

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
COMMISSIONER'S CONFERENCE ROOM
SPECIAL MEETING**

MONDAY

11:30 A.M.

MAY 2, 2011

Board members present: Chairman Paul Jewell; Vice-Chairman Alan Crankovich and Commissioner Obie O'Brien.

Others: Catherine Dunn, Deputy Clerk of the Board; Gene Dana, Sheriff; Clay Myers, Undersheriff; Lisa Young, Human Resources Director, Matt Anderson, Facilities Maintenance Director.

SPECIAL MEETING

EXECUTIVE SESSION

SHERIFF

At 11:30 a.m. **Chairman Jewell** opened the Special Meeting and announced the Board would recess into Executive Session for 15 minutes to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action was anticipated.

At 11:45 a.m. the Board reconvened from Executive Session and no action was taken. **Chairman Jewell** announced the Board would recess into Executive Session for an additional 10 minutes to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action was anticipated.

At 11:55 a.m. the Board reconvened from Executive Session. The Board authorized creation of Law Enforcement Clerk position in the Corrections Division of the Sheriff's Office.

OTHER BUSINESS

Matt Anderson, Facilities Maintenance Director, said that Kathryn Anderson, Program Assistant, has submitted her notice of

resignation. He said she would be leaving May 20, 2011. He said he won't panic and will make sure all contracts are in good order. He wanted to post the position and the Board agreed. He said he also wanted to post the two seasonal groundskeeper positions by May 15 and the Board agreed.

Chairman Jewell mentioned the maintenance of the Sheriff's office floor. **Mr. Anderson** said he would like to solicit bids from services to do this work as it takes his people several nights to do it. He will get some bids.

Meeting adjourned at 12:15 p.m.

DEPUTY CLERK OF THE BOARD


Catherine Dunn

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Paul Jewell, Chairman