

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
COMMISSIONERS CONFERENCE ROOM**

**MONDAY**

**9:00 A.M.**

**JUNE 21, 2010**

Board members present: Vice-Chairman Paul Jewell; Commissioner Alan Crankovich. ABSENT- Chairman Mark McClain.

Others: Mandy Robinson, Deputy Clerk of the Board; Catherine Dunn, Deputy Clerk of the Board, Julie Kjorsvik, Clerk of the Board.

**REGULAR MEETING                      OFFICE STAFF MEETING                      COMMISSIONERS**

At 9:00 a.m. Vice-Chairman Jewell opened the Office Administration meeting.

**CALENDAR                                      WEEK AT A GLANCE                                      COMMISSIONERS**

The Board of County Commissioners reviewed their weekly calendar.

**PAF/VOUCHERS                      REVIEW OF PAF'S & VOUCHERS                      COMMISSIONERS**

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

**CORRESPONDENCE LOG                      REVIEW OF CORRESPONDENCE LOG                      COMMISSIONERS**

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending June 18, 2010.

**REMINDER                                      BUDGET RETREAT                                      COMMISSIONERS**

Commissioner Crankovich wanted to remind the Board to have on their radar the Budget Retreat and topics for discussion. It was determined to talk with Ms. Pless at the next Finance Study Session for what the Agenda will look like.

**REQUEST                                      SET A PUBLIC HEARING                                      COMMISSIONERS**

Commissioner Crankovich indicated that he initially anticipated placing this request to set a public hearing on the July 6, 2010 Agenda, however for this type of hearing it requires three weeks advertising. Commissioner Crankovich moved to approve setting a Public Hearing to consider a one year Lease extension with Hein & Hein Enterprises for the Upper Kittitas County Law & Justice Facility on July 20, 2010 at 2:00 p.m. in the Commissioners

Auditorium Room #109, 205 West 5<sup>th</sup> Ave, Ellensburg, WA 98926 and to direct the Clerk to public said notice. Commissioner Jewell seconded. Motioned carried 2-0.

**CHAIR SIGNATURE                      LIQUOR CONTROL BOARD LETTER                      COMMISSIONERS**

Commissioner Jewell moved to ratify Commissioner Alan Crankovich's signature on a letter to the Washington State Liquor Control Board RE: Relay for Life Fundraiser. Commissioner Crankovich seconded. Motion carried 2-0.


**UPDATE                                      BOCC/ DEPARTMENT HEAD REPORTS                                      COMMISSIONERS**

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings.


**OTHER BUSINESS - None**

Meeting adjourned at 9:40 a.m.

**DEPUTY CLERK OF THE BOARD**

  
\_\_\_\_\_  
Mandy Robinson

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
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Paul Jewell, Vice-Chairman