

KITTITAS COUNTY  
COMMISSIONER REGULAR MEETING

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Human Resource Study Session

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June 22, 2010  
10:00 AM

Topic	Outcome / Minutes
<p><b>Personnel Matters</b></p> <p><b>Anticipated executive session:</b> RCW 42.30.110 (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public.</p>	<ul style="list-style-type: none"> <li>• Session began at 10:00 a.m.</li> <li>• The Board entered executive session at 10:00 a.m. to discuss matters related to the qualifications/performance of an employee and collective bargaining.</li> <li>• Anticipated length: 5 minutes</li> <li>• Anticipated action: None</li> <li>• The Board exited executive session at 10:05 a.m. and re-entered for another two minutes.</li> <li>• The Board exited executive session at 10:07 a.m. with no action taken.</li> </ul>
<p><b>Labor Relations Update</b></p> <ul style="list-style-type: none"> <li>• Local 2658 (Appraisers)</li> <li>• Local 760 (Probation)</li> </ul> <p><b>Anticipated executive session:</b> RCW 42.30.140 (4)(a) Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement; or (b) that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.</p>	
<p><b>PW Staffing</b></p> <ul style="list-style-type: none"> <li>• Equipment Operator</li> </ul>	<ul style="list-style-type: none"> <li>• The Board tabled this topic pending discussion with Public Works.</li> </ul>
<p><b>IIE – Redmon &amp; Associates</b></p> <ul style="list-style-type: none"> <li>• Funding</li> </ul>	<ul style="list-style-type: none"> <li>• HR Director Whalen reported that he had not received any further contribution commitments from departments beyond Public Works and CDS. The topic will be tabled for the budget retreat. Assessor Weyand was present for discussion surrounding administration of the program and the budget requirements. The County purchased a three-year license to have designated facilitators deliver the program; however the cost of participant materials is not included in the license fee and will have to be considered during budget preparation over the next two years. So far two sessions have been held. Those who have been through the program can share what they learned with those who have not yet attended, but materials cannot be copied. Assessor Weyand indicated that she would prefer we train the remaining employees rather than spend the funds on a consultant to refresh those who have been through it.</li> </ul>
<p><b>Other Discussion</b></p> <p>1) PAF – HR Director Resignation</p>	<p>1) The PAF was approved as presented with an effective date of 6/30/10.</p>
<p><b>Attendees</b></p>	<p>Paul Jewell, Alan Crankovich, Joseph Whalen, Lisa Young; Mark McClain absent; Also present for a specific topic: Marsha Weyand</p>

**APPROVED**  
7/6/2010