



KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

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"Building Partnerships – Building Communities"

STUDY SESSION MINUTES

December 13, 2010

THOSE PRESENT:

Paul Jewell, Alan Crankovich (BOCC), Mandy Weed, Dan Valoff (CDS) Jan Ollivier, Jeff Watson, Christina Wollman, Kathy Jurgens(DPW) Deanna Panattoni, Megan Acree (TR) Jerry Pettit, Sue Higginbotham (AU) Brenda Larsen (FM) Marsha Weyand, Christy Garcia (AS) Matt Anderson (EC)/(MA) Neil Caulkins (PR)

GUESTS PRESENT:

Dave Nelson, Chuck Cruse, Catherine Clerf, Lindsay Ozbolt, Chad Bala, Allison Kimball, Steve Lathrop, Mark Kirkpatrick

Mylar Processing & Recording:

Jerry stated that he had a meeting with those who process mylars as there was a mylar that went thru the all of the processes except for recording. Jerry stated that how we are processing them is not consistent with RCW and code as it is required by code that county staff record mylars. Further discussion continued regarding history of planning office and why customers preferred to record their own mylars. Jerry stated that the Auditor's Office is checking the Treasurer's sign off date to make sure those taxes are current. Neil stated that it is a concern of public record due to the retention schedules and maintaining records. CDS will take lead and put together some recommendations.

Board Direction:

None.

Development Review Update:

Jan stated she wanted to update that board as to where we are at with our regular updates (see handout).

Board Direction:

None.

FIRE MARSHAL

Fire Flow requirements:

Commissioner Jewell stated he received a letter from Mr. Murphy. Allison stated they are requesting a policy determination on smaller developments. Brenda stated that even in the city limits they are still required to meet fire flow and that the districts can accommodate up to 4 lots. Brenda stated that the code is very clear. Commissioner Jewell questioned what the law is. Brenda stated that there are decreases that she can allow for such as sprinkling a house. Commissioner Jewell stated that he is most interested in complying with the law, not the past practice. Commissioner Crankovich stated the biggest difference is before Brenda answered to someone else, the CDS director, and he did not enforce this and now she is her own department and has been tasked with following the law. Commissioner Jewell asked for all pertinent code section and a memo from Brenda regarding discretion of fire flow requirements and her notes.

Board Direction:

Brenda will get requested information to the board.

FAIR/MAINTENANCE

APPROVED
8/2/2011

Energy Grant:

Item moved to Public Works agenda.

Board Direction:

None.

OTHER

Public Notice Approval:

Commissioner Crankovich made a motion to schedule a public hearing to consider the purchase of property and structures located at 803 N. Maple Street. Commissioner Jewell seconded the motion and the motion passed with all in favor.

Board Direction:

Motion passed to schedule a public hearing.

Community Christmas Basket:

Item removed from agenda.

Board Direction:

None.