

KITTITAS COUNTY  
 COMMISSIONER REGULAR MEETING  
 Human Resource Study Session

ORIGINAL

March 22, 2011  
 10:00 AM

Topic	Outcome / Minutes
Fair/WSU/NW Staffing Changes <ul style="list-style-type: none"> <li>• Armory</li> </ul>	<ul style="list-style-type: none"> <li>• Session began at 10:00 AM</li> <li>• HR Director Young began by explaining to the Board that she had been working with WSU Extension Director Hudson and Facilities Director Anderson to compile revised job descriptions that would reflect a change in structure as the departments move to the Armory and combine support staff. This would also include the Noxious Weed Department. In addition, she prepared draft wage options to consider, indicating an effort to maintain parity between like-positions. She stated that the Union was already aware of the changes being considered and she would send them information once a plan was more solidified. Facilities Director Anderson reported that Chairman Jewell may have some other ideas about the financial aspect of the new structure, which the Board members present were not aware of. The Board asked some clarifying questions about the transition, but decided that further discussion should be held for the April 12 meeting so Chairman Jewell could be present.</li> </ul>
CDS Staffing <ul style="list-style-type: none"> <li>• Update</li> </ul>	<ul style="list-style-type: none"> <li>• Interim CDS Director Holmes was present to discuss the status of the Senior Planner vacancy. HR Director Young stated that some direction was needed so candidates could be notified. Director Holmes indicated that concerns surfaced at a recent finance meeting; revenue is down, as is activity for this time of year. In reviewing projects, he stated that a new \$25k project agreement was just approved with Anna Nelson, and work would begin in 2012 for the 2013 Comp Plan update. He recommended that the position not be filled until after the 2012 budget season. Commissioner O'Brien expressed his preference for having in-house expertise employed by the County; Director Holmes shared his thoughts regarding the benefits of contracting services. The Board asked that this be moved to the April 12 meeting so Chairman Jewell could be present. Director Holmes then provided a brief update on the PW All Hazards Plan.</li> </ul>
Other Discussion	<ul style="list-style-type: none"> <li>• No other discussion.</li> <li>• Session ended at 10:53 AM</li> </ul>
Attendees	Alan Crankovich, Obie O'Brien, Lisa Young (Paul Jewell absent); Also present for specific topics: Matt Anderson, Tip Hudson, Kirk Holmes

APPROVED  
 4/19/2011