

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
COMMISSIONERS CONFERENCE ROOM
SPECIAL MEETING**

TUESDAY

3:00 P.M.

MARCH 30, 2010

Board members present: Chairman Mark McClain, Vice-Chairman Paul Jewell and Commissioner Alan Crankovich.

Others: Catherine Dunn, Deputy Clerk of the Board; Judy Pless, Budget and Finance Manager; Patti Johnson, Solid Waste Director; Jerry Pettit, Auditor; Christine Luvera, Court Administrator, Lower District Court; Todd Davis, Program Coordinator, Noxious Weed Board; Susan Higginbotham, Administrative Assistant, Auditor; Gene Dana, Sheriff; Mandy Weed, Administrative Assistant, Community Development Services; Duke Senter, Director and Jim Goeben, Information Services; Andrea Morse, Office Manager, WSU Extension; Deanna Panattoni Treasurer; Judy Young, Administrative Assistant, Treasurer's office; Amber Simon, Business Manager, Public Health; Joseph Whalen, Human Resources Director; Marsha Weyand, Assessor; Cindy Adams, Administrative Assistant, Assessor's Office; Julie Kjorsvik, Clerk of the Board; Cathy Bambrick, Public Health Administrator; William Holmes, Probation Services Director; Matt Anderson, Fairgrounds Program Director; Kirk Holmes, Public Works Director and Interim CDS Director; Kathy Jurgens, Financial Systems Manager; Clay Myers and Steve Panattoni, Sheriff's Office; Greg Zempel, Prosecutor.

SPECIAL MEETING

FINANCE COMMITTEE

COMMISSIONERS

At 2:00 p.m. **Chairman McClain** opened a special meeting to discuss quarterly finances. He said he appreciated Judy Pless putting together this information.

Judy Pless, Budget and Finance Manager, showed a Power Point presentation showing the financial position of the County. She showed how the Preliminary Fund Balance from 2009 was \$68,675.03. She showed the 2010 Expenses and Revenues. She said the Retail Sales and Use Taxes graph looks alarming, but the County budgeted for that drop. **Vice-Chairman Jewell** asked about the 2 month delay for sales tax. **Ms. Pless** said that was normal. She said the cash balance was equal to 2005.

Deanna Panattoni, Treasurer said the interest rates are still low but there is a 16% increase in Real Estate Excise Tax (REET) collections. **Judy Pless** asked if there were any other obligations

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APPROVED
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under REET. **Vice-Chairman Jewell** said there was \$50,000 to the Upper County Ball Fields in Cle Elum, \$150,000 for parking lots and \$1.3 million for the Jail Mechanical Repair project.

Kirk Holmes, Public Works Director noted that the building permits are also busier than last year.

OTHER BUSINESS

EXECUTIVE SESSION

COMMISSIONER

At 3:55 p.m. **Chairman McClain** announced that the Board would go into Executive Session with **Prosecutor Greg Zempel** and **Deputy Prosecutor Brent Bottoms** for 20 minutes to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. No action was anticipated.

At 4:15 p.m. the Board reconvened from Executive Session.

Commissioner Crankovich moved for the Board to sign the letter presented as draft, and email an outline of the letter to the Department of Ecology and the Governor. **Vice-Chairman Jewell** seconded the motion. Motion carried, 3-0.

The meeting was adjourned at 3:45 p.m.

DEPUTY CLERK OF THE BOARD


Catherine Dunn

KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON


Mark McClain, Chairman