pavilion project	General Obligation bonds	2014	\$500,000

4. Kittitas County Maintenance Shop, Storage Facilities, and Parking

<i>Project Name</i>	<i>Location & Description</i>	<i>Funding Source</i>	<i>Construction Expected</i>	<i>Total Cost</i>
North Kittitas Valley Event Center parking lot paving	Between University Way and 8 th Ave.	REET grant	2012	\$700,000
North Jail parking lot	Convert vacant lot north of jail	REET grant	2012	\$250,000

5. Roads – County Owned

See Kittitas County's Six-Year Transportation Improvement Plan and Annual Construction Program

Kittitas County Administrative Offices - Armory Remodel



Insert vicinity map of project here

Project Information and Selection Criteria	
<i>Location</i>	901 E. 7 th , Ellensburg – see existing facility inventory
<i>Links to Other Projects or Facilities</i>	Morris Sorenson Building – reduces Departments in building
<i>Description</i>	Building remodel for WSU Extension Office space, Noxious Weed Office space, and Event Center Office space and conference rooms
<i>Justification (Need/Demand)</i>	The Board of County Commissioners passed resolution xxx sponsoring this project for xxx funding. This project will provide needed office space for WSU Ext
<i>Level of Service (LOS) and Project Type</i>	Established LOS: N/A Project Type: Facility repair, remodel, and renovation
<i>Comprehensive Plan and Functional Plan(s) citations</i>	Goals: xx

Capital Cost	2012	2013-2017	Total
<i>Design and Engineering</i>			
<i>Construction</i>	\$1,500,000		\$1,500,000
TOTAL	\$1,500,000		\$1,500,000

Funding Sources	2012	2013-2017	Total
<i>General Obligation Bonds</i>	\$1,500,000		\$1,500,000
TOTAL	\$1,500,000		\$1,500,000

Annual Operations and Maintenance	
<i>Estimated Costs</i>	Currently, the County does not track maintenance costs for these improvements.
<i>Estimated Revenues</i>	None
<i>Anticipated Savings Due to Project</i>	None
<i>Department Responsible for Operations</i>	Facilities and Maintenance Office

Kittitas County Administrative Offices - Jail Expansion



Insert vicinity map of project here

Project Information and Selection Criteria

<i>Location</i>	205 W. 5 th , Ellensburg – see existing facility inventory Public Safety Building
<i>Links to Other Projects or Facilities</i>	N/A
<i>Description</i>	Building expansion for 118 additional beds and jail space. Two-story jail addition (or pod) to be built in the courtyard of the courthouse.
<i>Justification (Need/Demand)</i>	The Board of County Commissioners passed resolution xxx sponsoring this project for xxx funding. This project will provide needed bed space to serve Kittitas County, local cities in the county and law enforcement entities that operate within the County. Extra bed space could be rented to other law enforcement agencies as available. Currently, up to 90 beds are available.
<i>Level of Service (LOS) and Project Type</i>	Established LOS: 5.4 beds/1,000 people, requires 219 beds < 208 beds – additional 8 beds will be rented in other County facilities as needed. Project Type: Facility expansion
<i>Comprehensive Plan and Functional Plan(s) citations</i>	Goals: xx

Capital Cost	2012	2013-2017	Total
<i>Design and Engineering</i>			
<i>Construction</i>	\$4,500,000		\$4,500,000
TOTAL	\$4,500,000		\$4,500,000

Funding Sources	2012	2013-2017	Total
<i>General Obligation Bonds</i>	\$4,500,000		\$4,500,000
TOTAL	\$4,500,000		\$4,500,000

Annual Operations and Maintenance

<i>Estimated Costs</i>	Currently, the County does not track maintenance costs for these improvements.
<i>Estimated Revenues</i>	None
<i>Anticipated Savings Due to Project</i>	None
<i>Department Responsible for Operations</i>	Sheriff Office

Kittitas County Administrative Offices - Upper District Court

Placeholder for project photo

Insert vicinity map of project here

Project Information and Selection Criteria

<i>Location</i>	700 E. 1 st , Cle Elum – see existing facility inventory
<i>Links to Other Projects or Facilities</i>	N/A
<i>Description</i>	Purchase leased building in Cle Elum.
<i>Justification (Need/Demand)</i>	The Board of County Commissioners passed resolution xxx sponsoring this project for xxx funding. This project is needed to continue providing Court services in Upper Kittitas County. Currently the building has been leased for these services.
<i>Level of Service (LOS) and Project Type</i>	Established LOS: 0.12 courtrooms per 1,000, equals 4 to 5 courtrooms countywide. Project Type: Facility purchase
<i>Comprehensive Plan and Functional Plan(s) citations</i>	Goals: xx

Capital Cost	<i>2012</i>	<i>2013-2017</i>	<i>Total</i>
<i>Design and Engineering</i>			
<i>Construction</i>	\$1,500,000		\$1,500,000
TOTAL	\$1,500,000		\$1,500,000

Funding Sources	<i>2012</i>	<i>2013-2017</i>	<i>Total</i>
<i>General Obligation Bonds</i>	\$1,500,000		\$1,500,000
TOTAL	\$1,500,000		\$1,500,000

Annual Operations and Maintenance

<i>Estimated Costs</i>	Currently, the County does not track maintenance costs for these improvements.
<i>Estimated Revenues</i>	None
<i>Anticipated Savings Due to Project</i>	None
<i>Department Responsible for Operations</i>	Facilities and Maintenance Office

Kittitas County Administrative Offices - Vantage Marine Storage Building



Insert vicinity map of project here

Project Information and Selection Criteria

<i>Location</i>	County property in Vantage
<i>Links to Other Projects or Facilities</i>	N/A
<i>Description</i>	Construct 32'x32' marine storage building near Vantage.
<i>Justification (Need/Demand)</i>	The Board of County Commissioners passed resolution xxx sponsoring this project for xxx funding. This project is needed to provide marine storage for the Sheriff's Office in Vantage. It will provide a safe secure storage for the rescue/patrol boat at Vantage and will help expedite launching and responding to emergencies in the western part of Kittitas County.
<i>Level of Service (LOS) and Project Type</i>	Established LOS: N/A Project Type: Facility construction
<i>Comprehensive Plan and Functional Plan(s) citations</i>	Goals: xx

Capital Cost	2012	2013-2017	Total
<i>Design and Engineering</i>			
<i>Construction</i>	\$40,000		\$40,000
TOTAL	\$40,000		\$40,000

Funding Sources	2012	2013-2017	Total
<i>State Parks Boat Funds</i>	\$40,000		\$40,000
TOTAL	\$40,000		\$40,000

Annual Operations and Maintenance

<i>Estimated Costs</i>	Currently, the County does not track maintenance costs for these improvements.
<i>Estimated Revenues</i>	None
<i>Anticipated Savings Due to Project</i>	None
<i>Department Responsible for Operations</i>	Facilities and Maintenance Office

Kittitas County Administrative Offices - Juvenile Detention Holding Facility



Insert vicinity map of project here

Project Information and Selection Criteria	
<i>Location</i>	205 W. 5 th , Ellensburg – see existing facility inventory County Courthouse
<i>Links to Other Projects or Facilities</i>	N/A
<i>Description</i>	Building remodel to provide a temporary holding cell for juvenile detention. The Board of County Commissioners passed resolution xxx sponsoring this project for xxx funding.
<i>Justification (Need/Demand)</i>	This project is needed to provide a secure area for temporarily holding juveniles at the Courthouse. Permanent detention facilities are rented by Yakima County and juveniles are transported as needed.
<i>Level of Service (LOS) and Project Type</i>	Established LOS: 1.53 beds/1,000 people, requires 61 beds. Beds are rented as needed by Yakima County and juveniles are transported as needed. Project Type: Facility remodel and renovation
<i>Comprehensive Plan and Functional Plan(s) citations</i>	Goals: xx

Capital Cost	2012	2013-2017	Total
<i>Design and Engineering</i>			
<i>Construction</i>		\$30,000	\$30,000
TOTAL		\$30,000	\$30,000

Funding Sources	2012	2013-2017	Total
<i>Increased sales tax</i>		\$30,000	\$30,000
TOTAL		\$30,000	\$30,000

Annual Operations and Maintenance	
<i>Estimated Costs</i>	Currently, the County does not track maintenance costs for these improvements.
<i>Estimated Revenues</i>	None
<i>Anticipated Savings Due to Project</i>	None
<i>Department Responsible for Operations</i>	Facilities and Maintenance Office

Kittitas County Administrative Offices - Courthouse HVAC Upgrade



Insert vicinity map of project here

Project Information and Selection Criteria

<i>Location</i>	205 W. 5 th Ellensburg – see existing facility inventory
<i>Links to Other Projects or Facilities</i>	N/A
<i>Description</i>	Upgrade HVAC system in Courthouse's Treasurer and Assessor Offices.
<i>Justification (Need/Demand)</i>	The Board of County Commissioners passed resolution xxx sponsoring this project for xxx funding. This project is needed to provide appropriate heating and cooling of the Treasurer and Assessor Offices.
<i>Level of Service (LOS) and Project Type</i>	Established LOS: N/A Project Type: Facility Renovation
<i>Comprehensive Plan and Functional Plan(s) citations</i>	Goals: xx

Capital Cost	2012	2013-2017	Total
<i>Design and Engineering</i>			
<i>Construction</i>		\$30,000	\$30,000
TOTAL		\$30,000	\$30,000

Funding Sources	2012	2013-2017	Total
<i>General Fund</i>		\$30,000	\$30,000
TOTAL		\$30,000	\$30,000

Annual Operations and Maintenance

<i>Estimated Costs</i>	Currently, the County does not track maintenance costs for these improvements.
<i>Estimated Revenues</i>	None
<i>Anticipated Savings Due to Project</i>	None
<i>Department Responsible for Operations</i>	Facilities and Maintenance Office

Kittitas County Administrative Offices - Information Services Upgrade



Insert vicinity map of project here

Project Information and Selection Criteria

<i>Location</i>	205 W. 5 th Ellensburg – see existing facility inventory
<i>Links to Other Projects or Facilities</i>	N/A
<i>Description</i>	Upgrade Information Services power, cooling, and back-up power
<i>Justification (Need/Demand)</i>	The Board of County Commissioners passed resolution xxx sponsoring this project for xxx funding. This project is needed to provide adequate power and cooling for computer systems in the Information Services offices..
<i>Level of Service (LOS) and Project Type</i>	Established LOS: N/A Project Type: Facility renovation
<i>Comprehensive Plan and Functional Plan(s) citations</i>	Goals: xx

Capital Cost	2012	2013-2017	Total
<i>Design and Engineering</i>			
<i>Construction</i>		\$200,000	\$200,000
TOTAL		\$200,000	\$200,000

Funding Sources	2012	2013-2017	Total
<i>General Fund</i>		\$200,000	\$200,000
TOTAL		\$200,000	\$200,000

Annual Operations and Maintenance

<i>Estimated Costs</i>	Currently, the County does not track maintenance costs for these improvements.
<i>Estimated Revenues</i>	None
<i>Anticipated Savings Due to Project</i>	None
<i>Department Responsible for Operations</i>	Facilities and Maintenance Office

Kittitas County Administrative Offices - Courthouse Boiler Removal



Insert vicinity map of project here

Project Information and Selection Criteria

<i>Location</i>	205 W. 5 th Ellensburg – see existing facility inventory
<i>Links to Other Projects or Facilities</i>	N/A
<i>Description</i>	Remove the boiler in the Courthouse
<i>Justification (Need/Demand)</i>	The Board of County Commissioners passed resolution xxx sponsoring this project for xxx funding. This project is needed to provide adequate electrical systems in the Courthouse.
<i>Level of Service (LOS) and Project Type</i>	Established LOS: N/A Project Type: Facility renovation
<i>Comprehensive Plan and Functional Plan(s) citations</i>	Goals: xx

Capital Cost	2012	2013-2017	Total
<i>Design and Engineering</i>			
<i>Construction</i>		\$20,000	\$20,000
TOTAL		\$20,000	\$20,000

Funding Sources	2012	2013-2017	Total
<i>General Fund</i>		\$20,000	\$20,000
TOTAL		\$20,000	\$20,000

Annual Operations and Maintenance

<i>Estimated Costs</i>	Currently, the County does not track maintenance costs for these improvements.
<i>Estimated Revenues</i>	None
<i>Anticipated Savings Due to Project</i>	None
<i>Department Responsible for Operations</i>	Facilities and Maintenance Office

Kittitas County Administrative Offices - Morris Sorenson Energy Upgrade



Insert vicinity map of project here

Project Information and Selection Criteria

<i>Location</i>	507 Nanum, Ellensburg – see existing facility inventory
<i>Links to Other Projects or Facilities</i>	N/A
<i>Description</i>	Upgrade windows and provide energy improvements in the Morris Sorenson Building
<i>Justification (Need/Demand)</i>	The Board of County Commissioners passed resolution xxx sponsoring this project for xxx funding. This project is needed to provide adequate electrical systems in the Morris Sorenson building.
<i>Level of Service (LOS) and Project Type</i>	Established LOS: N/A Project Type: Facility renovation
<i>Comprehensive Plan and Functional Plan(s) citations</i>	Goals: xx

Capital Cost	2012	2013-2017	Total
<i>Design and Engineering</i>			
<i>Construction</i>		\$150,000	\$150,000
TOTAL		\$150,000	\$150,000

Funding Sources	2012	2013-2017	Total
<i>State Energy Grant</i>		\$150,000	\$150,000
TOTAL		\$150,000	\$150,000

Annual Operations and Maintenance

<i>Estimated Costs</i>	Currently, the County does not track maintenance costs for these improvements.
<i>Estimated Revenues</i>	None
<i>Anticipated Savings Due to Project</i>	None
<i>Department Responsible for Operations</i>	Facilities and Maintenance Office

Kittitas County Administrative Offices - Morris Sorenson HVAC Upgrade



Insert vicinity map of project here

Project Information and Selection Criteria

<i>Location</i>	507 Nanum, Ellensburg – see existing facility inventory
<i>Links to Other Projects or Facilities</i>	N/A
<i>Description</i>	Upgrade HVAC system in the Morris Sorenson Building
<i>Justification (Need/Demand)</i>	The Board of County Commissioners passed resolution xxx sponsoring this project for xxx funding. This project is needed to provide adequate heating and cooling systems in the Morris Sorenson building.
<i>Level of Service (LOS) and Project Type</i>	Established LOS: N/A Project Type: Facility renovation
<i>Comprehensive Plan and Functional Plan(s) citations</i>	Goals: xx

Capital Cost	2012	2013-2017	Total
<i>Design and Engineering</i>			
<i>Construction</i>		\$100,000	\$100,000
TOTAL		\$100,000	\$100,000

Funding Sources	2012	2013-2017	Total
<i>State Energy Grant</i>		\$100,000	\$100,000
TOTAL		\$100,000	\$100,000

Annual Operations and Maintenance

<i>Estimated Costs</i>	Currently, the County does not track maintenance costs for these improvements.
<i>Estimated Revenues</i>	None
<i>Anticipated Savings Due to Project</i>	None
<i>Department Responsible for Operations</i>	Facilities and Maintenance Office

Kittitas County Administrative Offices - Courthouse Electrical Upgrade



Insert vicinity map of project here

Project Information and Selection Criteria

<i>Location</i>	205 W. 5 th Ellensburg – see existing facility inventory
<i>Links to Other Projects or Facilities</i>	N/A
<i>Description</i>	Upgrade inadequate electrical systems in the Courthouse
<i>Justification (Need/Demand)</i>	The Board of County Commissioners passed resolution xxx sponsoring this project for xxx funding. This project is needed to provide adequate electrical systems in the Courthouse.
<i>Level of Service (LOS) and Project Type</i>	Established LOS: N/A Project Type: Facility renovation
<i>Comprehensive Plan and Functional Plan(s) citations</i>	Goals: xx

Capital Cost	2012	2013-2017	Total
<i>Design and Engineering</i>			
<i>Construction</i>		Unknown	Unknown
TOTAL		Unknown	Unknown

Funding Sources	2012	2013-2017	Total
<i>General Fund</i>		Unknown	Unknown
TOTAL		Unknown	Unknown

Annual Operations and Maintenance

<i>Estimated Costs</i>	Currently, the County does not track maintenance costs for these improvements.
<i>Estimated Revenues</i>	None
<i>Anticipated Savings Due to Project</i>	None
<i>Department Responsible for Operations</i>	Facilities and Maintenance Office

Kittitas County Administrative Offices - Coroner Office



Insert vicinity map of project here

Project Information and Selection Criteria

<i>Location</i>	N/A
<i>Links to Other Projects or Facilities</i>	N/A
<i>Description</i>	Construct Coroner Office to include morgue, autopsy room, and office
<i>Justification (Need/Demand)</i>	Kittitas County has recently met the population threshold of 40,000 people and is required to establish a coroner by the year 2014. This project will provide the necessary facilities for this position.
<i>Level of Service (LOS) and Project Type</i>	Established LOS: N/A Project Type: New building construction
<i>Comprehensive Plan and Functional Plan(s) citations</i>	Goals: xx

Capital Cost	2012	2013-2017	Total
<i>Design and Engineering</i>			
<i>Construction</i>		Unknown	Unknown
TOTAL		Unknown	Unknown

Funding Sources	2012	2013-2017	Total
<i>General Fund</i>		Unknown	Unknown
TOTAL		Unknown	Unknown

Annual Operations and Maintenance

<i>Estimated Costs</i>	Currently, the County does not track maintenance costs for these improvements.
<i>Estimated Revenues</i>	None
<i>Anticipated Savings Due to Project</i>	None
<i>Department Responsible for Operations</i>	Facilities and Maintenance Office

Kittitas County Administrative Offices - Permit Center Remodel



Insert vicinity map of project here

Project Information and Selection Criteria

<i>Location</i>	411 N. Ruby, Ellensburg – see existing facility inventory
<i>Links to Other Projects or Facilities</i>	N/A
<i>Description</i>	Repair the Permit Center’s roof access and supporting beams
<i>Justification (Need/Demand)</i>	The Board of County Commissioners passed resolution xxx sponsoring this project for xxx funding. This project is needed to renovate and remodel the Permit Center to improve energy efficiency and safety (roof and supporting beams).
<i>Level of Service (LOS) and Project Type</i>	Established LOS: N/A Project Type: Facility repair
<i>Comprehensive Plan and Functional Plan(s) citations</i>	Goals: xx

Capital Cost	2012	2013-2017	Total
<i>Design and Engineering</i>			
<i>Construction</i>		Unknown	Unknown
TOTAL		Unknown	Unknown

Funding Sources	2012	2013-2017	Total
<i>General Obligation Bonds</i>		Unknown	Unknown
TOTAL		Unknown	Unknown

Annual Operations and Maintenance

<i>Estimated Costs</i>	Currently, the County does not track maintenance costs for these improvements.
<i>Estimated Revenues</i>	None
<i>Anticipated Savings Due to Project</i>	None
<i>Department Responsible for Operations</i>	Facilities and Maintenance Office

Kittitas County Administrative Offices - Expansion of Prosecutor's Office



Insert vicinity map of project here

Project Information and Selection Criteria

<i>Location</i>	205 W. 5 th Ellensburg – see existing facility inventory County Courthouse
<i>Links to Other Projects or Facilities</i>	N/A
<i>Description</i>	Expansion of Prosecutors Office to consolidate offices to one location
<i>Justification (Need/Demand)</i>	This project is needed to provide office space for the Prosecutors Office, consolidating offices to one primary location. Several staff and deputy prosecutors share office space in the Sheriff's Administrative Building requiring daily traveling to the Courthouse and other County buildings.
<i>Level of Service (LOS) and Project Type</i>	Established LOS: N/A. Project Type: Facility repair, remodel, and renovation
<i>Comprehensive Plan and Functional Plan(s) citations</i>	Goals: xx

Capital Cost	2012	2013-2017	Total
<i>Design and Engineering</i>			
<i>Construction</i>		Unknown	Unknown
TOTAL		Unknown	Unknown

Funding Sources	2012	2013-2017	Total
<i>General Fund</i>		Unknown	Unknown
TOTAL		Unknown	Unknown

Annual Operations and Maintenance

<i>Estimated Costs</i>	Currently, the County does not track maintenance costs for these improvements.
<i>Estimated Revenues</i>	None
<i>Anticipated Savings Due to Project</i>	None
<i>Department Responsible for Operations</i>	Facilities and Maintenance Office

Kittitas County Fairgrounds/Event Center – Event Center Storm Water Infiltration System



Insert vicinity map of project here

Project Information and Selection Criteria

<i>Location</i>	512 Poplar St., Ellensburg
<i>Links to Other Projects or Facilities</i>	N/A
<i>Description</i>	Add storm water infiltration system on the south side of the livestock barns
<i>Justification (Need/Demand)</i>	The Board of County Commissioners passed resolution xxx sponsoring this project for xxx funding. This project is needed to improve storm water drainage from the livestock barns.
<i>Level of Service (LOS) and Project Type</i>	Established LOS: N/A Project Type: Facility renovation
<i>Comprehensive Plan and Functional Plan(s) citations</i>	Goals: xx

Capital Cost

	2012	2013-2017	Total
<i>Design and Engineering</i>			
<i>Construction</i>	\$100,000		\$100,000
TOTAL	\$100,000		\$100,000

Funding Sources

	2012	2013-2017	Total
<i>DOE grant, Fair grant, and city-county partnership</i>	\$100,000		\$100,000
TOTAL	\$100,000		\$100,000

Annual Operations and Maintenance

<i>Estimated Costs</i>	Currently, the County does not track maintenance costs for these improvements.
<i>Estimated Revenues</i>	None
<i>Anticipated Savings Due to Project</i>	None
<i>Department Responsible for Operations</i>	Facilities and Maintenance Office

Kittitas County Fairgrounds/Event Center - Rodeo Arena Bleachers/Box Seats



Insert vicinity map of project here

Project Information and Selection Criteria

<i>Location</i>	512 Poplar St., Ellensburg
<i>Links to Other Projects or Facilities</i>	N/A
<i>Description</i>	Replace old rodeo seating bleachers and box seats
<i>Justification (Need/Demand)</i>	This project is proposed for two phases, phase 1 for the replacement of section KK and the larger phase 2 for the replacement of section AA to the existing buck-a-roo section. The cost for phase 1 is \$630,000 and the cost for phase 2 is \$2,040,000. These costs include the removal of existing structures and foundation, excavation and site work, new foundations and need walls, seating structure and assembly, interior finishing for the skyboxes, replacement of existing arena lighting, fees and taxes.
<i>Level of Service (LOS) and Project Type</i>	Established LOS: N/A Project Type: Facility renovation
<i>Comprehensive Plan and Functional Plan(s) citations</i>	Goals: xx

Capital Cost	2012	2013-2017	Total
<i>Design and Engineering</i>			
<i>Construction</i>		\$2,670,000	\$2,670,000
TOTAL		\$2,670,000	\$2,670,000

Funding Sources	2012	2013-2017	Total
<i>Revenue Bonds</i>		\$2,670,000	\$2,670,000
TOTAL		\$2,670,000	\$2,670,000

Annual Operations and Maintenance

<i>Estimated Costs</i>	Currently, the County does not track maintenance costs for these improvements.
<i>Estimated Revenues</i>	None
<i>Anticipated Savings Due to Project</i>	None
<i>Department Responsible for Operations</i>	?

Kittitas County Fairgrounds/Event Center – Grandstands HVAC Upgrade



Insert vicinity map of project here

Project Information and Selection Criteria	
<i>Location</i>	512 Poplar St., Ellensburg
<i>Links to Other Projects or Facilities</i>	N/A
<i>Description</i>	Grandstands HVAC Upgrade
<i>Justification (Need/Demand)</i>	Three meeting rooms in the Event Centers grandstands do not have adequate heating and cooling units and are in need of upgrade.
<i>Level of Service (LOS) and Project Type</i>	Established LOS: N/A Project Type: Facility renovation
<i>Comprehensive Plan and Functional Plan(s) citations</i>	Goals: xx

Capital Cost	2012	2013-2017	Total
<i>Design and Engineering</i>			
<i>Construction</i>		\$30,000	\$30,000
TOTAL		\$30,000	\$30,000

Funding Sources	2012	2013-2017	Total
<i>General Obligation Bonds</i>		\$30,000	\$30,000
TOTAL		\$30,000	\$30,000

Annual Operations and Maintenance	
<i>Estimated Costs</i>	Currently, the County does not track maintenance costs for these improvements.
<i>Estimated Revenues</i>	None
<i>Anticipated Savings Due to Project</i>	None
<i>Department Responsible for Operations</i>	Facilities and Maintenance

Kittitas County Fairgrounds/Event Center – New Horse Pavilion



Insert vicinity map of project here

Project Information and Selection Criteria

<i>Location</i>	512 Poplar St., Ellensburg
<i>Links to Other Projects or Facilities</i>	N/A
<i>Description</i>	Add a new horse pavilion at the Fairgrounds Event Center
<i>Justification (Need/Demand)</i>	Equestrian activities take place throughout the year and create demand for additional facilities.
<i>Level of Service (LOS) and Project Type</i>	Established LOS: N/A Project Type: Facility renovation
<i>Comprehensive Plan and Functional Plan(s) citations</i>	Goals: xx

Capital Cost	2012	2013-2017	Total
<i>Design and Engineering</i>			
<i>Construction</i>		\$1,500,000	\$1,500,000
TOTAL		\$1,500,000	\$1,500,000

Funding Sources	2012	2013-2017	Total
<i>General Obligation Bonds</i>		\$1,500,000	\$1,500,000
TOTAL		\$1,500,000	\$1,500,000

Annual Operations and Maintenance

<i>Estimated Costs</i>	Currently, the County does not track maintenance costs for these improvements.
<i>Estimated Revenues</i>	None
<i>Anticipated Savings Due to Project</i>	None
<i>Department Responsible for Operations</i>	Facilities and Maintenance

Kittitas County Fairgrounds/Event Center – New Horse Stalls



Insert vicinity map of project here

Project Information and Selection Criteria

<i>Location</i>	512 Poplar St., Ellensburg
<i>Links to Other Projects or Facilities</i>	N/A
<i>Description</i>	Add new horse stalls at the Fairgrounds Event Center
<i>Justification (Need/Demand)</i>	Equestrian activities take place throughout the year and create demand for additional facilities. This is the second phase of the Horse Pavilion project.
<i>Level of Service (LOS) and Project Type</i>	Established LOS: N/A Project Type: Facility renovation
<i>Comprehensive Plan and Functional Plan(s) citations</i>	Goals: xx

Capital Cost	2012	2013-2017	Total
<i>Design and Engineering</i>			
<i>Construction</i>		\$500,000	\$500,000
TOTAL		\$500,000	\$500,000

Funding Sources	2012	2013-2017	Total
<i>General Obligation Bonds</i>		\$500,000	\$500,000
TOTAL		\$500,000	\$500,000

Annual Operations and Maintenance

<i>Estimated Costs</i>	Currently, the County does not track maintenance costs for these improvements.
<i>Estimated Revenues</i>	None
<i>Anticipated Savings Due to Project</i>	None
<i>Department Responsible for Operations</i>	Facilities and Maintenance

Kittitas County Maintenance Shop, Storage Facilities, and Parking – North Kittitas Valley Event Center Parking Lot Paving



Insert vicinity map of project here

Project Information and Selection Criteria

<i>Location</i>	Between University Way and 8 th Ave., Ellensburg
<i>Links to Other Projects or Facilities</i>	N/A
<i>Description</i>	Pave parking lot north of the Fairgrounds Event Center
<i>Justification (Need/Demand)</i>	This is an unimproved lot and needs to be improved for parking and making the Fairgrounds Event Center more attractive
<i>Level of Service (LOS) and Project Type</i>	Established LOS: N/A Project Type: Facility renovation
<i>Comprehensive Plan and Functional Plan(s) citations</i>	Goals: xx

Capital Cost	<i>2012</i>	<i>2013-2017</i>	<i>Total</i>
<i>Design and Engineering</i>			
<i>Construction</i>		\$700,000	\$700,000
TOTAL		\$700,000	\$700,000

Funding Sources	<i>2012</i>	<i>2013-2017</i>	<i>Total</i>
<i>REET grant</i>		\$700,000	\$700,000
TOTAL		\$700,000	\$700,000

Annual Operations and Maintenance

<i>Estimated Costs</i>	Currently, the County does not track maintenance costs for these improvements.
<i>Estimated Revenues</i>	None
<i>Anticipated Savings Due to Project</i>	None
<i>Department Responsible for Operations</i>	Facilities and Maintenance

Kittitas County Maintenance Shop, Storage Facilities, and Parking – North Jail Parking Lot Conversion



Insert vicinity map of project here

Project Information and Selection Criteria

<i>Location</i>	North of 6 th Ave. and east of Water Street, Ellensburg
<i>Links to Other Projects or Facilities</i>	N/A
<i>Description</i>	Improve vacant lot north of the jail
<i>Justification (Need/Demand)</i>	This is an unimproved lot and needs to be improved for parking for the Jail and Courthouse.
<i>Level of Service (LOS) and Project Type</i>	Established LOS: N/A Project Type: Facility renovation
<i>Comprehensive Plan and Functional Plan(s) citations</i>	Goals: xx

Capital Cost	2012	2013-2017	Total
<i>Design and Engineering</i>			
<i>Construction</i>		\$250,000	\$250,000
TOTAL		\$250,000	\$250,000

Funding Sources	2012	2013-2017	Total
<i>REET grant</i>		\$250,000	\$250,000
TOTAL		\$250,000	\$250,000

Annual Operations and Maintenance

<i>Estimated Costs</i>	Currently, the County does not track maintenance costs for these improvements.
<i>Estimated Revenues</i>	None
<i>Anticipated Savings Due to Project</i>	None
<i>Department Responsible for Operations</i>	Facilities and Maintenance

5.5. Existing Facility Inventory

Table 5.5.1

Kittitas County Existing Public Facilities and Services

1. Airport Facilities

<i>Facility</i>	<i>Provider</i>	<i>Description</i>	<i>Size</i>
Bowers Field Airport	Kittitas County	58,890 sq ft parking apron area, 07/25 Runway, 5,590'x150', asphalt, 11/29 Runway, 4,300'x150', asphalt, 12 small aircraft publicly owned hangars, 12 small aircraft privately owned hangars, 1 large aircraft publicly owned hangar, 55,000 aircraft usage per year.	1,300 acres
Bowers Field Hanger Bldg 404	Kittitas County	Built 1997.	20,000 sq ft
Bowers Field T-Hanger	Kittitas County	Built 1960.	12,500 sq ft
Cle Elum Municipal Airport	City of Cle Elum	50,000 sq ft parking apron area, 07/25 Runway, 2,552'x40', asphalt, 1,000 aircraft usage per year.	135 acres
De Vere Field	Jim DeVere (private owner)	08/26 Runway, 2,055'x30', asphalt, 6 single engine aircraft based.	50 acres
Easton State Airfield	WSDOT	09/27 Runway, 2,640'x100', turf, 30 aircraft usage per month, built in 1930's.	15 acres

2. Kittitas County Administrative Offices

<i>Facility</i>	<i>Department</i>	<i>Description</i>	<i>Size</i>
Armory Building	Extension, Noxious Weed, and Fairgrounds	901 E. 7 th , built 1950. Remodel began in 2011.	13,140 sq ft
Cle Elum Public Health	Public Health	415 E. First Ave., Cle Elum, leased building	2,400 sq ft
County Courthouse	Assessor, Auditor, Clerk, Commissioners, Lower District Court, Human Resources, Information Services, Juvenile Probation, Maint., Prosecutor, Superior Court, Treasurer	205 W. 5 th , built 1958.	47,691 sq ft
Permit Center	Public Works, Community Development Services, and Fire Marshal	411 N. Ruby, built 1959	13,625 sq ft
Public Safety Building	Sheriff/Corrections	205 W. 5 th , built 1985. Remodel began in 2010.	33,209 sq ft
Permit Center	Public Works, Community Development Services, and Fire Marshal	411 N. Ruby, built 1959	13,625 sq ft
Sheriff Administration Office	Sheriff	307 Umptanum Rd., built 2009	11,880 sq ft
Sorenson Building	Public Health and Misdemeanant Probation	507 Nanum, built 1942.	17,648 sq ft
Upper County Sheriff Office	Sheriff	4240 Bullfrog Rd., Suite 1, Cle Elum, leased suite	1,440 sq ft

Upper District Court Building	Upper District Court	700 E. 1 st , Cle Elum, leased facility	6,000 sq ft
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3. Kittitas County Fairgrounds/Event Center

<i>Facility</i>	<i>Built date</i>	<i>Size</i>	<i>Facility</i>	<i>Built date</i>	<i>Size</i>
Fair Office and Restrooms	1974	3,954	Fair Office and Restrooms	1974	3,954
Maintenance Shop	1986	1,500	Maintenance Shop	1986	1,500
Gold Buckle Building	2001	2,400	Gold Buckle Building	2001	2,400
Superintendant Building/Swine w/addition	1930/1960	5,000	Superintendant Building/Swine w/addition	1930/1960	5,000
8th Street Ticket Office	1930's	1,568	8th Street Ticket Office	1930's	1,568
Posse Barn (1)	1940's	3,000	Posse Barn (1)	1940's	3,000
Posse Barn (2)	1940's	4,800	Posse Barn (2)	1940's	4,800
Light Horse Bldg.	1940's	3,200	Light Horse Bldg.	1940's	3,200
Bloom Pavillion	1980	26,400	Bloom Pavillion	1980	26,400
Second Rodeo Barn - (Directors)	1940	3,250	Second Rodeo Barn - (Directors)	1940	3,250
First Rodeo Barn	1940's	3,250	Cattle Exhibit Bldg.	1940's	12,000
Restrooms/R.A. (1)	1960's	2,035	Draft Horse Exhibit Barn	1940's	10,450
Restrooms/R.A. (2)	1982	645	Frontier Village Buildings	1890's	Unknown
4-H Exhibit Bldg.	1940's	17,556	Rabbit/Poultry Barn	1940	1,200
Grandstand - Main/Heritage Bldg	1925	18,965	Rodeo Concession	2005	600
Buckaroo's Stands & Pens	1991	5,984	Gazebo	1989	450
Bleachers W. (Covered)	1960's	10,756	Behind the Chutes	1976	1,000
Bleachers E. (Uncovered)	1960's	10,000	Western Village	2004	3,140
Bronze Pig Statue	2007	N/A	Western Village	2004	3,140
Rodeo Arena Bleachers	2007	3,950	Fair Storage Shed	2004	600
Fair shed (Fuel)	2008	100	Ellensburg Armory	1950	13,920

4. Kittitas County Maintenance Shop, Storage Facilities, and Parking

<i>Facility</i>	<i>Department</i>	<i>Description</i>	<i>Size</i>
Lower County PWD Heavy Equipment Storage West Shed	Public Works	15 th & Okanagon, built 1951	4,875 sq ft
Lower County PWD Heavy Equipment Storage East Shed	Public Works	15 th & Okanagon, built 1951	4,875 sq ft
Lower County PWD Main Heavy Equipment Shop	Public Works	15 th & Okanagon, built 1951	6,240 sq ft
Sheriff Central Storage	Sheriff	307 Umptanum Rd., built 2009	2,160 sq ft

4. Kittitas County Maintenance Shop, Storage Facilities, and Parking (continued)

<i>Facility</i>	<i>Department</i>	<i>Description</i>	<i>Size</i>
Upper County PWD Repair Shop	Public Works	Third & Short, Cle Elum, built in 1951, remodeled in 2011	3,200 sq ft
Upper County PWD Heavy Equipment Storage	Public Works	Third & Short, Cle Elum, built in 1990, remodeled in 2010	2,800 sq ft
Vantage Boat Launch Parking Lot	Public Works	Vantage Boat Launch, built approx. 1990	
Armory Parking Lot	Extension, Weed, and Fairgrounds	Gravel parking area, not striped	20 stalls

S Courthouse Parking Lot	Courthouse Offices	Off-street parking adjacent to Courthouse	21 stalls
W Courthouse Parking Lot	Courthouse Offices	Off-street parking adjacent to Courthouse	7 stalls
SW 6 th Ave. & Water Street	Courthouse Offices	Improved parking lot	44
NW 6 th Ave. & Water Street	Courthouse Offices	Improved parking lot in 2010	58
NE 6 th Ave. & Water Street	Courthouse Offices	Semi-improved parking lot	18
N Permit Center	Public Works	Improved off-street parking adjacent to building	14
S Permit Center	CDS	Improved off-street parking adjacent to building	10
Sheriff Administration Office Parking Lot	Sheriff and Prosecutors	Improved off-street parking adjacent to building	51
SW Sorenson Building Parking Lot	Public Health	Improved off-street parking adjacent to building	24
W Upper District Court Building Parking Lot	Upper District Court	Improved off-street parking adjacent to building, 700 1 st St., Cle Elum	22 (shared)
Cle Elum Public Health Parking Lot	Public Health	Improved off-street parking adjacent to building, 415 E. First, Cle Elum	7 (shared)
Suncadia/Upper County Sheriff Office Parking Lot	Sheriff	Improved off-street parking adjacent to building, 4240 Bullfrog Rd, Suite 1, Cle Elum	22 (shared)
Kittitas County Event Center/Fairgrounds Parking Lots	KC Event Center	Does not include the unimproved parking areas used for large events	136
Lower County PWD Shop Parking Lot	Public Works	Unimproved off-street parking adjacent to building	20 (approx.)
E UPS Store	Courthouse	Improved off-street parking	35

5. Roads – County Owned

<i>Facility</i>	<i>Description</i>	<i>Size</i>	<i>Facility</i>	<i>Description</i>	<i>Size</i>
Surfaced Roads	County maintained roads with pavement surface	496 miles	Bridges	Bridges that are over 20' span	114
Unpaved Roads	County maintained roads that are gravel or other unpaved surface	68 miles	Other Crossing Structures	Bridges that are under 20' span	156

6. Roads – State Owned

<i>Facility</i>	<i>Description</i>	<i>Size</i>	<i>Facility</i>	<i>Description</i>	<i>Size</i>
SR 10	From SR 970/Teaaway to US 97	16.16 mi	SR 903	From SR 970 to USFS boundary	10.06 mi
I 82	From I 90 to Kittitas Co. Boundary at Burbank Creek Bridge	19.88 mi	SR 903 Spur	From SR 903 to SR 970	0.33 mi
I 90	From Kittitas Co. Boundary at MP 52.61 to Columbia River Bridge	84.91 mi	SR 906	From Kittitas Co. Boundary at MP 0.3 to I 90 Undercrossing	2.35 mi
US 97	From I-90 Bridge at MP 133.90 to SR 9970	40.58 mi	SR 906 Spur	From SR 906 to WSDOT Maintenance Facility	0.43 mi

SR 821	From Kittitas Co. Boundary at MP 4.82 to Thrall Rd. at I 82 Undercrossing	20.39 mi	SR 970	From I 90 to US 97	10.31 mi
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7. Emergency Medical Services

<i>Facility</i>	<i>Provider</i>	<i>Description</i>	<i>Size</i>
Station #11 Thorp	Fire District No. 1 (Thorp)	10700 N. Thorp Hwy., all District 43.5 sq mi and serves 2,500 residences, built in 2000, remodeled in 2005, 2 engines, 2 tenders, 1 aid unit, 1 mini pumper, 1 rescue, 1 support, 1 MCI van.	6,400 sq ft
Station #12 Clark Flats	Fire District No. 1 (Thorp)	10941 SR 10, 2 buildings at site, 1 tender, 1 brush truck, and 1 engine	2,300 sq ft for both bldgs.
Station #21	Fire District 2 (Kittitas Valley Fire and Rescue)	280 sq mi for all Dist 2, 2020 Vantage Highway B-211, E-211, E-212, T-211, B-212, M-211, M-212 Living Quarters – 1960's, Bay – late 1980's	
Station 22	Fire District 2 (Kittitas Valley Fire and Rescue)	2671 Tjossem E-221 – 1950's Station 23 – 3301 Denmark Road – 1950's	
Station 24	Fire District 2 (Kittitas Valley Fire and Rescue)	4901 4th Parallel Road – B-241, E-241, T-241 - 2004	
Station 25	Fire District 2 (Kittitas Valley Fire and Rescue)	Main St – Kittitas – E-251 – 2010	
Station 26	Fire District 2 (Kittitas Valley Fire and Rescue)	6651 Brick Mill Road – E-261 – 1940's	
Station 26 Satellite	Fire District 2 (Kittitas Valley Fire and Rescue)	2380 Game farm Road – E-262 – 1950's	
Station 27	Fire District 2 (Kittitas Valley Fire and Rescue)	8800 Reecer Cr Rd – E-271 – 1950's	
Station 28	Fire District 2 (Kittitas Valley Fire and Rescue)	5640 Cove Road – B-281, E-281, T-281 – 2002	
Station 28 Satellite	Fire District 2 (Kittitas Valley Fire and Rescue)	51 Barnes Road – E-282 – 1960's	
Station 29	Fire District 2 (Kittitas Valley Fire and Rescue)	102 N Pearl – M-291, M-292, M-293, R-291, B-291, E-291, L-291 - 1955	
Easton Station	Fire District No. 3 (Easton)	180 Cabin Creek Easton Wa. 98925, PO Box 52, 12 sq mi for all Dist 33182 sq ft, built in 1992, 1-aidcar, 1-engine, 2-tankers, 1-rescue truck	33,182 sq ft

7. Emergency Medical Services (continued)

<i>Facility</i>	<i>Provider</i>	<i>Description</i>	<i>Size</i>
Vantage Station	Fire District No. 4 (Vantage)	Information Not Available	
Snoq. Pass Station	Fire District No. 5/King FPD No. 51 (Snoqualmie Pass)	1211 SR 906 E. of I 90 Exit 53, houses E291, E292, A291, A292, B291, Brush291, and Snow291 (snowmobile trailer), built in 2011.	16,551 sq ft
Ronald Station	Fire District No. 6 (Ronald/Lk. Cle Elum)	7 sq mi for all Dist 6	
South Cle Elum Fire Station	South Cle Elum	523 Lincoln Ave., South Cle Elum, 1 pumper, 1 utility truck, and serves 0.5 mile area with 580 people. Can handle twice the size area.	1,200 sq ft
Station #1 Peoh Point Rd.	Fire District No. 7 (Upper County Area)	80 sq mi for all Dist 7, 1 fire engine, 1 wildland brush truck, 1 water tender, 1 aid unit, and ambulance	

Station #2 SR 970 and Airport Rd.	Fire District No. 7 (Upper County Area)	Information Not Available
Station #3 off I-90 at Golf Course Exit 77	Fire District No. 7 (Upper County Area)	Information Not Available
Station #4 Ballard Hill Rd.	Fire District No. 7 (Upper County Area)	Information Not Available
Station #5 Teanaway Valley at Middle Fork Rd.	Fire District No. 7 (Upper County Area)	Information Not Available
Fire Dist. 8 Station #81	Fire District No. 8 (Kachess)	13 sq mi for all Dist 8, Located in Kachess Village, 1 engine 811, 1 command vehicle, 1 aid car, and 1 brush truck
Fire Dist. 8 Station #82	Fire District No. 8 (Kachess)	Located at intersection of Kachess Lake and Via Kachess Roads, 1 wildland engine, 1 tender/pumper, and rescue snowmobiles & trailer
Fire Dist. 8 Station #83	Fire District No. 8 (Kachess)	Located at intersection of Stampede Pass and Lost Lake Roads, 1 pumper/rescue truck, 1 tender, 1 brush truck, 1 aid car, and 1 support car
Kittitas Valley Community Hospital	Hospital District No. 1	Level IV trauma service & 24-hr emergency care, S. Chestnut St. & E. Manitoba, Ellensburg
Cle Elum Medical Center and Urgent Care	Hospital District No. 2	Located at 201 Alpha Way, Cle Elum

8. Library Services

<i>Facility</i>	<i>Provider</i>	<i>Description</i>	<i>Facility</i>	<i>Provider</i>	<i>Description</i>
Kittitas Public Library	Kittitas	2 nd & Pierce Streets, Kittitas	Ellensburg Public Library	Ellensburg	209 N. Ruby St, Ellensburg, founded in 1910, recently expanded in 2003.
Cle Elum (Carpenter Memorial) Library	Cle Elum	302 Pennsylvania Ave., Cle Elum	Roslyn Public Library	Roslyn	201 S. First St., Roslyn, \$3 million remodel began in 2009 to repair and update

9. Parks – Regional and Trails

<i>Facility</i>	<i>Provider</i>	<i>Description</i>	<i>Size</i>
Coal Mines Trail	Coal Mines Trail Commission, Cle Elum, Roslyn, and Kittitas County	From Cle Elum to Ronald, Northern Pacific Railway bed	10.4 mi
John Wayne Trail / Iron Horse State Park	Washington State Parks Department	From North Bend to Vantage, Chicago-Milwaukee-St. Paul-Pacific Railroad bed.	100 mi
Vantage Restroom	Kittitas County	Vantage Boat Launch, built 1990	342 sq ft
Kittitas County Outdoor Recreation Inventory	Varies	All other Parks and Trails are listed in the comprehensive inventory of recreation facilities adopted by reference in the Comprehensive Plan.	varies

10. Sanitary Sewer

<i>Facility</i>	<i>Provider</i>	<i>Description</i>	<i>Size</i>
Ronald treatment facilities	Kittitas County Water District No. 2	Single lift station that convey wastewater flows from the Water District area to the City of Roslyn sewer system.	37 acres
Snoqualmie Pass Utility District	Snoqualmie Pass Utility District	Average daily flow approximately 0.18 mgd, permitted treatment and discharge capacity of 0.868 mgd and storage of excess flows of about 30 mill. Gal.s	1,361 acres
Vantage wastewater collection and treatment system	Vantage Water District No. 6	Serves Vantage LAMIRD, wastewater collection and treatment system, capacity of about 87,000 gpd.	80 residences

11. Schools

<i>Facility</i>	<i>Provider</i>	<i>Description</i>	<i>Size</i>
Central Washington University	Washington State	Four year public university main campus, 432 faculty members, 85+ buildings	11,614 students (fall 2010)
Cle Elum / Roslyn High School	Cle Elum/ Roslyn School District	2692 - SR 903, Cle Elum, 9 th grade to 12 th grade	281 students
Cle Elum / Roslyn Elementary School	Cle Elum/ Roslyn School District	2696 - SR 903, Cle Elum, pre-school, Kindergarten to 5 th grade	408 students
Cle Elum / Roslyn Alternative School	Cle Elum/ Roslyn School District	200 W. Oakes St., Cle Elum, 3 rd grade to 12 th grade	38 students
Walter Strom Middle School	Cle Elum/ Roslyn School District	2694 - SR 903, Cle Elum, 6 th grade to 8 th grade	221 students
Damman Elementary School	Damman School District	Kindergarten to 6 th grade, 1 school, 2 teachers, 3712 Umptanum Rd.	38 students
Easton Elementary, Jr., Sr. High School	Easton School District	1893 Railroad St., Easton	127 students
Lincoln Elementary School	Ellensburg School District	26 classroom teachers, 200 S. Sampson St., Ellensburg	454 students

11. Schools (continued)

<i>Facility</i>	<i>Provider</i>	<i>Description</i>	<i>Size</i>
Mount Stuart Elementary School	Ellensburg School District	27 classroom teachers, 705 W. 15 th Ave., Ellensburg	448 students
Valley View Elementary School	Ellensburg School District	26 classroom teachers, 1508 E. 3 rd Ave., Ellensburg	450 students
Morgan Middle School	Ellensburg School District	40 classroom teachers, 400 E. 1 st Ave., Ellensburg	690 students
Ellensburg High School	Ellensburg School District	40 classroom teachers of a total 67 professional staff, 1203 E. Capitol Ave., Ellensburg	887 students
Kittitas Elementary School	Kittitas School District	Kindergarten to 5 th grade, 7571 Kittitas Hwy, Kittitas	258 students
Kittitas High School	Kittitas School District	6 th grade to 12 th grade, 7571 Kittitas Hwy, Kittitas	282 students
Parke Creek Treatment Center	Kittitas School District	11042 Parke Creek Rd.	15 students
Thorp Elementary, Jr., and Sr. High Schools	Thorp School District	Kindergarten to 12 th grade, 10831 N. Thorp Hwy, Thorp	164 students

12. Kittitas County Solid Waste

<i>Facility</i>	<i>Built date</i>	<i>Size</i>	<i>Facility</i>	<i>Built date</i>	<i>Size</i>
Ellensburg Scalehouse (Storage), 801 Industrial Wy	1981	160 sq ft	Transfer Station - Cle Elum, 50 #5 Mine Rd, Cle Elum	2003	9,000 sq ft
Cle Elum Scalehouse, Hwy 903 Cle Elum	1981	160 sq ft	MRW - Cle Elum, 50 #5 Mine Rd, Cle Elum	2003	2,000 sq ft
Cle Elum Bunker Building, Hwy 903 Cle Elum	1981	3,000 sq ft	MRW - Ellensburg, 50 #5 Mine Rd, Cle Elum	2001	3,000 sq ft
Cle Elum Storage, Hwy 903 Cle Elum	1981	925 sq ft	Office/Admin Bldg, 50 #5 Mine Rd, Cle Elum	2003	120 sq ft
Transfer Station Building, 1001 Industrial Way	2000	9,078 sq ft	Cle Elum Scalehouse - new, 50 #5 Mine Rd, Cle Elum	2003	284 sq ft
Scalehouse Bldg, 1001 Industrial Way	2000	1,000 sq ft	Ryegrass Equipment Storage, 25900 Vantage Hwy	1980	1,620 sq ft
Transfer Station Office, 925 Industrial Way	1963	1,980 sq ft	SW 400 SQ FT BLDG Vantage Hwy Bldg, 25900 Vantage Hwy	2008	400 sq ft
Transfer Station Shop, 925 Industrial Way	1963	1,680 sq ft			

13. Surface Water Management

<i>Facility</i>	<i>Provider</i>	<i>Description</i>	<i>Size</i>
Storm water facilities	Kittitas County	Storm water standards and guidelines are in KCC 12.06	N/A

14. Water (Group A Systems)

<i>Facility</i>	<i>Provider</i>	<i>Description</i>	<i>Size</i>
Ronald Water System	Kittitas County Water District No. 2, Special District Community provider	Serves 225 persons with 117 connections, 150 total approved connections. Effective since 1/1/1970.	125,000 gal
Thorp Water System	Kittitas County Water District No. 4, Special District Community provider	Serves 230 persons with 107 connections, 112 total approved connections. Effective since 7/1/1987.	156,000 gal
Elk Meadows Water System	Kittitas County Water District No. 5, Community provider	141 Swallow Ln, Cle Elum, serves 600 persons with 295 connections, 340 total approved connections. Effective since 1/1/1970.	75,000 gal
Easton Water System	Easton Water District, Community provider	141 Swallow Ln, Cle Elum, serves 250 residential persons and 106 non-residential persons with 216 connections, 512 total approved connections. Effective since 1/1/1970.	195,000 gal
Sunlight Waters Water System	Kittitas County Water District No. 7, Special District Community provider	1710 Sunlight Dr., Cle Elum, serves 309 residential persons and 169 non-residential persons with 220 connections, 225 total approved connections. Effective since 1/1/1970.	200,000 gal
Vantage Water System	Vantage Water System, Investor Community provider	Serves 70 residential persons and 105 non-residential persons with 99 connections, 150 total approved connections. Effective since 1/1/1970.	50,000 gal
Evergreen Valley Water System	Evergreen Valley Utilities, Investor Community provider	Serves 35 residential persons and 5 non-residential persons with 171 connections, 419 total approved connections. Effective since 3/2/2004.	120,000 gal
Reservoir Hill Water System	Reservoir Hill Maintenance Association, Private Community provider	South Cle Elum, serves 33 residential persons with 21 connections, 25 total approved connections. Effective since 2/25/1999.	20,000 gal
Central Mobile Home Park	Central Mobile Home Park, Private Community provider	Wilson Creek Rd. mobile home park, serves 110 residential persons with 52 connections, 52 total approved connections. Effective since 1/1/1970.	2,100 gal
Snoqualmie Pass	Private - Snoqualmie Pass Utility District	Well capacity of 385 gallons per minute and 3 reservoirs storing 565,000 gallons	1,361 acres
Pine Loch Sun Beach Club Water System	Private Community provider	Serves 90 residential persons with 409 calculated connections, 439 total approved connections. Effective date of 1/1/1970	90,000 gal
Sky Meadows Ranch Country Club WTR	Private Community provider	Serves 60 residential persons and 110 non-residential persons with 240 calculated connections and 360 total approved connections. Effective system date of 1/1/1970	160,000 gal
Sun Country Estates 1-2-3 Water System	Private Community provider	Serves 215 residential persons and 16 non-residential persons with 215 total calculated connections and 300 total approved connections. Effective date of 1/1/1970.	100,000 gal

14. Water (Group A Systems) (continued)

<i>Facility</i>	<i>Provider</i>	<i>Description</i>	<i>Size</i>
Swiftwater Trailer Park	Swiftwater Trailer Park, Private Community provider	S. Cle Elum mobile home park, serves 36 residential persons and 1 non-residential person with 22 total calculated connections and 24 total approved connections. Effective system date of 1/1/1970.	0 gal
Wildwood 2 & 3 Water System	Private Community Provider	Serves 45 residential persons & 48 non-residential persons with 37 total calculated connections & 78 total approved connections. Effective system date of 1/1/1970.	45,000 gal
Grasslands Park	Private Community Provider	Serves 29 residential persons with 14 total calculated connections and 14 total approved connections. Effective system date of 12/20/2006.	0 gal
Millpond Mobile Manor	Investor Community Provider Millpond Mobile Manor	Serves 245 residential persons with 105 total calculated connections and 105 total approved connections. Effective system date of 1/1/1970.	0 gal
Suncadia Resort	Investor Community Provider	Serves 70 residential persons & 903 non-residential persons with 666 total calculated connections and 3785 total approved connections. Effective system date of 5/29/2008.	1,070,000
Driftwood Acres Maintenance Corporation	Association Community Provider	Serves 60 residential persons with 117 total calculated connections and 120 total approved connections. Effective system date of 1/1/1970.	100,000
Sun Island Maintenance Assn.	Association Community Provider	Serves 30 residential persons and 100 non-residential persons with 115 total calculated connections and an undetermined number of total connections. Effective system date of 1/1/1970.	1,8000
Grasslands Water System	Association Community Provider	Serves 260 residential persons with 75 total calculated connections and 81 total connections. Effective system date of 1/1/1970.	21,000

5.6. Goals, Policies, and Objectives

GPO 5.1 Application of Standards. The County shall establish standards for levels of service for public facilities. The levels of service shall be cooperatively defined by all segments of the public and private sector involved in providing a particular service.

GPO 5.2 Determining Public Facility Needs. The County shall determine the quantity of capital improvements that is needed.

GPO 5.3 Priorities. The relative priorities among capital improvements projects are as follows:

GPO 5.3A Priorities Among Types of Public Facilities. Legal restrictions on the use of many revenue sources limit the extent to which types of facilities compete for priority with other types of facilities because they do not compete for the same revenues. All capital improvements that are necessary for achieving and maintaining a standard for levels of service adopted in this Comprehensive Plan are included in the financially feasible schedule of capital improvements contained in this Capital Facilities Plan. The relative priorities among types of public facilities (i.e., roads, sanitary sewer, etc.) were established by adjusting the standards for levels of service and the available revenues until the resulting public facilities needs became financially feasible. This process is repeated with each update of the Capital Facilities Plan, thus allowing for changes in priorities among types of public facilities.

GPO 5.3B Priorities of Capital Improvements Within a Type of Public Facility. Capital improvements within a type of public facility are to be evaluated on the following criteria and considered in the order of priority listed below. The County shall establish the final priority of all capital facility improvements using the following criteria as general guidelines. Any revenue source that cannot be used for a high priority facility shall be used beginning with the highest priority for which the revenue can legally be expended.

- a. Reconstruction, rehabilitation, remodeling, renovation, or replacement of obsolete or worn out facilities that contribute to achieving or maintaining standards for levels of service adopted in this Comprehensive Plan.
- b. New or expanded facilities that reduce or eliminate deficiencies in levels of service for existing demand. Expenditures in this priority category include equipment, furnishings, and other improvements necessary for the completion of a public facility (i.e., recreational facilities and park sites).
- c. New public facilities, and improvements to existing public facilities, that eliminate public hazards if such hazards were not otherwise eliminated by facility improvements prioritized according to Policies a or b, above.
- d. New or expanded facilities that provide the adopted levels of service for new development and redevelopment during the next six fiscal years, as updated by the annual review of this Capital Facilities Plan. The County may acquire land or right-of-way in advance of the need to develop a facility for new development. The location of facilities constructed pursuant to this Policy shall conform to the Land Use Element, and specific project locations shall serve projected growth areas within the allowable land use categories. In the event that the planned capacity of public facilities is insufficient to serve all applicants for development permits, the capital improvements shall be scheduled to serve the following priority order:
 1. previously approved permits for redevelopment,
 2. previously approved permits for new development,
 3. new permits for redevelopment, and
 4. new permits for new development.

- e. Improvements to existing facilities, and new facilities that significantly reduce the operating cost of providing a service or facility, or otherwise mitigate impacts of public facilities on future operating budgets.
- f. New facilities that exceed the adopted levels of service for new growth during the next six fiscal years by either:
 - providing excess public facility capacity that is needed by future growth beyond the next six fiscal years, or
 - providing higher quality public facilities than are contemplated in the County's normal design criteria for such facilities.
- g. Facilities not described in Policies a through f, above, but which the County is obligated to complete, provided that such obligation is evidenced by a written agreement the County executed prior to the adoption of this Comprehensive Plan.

GPO 5.4 All facilities scheduled for construction or improvement in accordance with this Policy shall be evaluated to identify any plans of State or local governments or districts that affect, or will be affected by, the proposed County capital improvement.

GPO 5.5 Project evaluation may also involve additional criteria that are unique to each type of public facility, as described in other elements of this Comprehensive Plan.

GPO 5.6 Kittitas County shall consider recreation needs and the services, which the County is able to provide from the countywide recreation plan and in coordination with other agencies and jurisdictions within Kittitas County. Recreation opportunities and facilities include, but are not limited to parks, trails, river access, public lands access, campgrounds and picnic facilities.

GPO 5.7 Kittitas County shall consider the applicable adopted city's comprehensive plan for capital facilities and its relation to the identified Urban Growth Areas.

GPO 5.7A The County has reviewed and approved capital facilities assessments completed for the City of Kittitas UGA, as documented in the following memorandums:

- a. City of Kittitas Land Capacity Analysis Evaluation (September 24, 2009). Prepared by ICF Jones & Stokes.
- b. City of Kittitas Capital Facilities Needs Evaluation (September 21, 2009). Prepared by Berk & Associates.
- c. City of Kittitas Transportation Assessment (September 24, 2009). Prepared by ICF Jones & Stokes.

GPO 5.7B The following City of Kittitas goals and policies are incorporated into this Comprehensive Plan, in support of the City's Capital Facilities Element:

- a. Goal: Ensure that adequate public facilities and services are planned for, located, designed, and maintained to accommodate the changing needs of all residents within the Kittitas urban area.
 - 1. Policy: Develop and maintain annually the Capital Facilities Element, including the Capital Improvement Plan and budget analysis, based on existing and future growth and development that will provide a guide for phased and orderly development of public services and facilities within the urban growth area.
 - 2. Policy: Use the phasing schedule for public facilities and services defined in the Capital Facilities Element as a basis for land use, development approval and annexation decisions.
 - 3. Policy: Ensure a coordinated timely process for development and review of the capital facilities, current and planned, with participation from all City departments.
 - 4. Policy: Establish adequate water rights for the community and a process for expanding water rights with new growth. City of Kittitas Comprehensive Plan July, 2007 Page 35 of 80

5. Policy: Provide needed public facilities in a manner which protects investments in and maximizes the use of existing facilities, and which promotes orderly compact urban growth.
 6. Policy: Require developments to provide safe access to schools.
 7. Policy: Encourage compatible, multiple uses of public facilities such as schools and parks, thereby increasing their usefulness and cost effectiveness.
 8. Policy: Coordinate land use, public works activities, development actions, and purveyor's needs with planning activities in order to conserve fiscal resources.
 9. Policy: Evaluate capital improvement projects through the comprehensive planning process to ensure consistency with the other elements of the plan.
 10. Policy: Encourage the coordination and joint development of capital facilities, utilities, and land use plans within the Urban Growth Area.
 11. Policy: Improvement standards for new development proposed within the Urban Growth Area should be jointly developed by the County and the City of Kittitas. Standards should address such improvements as street alignment and grade, public road access, right-of-way widths, street improvements, sanitary sewer, storm water improvements, and park and recreation facilities.
 12. Policy: New development requiring and/or requesting the extension of the City's public water and sewer systems will be required to pay for those extensions as well as providing a fair-share investment in the existing systems; any water rights associated with the land will provide for proposed development impacts; public/private partnerships that provide overall community benefit are possible.
 13. Policy: Support community awareness of Capital Facilities issues through public participation, newsletters and postings.
 14. Policy: Maintain updated City Water Plan, Transportation Plan, Sanitary Water Plan and other capital facilities plans.
 15. Policy: Reassess the land use element of the comprehensive plan if probable funding falls short of meeting existing capital improvements.
- b. GOAL: Maintain a level of service that protects the public health, safety, and welfare.
1. Policy: Policy adopted Level of Service standard for potable water is 135 gallons per capita per day raw water source including a 10% contingency; 189 gallons per capita per day treatment and piping capacity, plus 15 million gallons per day fire reserve, or as defined in the Water Plan. City of Kittitas Comprehensive Plan July, 2007 Page 36 of 80
 2. Policy: Level of Service standard for sanitary sewer is 110 gallons per capita per day, or as defined in the Wastewater Plan.
 3. Policy: The following are recommended standards for a level of service (LOS) the city should provide for recreation:
 - Neighborhood parks: 0.125 acres per 1,000 residents,
 - Community parks: 1 acres per 1,000 residents,
 - Regional parks: 2 acres per 1,000 residents and,
 - Open space: 1% of total city area not including public rights-of-way
 4. Policy: Review and adjust Level of Service standards for police and fire to ensure adequate support and volunteer staffing are provided.

GPO 5.8 Provide needed public facilities that are within the ability of the County to fund the facilities, or within the County's authority to require others to provide the facilities.

GPO 5.9 Financial Responsibility. Existing and future development shall both pay for the costs of needed capital improvements.

GPO 5.10 Existing development.

- a. Existing development may be required to pay for the capital improvements that reduce or eliminate existing deficiencies, some or all of the replacement of obsolete or worn out facilities, and may pay a portion of the cost of capital improvements needed by future development.
- b. Existing development's payments may take the form of user fees, charges for services, special assessments and taxes.

GPO 5.11 Future development:

- a. Future development may be required to pay its fair share of the capital improvements needed to address the impact of such development, and may pay a portion of the cost of the replacement of obsolete or worn out facilities. Upon completion of construction, "future" development becomes "existing" development, and shall contribute to paying the costs of the replacement of obsolete or worn out facilities.
- b. Future development's payments may take the form of, but are not limited to, voluntary contributions for the benefit of any public facility, impact fees, mitigation payments, capacity fees, dedications of land, provision of public facilities, and future payments of user fees, charges for services, special assessments and taxes. Future development shall not pay fees for the portion of any public facility that reduces or eliminates existing deficiencies.

GPO 5.12 Existing and future development may both have part of their costs paid by grants, entitlements or public facilities from other levels of government and independent districts.

GPO 5.13 Financing Policies. Capital improvements shall be financed, and debt shall be managed as follows:

- a. Capital improvements financed by County enterprise funds (i.e., solid waste) shall be financed by:
 1. debt to be repaid by user fees and charges and/or connection or capacity fees for enterprise services, or
 2. current assets (i.e., reserves, equity or surpluses, and current revenue, including grants, loans, donations and interlocal agreements), or
 3. a combination of debt and current assets.
- b. Capital improvements financed by non- enterprise funds shall be financed from either current assets: (i.e., current revenue, fund equity and reserves), or debt, or a combination thereof. Financing decisions shall include consideration for which funding source (current assets, debt, or both) will be a) most cost effective, b) consistent with prudent asset and liability management, c) appropriate to the useful life of the project(s) to be financed, and d) the most efficient use of the County's ability to borrow funds.
- c. Debt financing shall not be used to provide more capacity than is needed within the schedule of capital improvements for non-enterprise public facilities unless one of the following conditions are met:
 1. the excess capacity is an integral part of a capital improvement that is needed to achieve or maintain standards for levels of service (i.e., the minimum capacity of a capital project is larger than the capacity required to provide the level of service), or
 2. the excess capacity provides economies of scale making it less expensive than a comparable amount of capacity if acquired at a later date, or
 3. the asset acquired is land that is environmentally sensitive, or designated by the County as necessary for conservation, or recreation, or
 4. the excess capacity is part of a capital project financed by general obligation bonds approved by referendum.

GPO 5.14 Operating and Maintenance Costs. The County shall not provide a public facility, nor shall it accept the provision of a public facility by others, if the County or other provider is unable to pay for the subsequent annual operating and maintenance costs of the facility.

GPO 5.15 Revenues Requiring Referendum. In the event that sources of revenue require voter approval in a local referendum that has not been held, and a referendum is not held, or is held and is not successful, this Comprehensive Plan shall be revised at the next annual amendment to adjust for the lack of such revenues, in any of the following ways:

- a. Reduce the level of service for one or more public facilities;
- b. Increase the use of other sources of revenue;
- c. Decrease the cost, and therefore the quality of some types of public facilities while retaining the quantity of the facilities that is inherent in the standard for level of service;
- d. Decrease the demand for and subsequent use of capital facilities;
- e. combination of the above alternatives.

GPO 5.16 Uncommitted Revenue. All development permits issued by the County which require capital improvements that will be financed by sources of revenue which have not been approved or implemented (such as future debt requiring referenda) shall be conditioned on the approval or implementation of the indicated revenue sources, or the substitution of a comparable amount of revenue from existing sources.

GPO 5.17 Shared Funding. The County and Cities should jointly sponsor the formation of Local Improvement Districts, Road Improvement Districts, and other benefit areas for the construction or reconstruction of infrastructure to a common standard, which are located in the City and the Urban Growth Areas.

GPO 5.18 Provide adequate public facilities by constructing needed capital improvements which (1) repair or replace obsolete or worn out facilities, (2) eliminate existing deficiencies, and (3) meet the needs of future development and redevelopment caused by previously issued and new development permits. The County's ability to provide needed improvements will be demonstrated by maintaining a financially feasible schedule of capital improvements in this Capital Facilities Plan.

GPO 5.19 Schedule of Capital Improvements. The County shall provide, or arrange for others to provide, the capital improvements listed in the schedule of capital improvements in this Capital Facilities Plan. The schedule of capital improvements may be modified as follows:

- a. The schedule of capital improvements shall be updated annually beginning in conjunction with the annual budget process.
- b. Pursuant to the Growth Management Act, the schedule of capital improvements may be amended one time during any calendar year.
- c. The schedule of capital improvements may be adjusted by ordinance not deemed to be an amendment to the Comprehensive Plan for corrections, updates, and modifications concerning costs; revenue sources; acceptance of facilities pursuant to dedications which are consistent with the plan; or the date of construction (so long as it is completed within the 6-year period) of any facility enumerated in the schedule of capital improvements.

GPO 5.20 Budget Appropriation of Capital Improvement Projects. The County shall include in the capital appropriations of its annual budget all the capital improvements projects listed in the schedule of capital improvements for expenditure during the appropriate fiscal year, except that the County may omit from its annual budget any capital improvements for which a binding agreement has been executed with another party to provide the same project in the same fiscal year. The County may also include in the capital appropriations of its annual budget additional public facility projects that conform to GPO 5.19(B) and GPO 5.22(F).

GPO 5.21 Adequate Public Facility Concurrency. The County Commission finds that the impacts of development on public facilities within the County occur at the same time as occupancy of development authorized by a final development permit. The County shall issue development permits only after a determination that there is sufficient capacity of the public facilities to meet the standards for levels of service for existing development and the impacts of the proposed development concurrent with the proposed development. For the purpose of this policy and the County's land development regulations, "concurrent with" shall be defined as follows:

- a. The availability of public facility capacity to support development concurrent with the impacts of such development shall be determined in accordance with the following:
 1. For roads:
 - The necessary facilities and services are in place at the time a development permit is issued; or
 - The necessary facilities are under construction at the time a development permit is issued, and the necessary facilities will be in place when the impacts of the development occur; or
 - Development permits are issued subject to the condition that the necessary facilities and services will be in place when the impacts of the development occur; or
 - The County has in place commitments to complete the necessary public facilities within six years.

GPO 5.22 No final development permit shall be issued by the County unless there shall be sufficient capacity of public facilities available to meet the standards for levels of service for existing development and for the proposed development.

GPO 5.23 No preliminary development permit shall be issued by the County unless the applicant complies with one of the following Policies:

- a. The applicant may voluntarily request a determination of the capacity of public facilities as part of the review and approval of the preliminary development permit, including the requirements of GPO 5.24, or
- b. The applicant may elect to request approval of a preliminary development permit without a determination of capacity of public facilities provided that any such order is issued subject to requirements in the applicable land development regulation or to specific conditions contained in the preliminary development permit that:
 1. Final development permits for the subject property are subject to a determination of capacity of public facilities, as required by GPO5.21, and
 2. No rights to obtain final development permits, nor any other rights to develop the subject property have been granted or implied by the County's approval of the preliminary development permit without determining the capacity of public facilities.

GPO 5.24 Development permits issued pursuant to GPO 5.22 and GPO 5.23(A) shall be subject to the following requirements:

- a. The determination that facility capacity is available shall apply only to specific uses, densities and intensities based on information provided by the applicant and included in the development permit.
- b. The determination that facility capacity is available shall be valid for the same period of time as the underlying development permit, including any extensions of the underlying development permit.
- c. The standards for levels of service of public facilities shall be applied to the issuance of development permits on the following geographical basis: Roads: applicable roads and areas impacted by the proposed development.

GPO 5.25 Manage the land development process to insure that all development receives public facility levels of service equal to the standards adopted by the County Commissioners by implementing the schedule of capital improvements contained in this Capital Facilities Plan, and by using the fiscal resources provided for in Goal 2 and its supporting policies.

GPO 5.26 Consistency all public facility capital improvements shall be consistent with the adopted land use map and the goals and policies of other elements of this Comprehensive Plan. The location of, and level of service provided by projects in the schedule of capital improvements shall maintain adopted standards for levels of service for existing and future development in a manner and location consistent with the Land Use Element of this Comprehensive Plan.

GPO 5.27 Integration and Implementation. The County shall develop, adopt and use implementation programs which integrate its land use planning and decisions with its planning and decisions for public facility capital improvements.

GPO 5.28 Develop criteria and cooperative and structured processes through the Kittitas County Conference of Governments for siting regional and community facilities.

GPO 5.29 Designation of Land. The County may identify lands useful for public purposes and incorporate such designations in the comprehensive plan.

GPO 5.30 Regional Facilities. The County and each municipality in the County may establish a countywide process for siting essential public facilities of region-wide significance. This process may include:

- a. An inventory of needed facilities;
- b. A method of fair share allocation of facilities;
- c. Economic and other incentives to jurisdictions receiving such facilities;
- d. A method of determining which jurisdiction is responsible for each facility;
- e. A public involvement strategy; and
- f. Assurance that the environmental and public health and safety are protected.

GPO 5.31 County, Regional, State and Federal Facilities. Essential public facilities, which are identified by the County, by regional agreement, or by State or Federal government, may be subject to local approval by the County and each municipality in the County.

GPO 5.32 Ensure public involvement when siting of essential public facilities through the use of timely press releases, newspaper notices, public information meetings, and public hearings.

GPO 5.33 Consistency with Comprehensive Plan. The County may develop and adopt regulations that ensure that the facility siting is consistent with the adopted County comprehensive plan, including;

- a. The future land use map;
- b. The Capital Facilities Plan Element and budget;
- c. The Utilities Element;
- d. The Transportation Element;
- e. The Housing Element;
- f. The Rural Element;
- g. The Economic Development Element;
- h. The comprehensive plans of adjacent jurisdictions that may be affected by the facility siting;
- i. Regional general welfare considerations

GPO 5.34 Siting of Public Facilities Outside of UGAs. Essential public facilities sited outside of urban growth areas must be self-supporting and not require the extension, construction, or maintenance of urban services and facilities.

GPO 5.35 Coordination. The County's policies and regulations on facility siting may be coordinated with and advance other planning goals including, but not necessarily limited to, the following:

- a. Promotion of economic development and employment opportunities
- b. Protection of the environment
- c. Positive fiscal impact and on-going benefit to the host jurisdiction
- d. Serving population groups needing affordable housing
- e. Receipt of financial or other incentives from the State and/or other local governments
- f. Fair distribution of such public facilities throughout the County
- g. Requiring State and Federal projects to be consistent with this policy.

GPO 5.36 Provide adequate public facilities to urban growth areas.

GPO 5.37 Urban Growth Areas. The County and each municipality in the County shall designate urban growth areas and encourage adequate public facilities and services concurrent with development.

GPO 5.38 Levels of Service. Levels of service for public facilities in the unincorporated portion of the urban growth areas shall be the same as the County's adopted standards.

GPO 5.39 Public Facilities Outside of Urban Growth Areas. New municipal urban public facilities (central sewage collection and treatment, public water systems, urban street infrastructure and stormwater collection facilities) will not be extended beyond urban growth area boundaries for residential development. Water service - public or private - may be provided beyond urban growth area boundaries. This policy does not apply to storm water drainage.

GPO 5.40 Capital Facilities and Utilities may be sited, constructed, and operated by outside public service providers (or sited, constructed, and/or operated jointly with a Master Planned Resort (MPR), LAMIRD, or Fully Contained Community to the extent elsewhere permitted), on property located outside of an urban growth area if such facilities and utilities are located within the boundaries of such resort or community which is approved pursuant to County Comprehensive Plan policies and development regulations.

GPO 5.41 Electric and natural gas transmission and distribution facilities may be sited within and through areas of Kittitas County both inside and outside of municipal boundaries, UGAs, Master Planned Resorts, LAMIRDS, and Fully Contained Communities, including to and through rural areas of Kittitas County.

GPO 5.42 Financing Providers of public facilities are responsible for paying for their facilities. Providers may use sources of revenue that require users of facilities to pay for a portion of the cost of the facilities. As provided by law, some providers may require new development to pay impact fees or mitigation payments for a portion of the cost of public facilities.

GPO 5.43 Planning Coordination. The County will enter into interlocal/joint planning agreements, contracts, memorandums of understanding or joint ordinances with municipalities and other providers of public facilities to coordinate planning for and development of the Urban Growth Area.

GPO 5.44 Fiscal Coordination. The County and each municipality in the County will address fiscal issues including tax revenue sharing, the provision of regional services and annexations through the development of interlocal agreements.

GPO 5.45 Primary initiative for capital facilities such as water, sewer, and arterial roadways within UGAs shall be the responsibility of the cities. Required facilities to accommodate growth shall be included in the city's capital facilities plan. The primary financing mechanism shall be local improvement districts as authorized in RCW 35.44. Assessment district boundaries may exceed the city limits. The county will cooperate and jointly plan for these assessment districts as they are proposed. The county may elect to sponsor local improvement districts within unincorporated portions of the county to meet concurrency standards in the comprehensive plan.

GPO 5.46 Libraries: As growth continues to occur both in the urban and rural areas of Kittitas County, there are and will be increased impacts on existing library services and an increasing demand for additional library services.

GPO 5.47 To recognize the Swiftwater Corridor Vision Plan as a planning tool that provides recommendations for specific strategies to improve, enhance, and sustain the corridor's unique intrinsic qualities and the many enjoyable experiences it offers. Selected projects within the vision plan shall not place additional management policies or regulations on private property or adjacent landowners beyond those that already exist under federal, state, regional, and local plans and regulations.

5.7. Glossary and FAQ

5.7.1. Definitions

Capital improvements:

Land, improvements to land, structures (including design, permitting, and construction), initial furnishings and selected equipment. Capital improvements have an expected useful life of at least 10 years. Other “capital” costs, such as motor vehicles and motorized equipment, computers and office equipment, office furnishings, and small tools are considered to be minor capital expenses in the County’s annual budget, but such items are not “capital improvements” for the purposes of the Comprehensive Plan, or the issuance of development permits.

Concurrency:

All public facilities needed to serve new development and/or a growing service area population must be in place at the time of initial need. If the facilities are not in place, a financial commitment must have been made to provide the facilities within six years of the time of the initial need. Such facilities must be of sufficient capacity to serve the service area population and/or new development without decreasing service levels below locally established minimum standards, known as Levels of Service (LOS). The impacts of development on public facilities within the County occur at the same time as occupancy of development authorized by a final development permit.

The County shall issue development permits only after a determination that there is sufficient capacity of public facilities to meet the standards for levels of service for existing development and the impacts of the proposed development concurrent with the proposed development. "Concurrent with" shall be defined as follows: The availability of public facility capacity to support development concurrent with the impacts of such development shall be determined in accordance with the following: For roads: The necessary facilities and services are in place at the time a development permit is issued; or

- a. The necessary facilities are under construction at the time a development permit is issued, and the necessary facilities will be in place when the impacts of the development occur; or
- b. Development permits are issued subject to the condition that the necessary facilities and services will be in place when the impacts of the development occur; or
- c. The County has in place commitments to complete the necessary public facilities within six years.

Development permit:

Any document granting, or granting with conditions, an application for a land use designation or redesignation, zoning or rezoning, subdivision plat, short plat, site plan, building permit, special exception, variance, or

any other official action of the County having the effect of authorizing the development of land.

Final development permit: A building permit, site plan approval, final subdivision approval, short subdivision approval, variance, or any other development permit which results in an immediate and continuing impact upon public facilities.

Preliminary development permit:

A land use designation or redesignation, zoning or rezoning, or subdivision preliminary plat.

Public facility:

The capital improvements and systems of each of the following:

- a. Airport
- b. County administrative offices
- c. County fairgrounds
- d. Emergency medical services
- e. Juvenile Detention
- f. Library services
- g. Maintenance shop, storage facilities, and parking
- h. Parks and recreation
- i. Probation services
- j. Regional justice center
- k. Roads
- l. Sanitary sewer
- m. Schools
- n. Solid waste
- o. Surface water management
- p. Transit
- q. Water

5.7.2. Frequently Asked Questions

Question 1: How does the County determine priorities for the projects listed in the CFP?

Answer: This CFP provides general guidance on prioritizing public facility projects. Each project proposal is reviewed by the CFP Task Force using the following criteria:

1. Improvements to obsolete or worn out existing public facilities that achieve or maintain adopted level of service(s).
2. New or expanded public facilities that achieve or maintain adopted level of service(s).
3. Improvements to existing public facilities or new public facilities that eliminate hazards.
4. New or expanded public facilities that achieve or maintain adopted level of service(s) as forecasted during the next six-years.
5. Improvements to existing public facilities or new public facilities that reduce the operating cost of providing a public service or facility.

6. New facilities that provide excess capacity that will be needed beyond the next six-years.
7. All other facilities the County is obligated to complete that do not meet the criteria above.

Question 2: Are projects automatically given funding in priority order?

Answer: No, if grant funds are applied for and received, chances are good that the grant funded project will become a priority. Grant funds awarded become new and additional revenue to the County, above and beyond the County's current resources. The County continually looks for ways to reduce the reliance on General Fund dollars for capital projects to stretch current resources.

Question 3: Will a project that is partially funded be listed in the CFP?

Answer: It depends. If the project is still in-progress, but no additional money is needed beyond what has already been appropriated, it will not show up in the CFP in future years. If the project does need additional funds appropriated beyond the current level of funding, it will continue to show up in the CFP.

Question 4: Are all projects in the CFP completed within the next 6 years?

Answer: No, for several reasons. First, the CFP is annually reviewed and amended to verify that fiscal resources are available. Second, the need for capital facilities is generated by population growth, existing facility deficiencies, major facility maintenance and repair needs, internal operations, and Comprehensive Plan goals and policies. There is a need to continually assess which projects are affected and should be considered a priority. As a result, project estimates and timelines may change.

Question 5: What does level of service (LOS) mean?

Answer: The LOS is a quantifiable measure of the amount of public facilities that is provided, such as acres of park land per capita, vehicle capacity of intersections, or water pressure per square inch available for water system.

Question 6: What is concurrency?

Answer: All public facilities that are needed to serve new development or a growing service area population, must be in place at the time of initial need. If the facilities are not in place, a financial commitment must have been made to provide the facilities within six-years of the time of the initial need and must have the capacity to serve the new development or a growing service area population without decreasing service levels below locally established minimum standards.

Question 7: How do I get involved in the CFP process?

Answer: Information on the CFP process will be posted on the County's website at the following address: <http://www.co.kittitas.wa.us/cds/landuse.asp>. To receive email updates on when new information is posted, you can subscribe to Kittitas County's email notification subscription service for "Comprehensive Plan Announcements." All persons can provide

written or verbal comments to the Planning Commission and to the Commissioners,
before or during the scheduled public hearings.