

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
COMMISSIONERS' AUDITORIUM
SPECIAL MEETING**

MONDAY

11:00 AM

FEBRUARY 23, 2009

Board members present: Chairman Alan Crankovich; Vice-Chairman Paul Jewell, Commissioner Mark McClain.

Others present: Catherine Dunn, Deputy Clerk of the Board; Gene Dana, Clay Myers, Paula Hoctor, Bob Gubser, Sheriff's Office; Michael Carpenter, Facilities Maintenance Director; Dan Davis, Interim Building Official; Rick Hultz, Hultz-BHU-Cross; Peter Rasmussen and Jason Ramay, ART.

SPECIAL MEETING

JAIL STUDY SESSION

SHERIFF

Chairman Crankovich opened the meeting at 11:00 a.m. Rick Hultz explained that they had done the original report and after the last meeting has worked to expand it as required for the additional items discussed before. Peter Rasmussen said that they would have this meeting and additional time with the jail staff today to determine the scope of the project. Sheriff Dana asked if they would have to vacate the jail at the time of construction. Undersheriff Clay Myers asked if they could see a concept design with the number of beds to determine staff flow.

There was a discussion regarding the vacation and use of Sixth Street and the Courtyard area or adding another story to the District Court Wing. It was determined that it was not a good idea to put recreation areas above office/court areas and that the use of Sixth St was only for an additional sally port.

Peter Rasmussen said that they could design the jail to be remodeled in phases. His concerns were the amount of additional staffing needed. Clay Myer indicated he wanted to include video visitation, video arraignment and he had concerns on medical issues. Mr. Rasmussen said that he had some concerns about the lack of fresh air and natural lighting. He suggested that the Prosecuting Attorney be consulted to develop standards for the jail to back up any decision that will be made.

Discussion followed regarding the amount of the pre-design budget. Commissioner McClain moved to authorize the use of Adult and Juvenile Justice Tax in an amount not to exceed

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\$40,000 to pay Hultz-BHU-Cross for Engineering and Architectural Services. Vice-Chairman Jewell seconded the motion. Motion carried, 3-0.

Dan Davis, Interim Building Official asked questions on the structural integrity of the current jail building. The engineers hadn't yet done an in-depth study of the building.

Peter Rasmussen said that they needed to include a smoke evacuation system in the residential portions of the jail.

Commissioner Jewell asked about a timeline. He was told that the design phase would take 6 to 8 months which would include the start of the permitting phase. The rest would depend on the scope of the project. A tentative schedule would be included in the scoping documents.

The architects and engineers would be meeting with jail staff in the afternoon to discuss in depth the workings of the jail and potential issues and concerns.

SPECIAL MEETING

GENERATOR

SHERIFF

Commander Bob Gubser reported that the electrical contractor working on the proposed Sheriff Administration building has knowledge of a diesel generator which would allow the new building to be used as an Emergency Operations Center with emergency lighting. Future grant monies would be available in this situation. The generator and wiring would cost approximately \$16,000.

Vice-Chairman Jewell moved to authorize an additional expense to the Purchase and Sale Agreement with Jack Piper for a generator and wiring not to exceed \$20,000 to come from the Adult and Juvenile Justice Tax fund. Chairman Crankovich seconded the motion. Motion carried, 3-0.

Meeting adjourned at approximately 12:00 p.m.

DEPUTY CLERK OF THE BOARD

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**

Catherine Dunn

Alan Crankovich, Chairman

