

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
COMMISSIONER'S CONFERENCE ROOM
SPECIAL MEETING**

FRIDAY

8:00 A.M.

OCTOBER 14, 2011

Board members present: Chairman Paul Jewell and Vice-Chairman Alan Crankovich & Commissioner Obie O'Brien.

Others: Mandy Robinson, Deputy Clerk of the Board, Judy Pless, Budget & Finance Manager.

SPECIAL MEETING

BUDGET DISCUSSION

COMMISSIONERS

At 8:00 a.m. Chairman Jewell opened a Special Meeting to receive an overview on the preliminary budget for 2012.

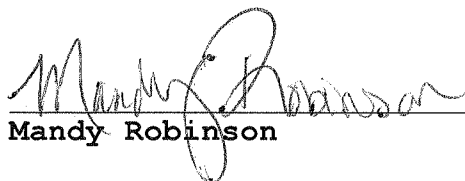
Judy Pless, Budget and Finance Manager, presented a printout for the Board to follow along with the figures she would review. She reviewed the anticipated revenues & expenses and the "rainy day fund" balance. She indicated that there was still going to be some fine tuning to do to the numbers, as she hasn't had time to input information on the revenue side. She gave a brief overview of each department's narrative and also noted the changes and justifications of those changes to their proposed budget.

Commissioner Jewell stated that he wanted to be sure the market study salary analysis is included in this year's budgets for those that are impacted.

Ms. Pless noted that these are soft numbers and she will have more firm numbers by October 24, 2011 when the budget study sessions begin. She indicated that she has put in \$700.00 as the place holder for insurance contributions this year and a 2% increase for annual steps increases for non-union employees, noting those increase would take place effective January 1, 2012. She noted that Matt Anderson, Facilities Maintenance Director still needed to budget for the new jail utilities, etc. She also indicated that at this time she is unaware who was tasked with budgeting for the anticipated furnishings for the new jail. Ms. Pless discussed audit findings pertaining to (CDS) permit fees. She stated that she has sent an e-mail out to the other 38 counties to see what kind of feed-back she gets, as the County is working on a matrix for these fees, however currently we are the only County making any money so far. She explained that all other Counties are overstaffed so they are not able to show an increase since their permits are for the most part at a standstill. She briefly discussed enterprise funds and how they work. She questioned the Board if they wanted her to begin putting funds away for the coroner position that will be elected in 2015.

The meeting adjourned at 8:50 a.m.

DEPUTY CLERK OF THE BOARD


Mandy Robinson

KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON


Paul Jewell, Chairman