

**BOARD OF COUNTY COMMISSIONERS
DEPARTMENT HEAD MEETING
MINUTES**

DATE: July 27, 2009

TIME: 10:10 AM

COMMISSIONERS PRESENT: Alan Crankovich, Paul Jewell and Mark McClain

DEPARTMENT: Public Health

DEPARTMENT HEAD: Cathy Bambrick, Public Health Administrator

OTHERS PRESENT: Catherine Dunn, Deputy Clerk of the Board

TOPIC:	Inventory Transfer – Storage Shed
DISCUSSION:	Cathy Bambrick reported that their department purchases materials and supplies for Community Gardens with the Shape Up Kittitas County Grant. They have purchased a garden shed for Munchkinland Day Care, but it was added as an asset to the department. In consulting with Judy Pless, they realize they have to transfer this asset to Munchkinland with a Resolution.
ACTION:	The Board agreed to consider the Resolution during an agenda session.

APPROVED

8/18/2009