

**KITTITAS COUNTY  
COMMISSIONER SPECIAL MEETING**

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**Human Resource Study Session**

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**September 9, 2008  
10:00 AM**

Topic	Outcome / Minutes
<b>Personnel Change Requests</b> <ul style="list-style-type: none"> <li>• Personnel Action Forms Approval</li> <li>• Org Chart Updates</li> </ul>	<ul style="list-style-type: none"> <li>• Session started at 10:03 a.m.</li> <li>• PAF's approved as presented</li> <li>• No Org Charts to approve</li> </ul>
<b>Labor Relations Update</b> <ul style="list-style-type: none"> <li>• Local 792CH (Courthouse)               <ul style="list-style-type: none"> <li>○ Unit Clarification Update</li> <li>○ Comp Time</li> </ul> </li> <li>• Local 2658 (Appraisers)               <ul style="list-style-type: none"> <li>○ Initial Proposal</li> </ul> </li> <li>• Local 760 (Line)               <ul style="list-style-type: none"> <li>○ Grievances</li> </ul> </li> </ul> <p><b>Anticipated executive session:</b>  <i>RCW 42.30.140 (4)(a) Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement; or (b) that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.</i></p>	<ul style="list-style-type: none"> <li>• BOCC entered Executive Session at 10:10 a.m. to receive a brief update on matters relating to Collective Bargaining and potential litigation.</li> <li>• Anticipated length: 15 minutes</li> <li>• Anticipated action: None</li> <li>• BOCC exited the Executive Session at 10:25 a.m. with direction given to staff and no action taken</li> <li>• Resumed Regular Session at 10:25 a.m.</li> </ul>
<b>Personnel Matters</b> <p><b>Anticipated executive session:</b>  <i>RCW 42.30.110 (i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.</i></p>	
<b>Policy</b> <ul style="list-style-type: none"> <li>• Progressive Discipline (8-2)</li> <li>• Vacation Leave (7-2)</li> <li>• Sick Leave (7-4)</li> <li>• Inmate Use Policy (Forms)</li> <li>• Merit Increase Percentage Chart (5-2)</li> </ul>	<ul style="list-style-type: none"> <li>• Progressive Discipline (8-2) – Board direction given</li> <li>• Vacation Leave (7-2) – Board direction given</li> <li>• Sick Leave (7-4) – Approved as presented</li> <li>• Inmate Use Policy (Forms) – Approved as presented</li> <li>• Merit Increase Percentage Chart (5-2) – No change</li> </ul>
<b>Interim</b> <ul style="list-style-type: none"> <li>• Process</li> </ul>	<ul style="list-style-type: none"> <li>• All is well.</li> <li>• Session ended at 10:20 a.m.</li> </ul>
<b>Other Discussion</b>	<ul style="list-style-type: none"> <li>• Vouchers approved</li> </ul>
<b>Attendees</b>	Mark McClain, Alan Crankovich, Linda Huber, Lisa Young