

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
AGENDA SESSION**

TUESDAY

2:00 P.M.

JANUARY 16, 2007

Board members present: Alan Crankovich, David Bowen & Mark McClain.

Others: Julie Kjorsvik, Clerk of the Board; Darryl Piercy, Director of Community Development Services; William Holmes, Probation Services; Brandon Drexler, Public Works Director; Kelly Carlson, Public Works Administrative Assistant; Joanna Valencia, CDS Staff Planner; Allison Kimball, Community Development Services Assistant Director; Noah Goodrich, CDS Staff Planner; Elizabeth Allen, Misdemeanant Case Manager; Tom Kelly, Construction Manager; William Weberlo, Public Works Operator and two members of the public.

CALL TO ORDER

Chairman Crankovich called the meeting to order.

PLEDGE OF ALLIEGANCE

Chairman Crankovich led the Pledge of Allegiance.

INTRODUCTION OF NEW COUNTY EMPLOYEES

William Holmes, Probation Services Director introduced Elizabeth Allen as their new Misdemeanant Case Manager.

Brandon Drexler, Public Works Director, introduced William Weberlo, as their new Operator and Tom Kelly as their new Construction Manager.

PROCLAMATIONS - NONE

AWARDS & RECOGNITIONS - NONE

APPROVAL OF AGENDA

Commissioner McClain asked that Consent Agenda Item M be moved to Board Discussion and Decision as Item I.

Commissioner Bowen moved to approve the agenda as amended. Commissioner McClain seconded. Motion carried 3-0.

CONSENT AGENDA

Items listed under the Consent Agenda were distributed to the Board of County Commissioners in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Board member.

Chairman Crankovich noted Item M had been moved to Item I under Board Discussion & Decision.

Commissioner Bowen moved to approve the Consent Agenda as amended. Commissioner McClain seconded. Motion carried 3-0.

MINUTES

DATE	MEETING	RE :
1-24-06	Regular Meeting	HR Study Session
3-15-06	Regular Meeting	HR Study Session
4-11-06	Regular Meeting	HR Study Session
4-26-06	Regular Meeting	HR Study Session
5-23-06	Regular Meeting	HR Study Session
7-11-06	Regular Meeting	HR Study Session
7-25-06	Regular Meeting	HR Study Session
9-12-06	Regular Meeting	HR Study Session
9-26-06	Regular Meeting	Public Health Study Session
10-10-06	Regular Meeting	HR Study Session
11-14-06	Regular Meeting	HR Study Session
12-5-06	Special Meeting	BOCC Public Hearing
12-14-06	Regular Meeting	Solid Waste Study Session
12-18-06	Regular Meeting	DPW Study Session
1-2-07	Regular Meeting	BOCC Office Admin Meeting
1-2-07	Special	BOCC Public Hearing

	Meeting	
1-2-07	Regular Meeting	BOCC Department Head Meetings
1-2-07	Special Meeting	BOCC Agenda
1-8-07	Regular Meeting	BOCC Office Admin Meeting
1-8-07	Regular Meeting	BOCC Department Head Meetings

CONTRACT CONSOLIDATED CONTRACT DEPT. OF HEALTH #C14952 PUBLIC HEALTH

Acknowledge the Interim Public Health Co-Director's signature on the Consolidated Contract #C14952, between the Kittitas County Public Health Department and the Washington State Department of Health, in the amount of \$466,327.00, for the period beginning January 1, 2007 through December 31, 2011.

AGREEMENT DEPT. OF ECOLOGY #C9600099 PUBLIC HEALTH

Acknowledge the Interim Public Health Co-Director's signature on Amendment #5 to Agreement No. C9600099, between the Department of Ecology and the Kittitas County Health Department, relating to the operation of its well delegation program.

AGREEMENT DEPT. OF ECOLOGY-COOR. PREVENTION GRANT SOLID WASTE

Approve Grant Agreement No. G0700152 between the Department of Ecology and the Kittitas County Solid Waste Department, in the amount of \$54,020.00, for the period beginning January 1, 2007 through December 31, 2008, to provide recycling containers at the Kittitas County Fairgrounds/Event Center and West Ellensburg Park Facility, as well as benches at the West Ellensburg Park Facility.

RESOLUTION 2007-04 CHANGING PETTY CASH ACCOUNTS AUDITOR

Approve Resolution No. 2007-04, Changing Petty Cash Accounts, establishing a master list of all department and county fund petty cash custodians and petty cash amounts, and to rescind Resolution No. 2006-189.

RESOLUTION 2007-05 AMENDING TRAVEL POLICY AUDITOR

Approve Resolution No. 2007-05, Amending Kittitas County's Travel Policy, effective January 1, 2007.

RESOLUTION 2007-06**ESTABLISH 124 CUSTOMER DEPOSIT FUND****AUDITOR**

Approve Resolution No. 2007-06, Establishing Fund 124 Customer Deposit Fund for Community Development Services to collect monies on deposit for permits issued for customers.

GRANT**FEMA FIRE & LIFE SAFETY****CDS**

Approve and acknowledge the Director of Community Development Services signature on Fire and Life Safety Grant applications to the Federal Emergency Management Agency in the total amount of \$60,840.00, for smoke alarms and educational brochures, emergency escape ladders, and to provide a fire prevention education officer to deliver programs to residents of Kittitas County.

CALL FOR BIDS**CRACK SEALANT MATERIAL FOR 2007****PUBLIC WORKS**

Approve a Notice of Call for Bids to Furnish Crack Sealant Material for the Calendar Year 2007, to be accepted and publicly opened on February 7, 2007 at 2:00 p.m. at the Kittitas County Department of Public Works 411 N. Ruby, Suite #1, Ellensburg, Washington, and to authorize the Clerk to publish said notice.

CALL FOR BIDS**ASPHALT MATERIALS FOR 2007****PUBLIC WORKS**

Approve a Notice of Call for Bids to Furnish Asphalt Materials for the Calendar Year 2007, to be accepted and publicly opened on February 7, 2007 at 2:00 p.m. at the Kittitas County Department of Public Works 411 N. Ruby, Suite #1, Ellensburg, Washington, and to authorize the Clerk to publish said notice.

CALL FOR BIDS**LIQUID ASPHALT MATERIALS FOR 2007****PUBLIC WORKS**

Approve a Notice of Call for Bids to Furnish Liquid Asphalt Materials for the Calendar Year 2007, to be accepted and publicly opened on February 7, 2007 at 2:00 p.m. at the Kittitas County Department of Public Works 411 N. Ruby, Suite #1, Ellensburg, Washington, and to authorize the Clerk to publish said notice.

SET PUBLIC HEARING**FIRE STATION - SUNCADIA MASTER PLANNED RESORT****CDS**

Approve setting a public hearing to consider allowing alterations of conditions regarding the timing of construction of the Fire Station located within the Suncadia Master Planned Resort, to be held on Tuesday February 6, 2007 at 4:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse, 205 West 5th, Ellensburg, Washington, and to authorize the Clerk to publish said notice.

REQUEST TO APPROVE AND AUTHORIZE THE CHAIR TO SIGN CONTRACT DOCUMENTS FOR THE 2007 COMMUNITY DEVELOPMENT BLOCK GRANT #07-64007-005 - MOVED TO BOARD DISCUSSION & DECISION

CORRESPONDENCE - NONE

ADMINISTRATIVE MATTERS - NONE

CITIZEN COMMENTS ON NON-AGENDA ITEMS - NONE

RESOLUTION 2007-03 2007 APRON & TAXI-LANE BOWERS FIELD PUBLIC WORKS

Commissioner Bowen moved to approve Resolution No. 2007-03, Supporting the 2007 Apron & Taxi-Lane Project at the Bowers Field Airport and Funding Availability. Commissioner McClain seconded. Motion carried 3-0.

FINAL MYLARS GROVE PLANNED UNIT DEVELOPMENT (Z-06-14) CDS

Commissioner McClain moved to approve and authorize the Chair to sign the Final Mylars for the Gove Planned Unit Development (Z-06-14), a rezone of one parcel totaling approximately 13.3 acres from Agriculture-3 to Planned Unit Development, for a 192-unit student housing complex, located North of E. Helena Avenue, East of North Airport Road, South of East Sanders Road, Ellensburg, Washington (Tax Parcel Number 18-18-25030-0015). Commissioner Bowen seconded. Motion carried 3-0.

CLOSED RECORD HEARING JNG LLC REZONE (Z-06-32) CDS

Noah Goodrich, CDS Staff Planner, reviewed the JNG LLC Rezone (Z-06-32) request, submitted by Jeff Slothower, authorized agent for landowner JJG LLC, for a zone change from Forest & Range to R-5 for approximately 20.20 acres, located North of the City of Cle Elum, East of Big Tail Road and North of Creek Side Road, Cle Elum, Washington (Tax Parcel Number 20-15-24050-0001). He said the surrounding area is composed of Forest & Range to the North, South and East and R-5 to the West. The Comprehensive Plan Land Use Designation of the parcel is Rural. The Planning Commission held a public hearing and recommended approval of the JNG LLC Rezone by a vote of 4/0.

Commissioner McClain moved to deny the JNG LLC Rezone (Z-06-32) request. Motion died for lack of a second.

Commissioner Bowen moved to approve the JNG LLC Rezone request and direct staff to prepare enabling documents. Chairman Crankovich seconded.

Commissioner McClain said the proposed rezone did not meet the safety, health and welfare, and the access would require a variance. He did not feel there was a change of circumstance relating to regional development of the zone.

Commissioner Bowen said the application was a rezone level and it is not creating densities, working on roadways etc. but rather it is only creating the opportunity to ask. He said the next step in the process is where those issues would be addressed. He said the property is adjacent to the City of Cle Elum and that they will eventually expand out to that area because of the increased growth, although realizing that it is not in the City's UGA at this time.

Commissioner Crankovich explained the difference between rezone requests and those that are project specific, and issues will be addressed at the development stage.

Motion carried 2-1 (Commissioner McClain voted against the motion).

CLOSED RECORD MEETING FROSTY PINES PRELIMINARY PLAT (P-04-11) CDS

Joanna Valencia, CDS Staff Planner reviewed the Frost Pines Preliminary Plat (P-04-11), submitted by David P. Nelson, authorized agent for Jack and Carol Frost, landowners, for a division of one parcel of approximately 50.09 acres in size, into a total of eight (8) lots ranging in size from approximately 3.00 acres to 28.32 acres, located East of Salmon La Sac Road and South of Morgan Creek Road lying East of Lake Cle Elum (Tax Parcel Number 21-14-16050-0002). She said the Comprehensive Plan's Land Use Element designated the parcel as Rural and the current zoning is Rural-3. The Planning Commission held a public hearing and recommended approval by a 4/0 vote.

Commissioner McClain noted he was a member of the Planning Commission at the initial hearing, but was not a member when the final decision and recommendation was given by the Planning Commission. He said he felt comfortable remaining seated on the issue and making a decision.

Commissioner Bowen moved to approve the Frosty Pines Preliminary Plat (P-04-11) and direct staff to prepare enabling documents. Commissioner McClain seconded. Motion carried 3-0.

CLOSED RECORD MEETING HEX MOUNTAIN PRELIMINARY PLAT (P-06-32) CDS

Noah Goodrich, CDS Staff Planner reviewed the Hex Mountain Preliminary Plat (P-06-32), submitted by Nathan Weis, authorized agent for Newport Hills Land Company, for an 8 lot plat on approximately 25.60 acres, ranging in size from 3.03 to 3.45 acres each, located North of Roslyn, East of Salmon La Sac Road off FS Road 4300, Ronald, Washington (Tax

Parcel Number 21-14-21000-0018). He said the property is zoned R-3 and the Comprehensive Plan Land Use Designation is rural. The Planning Commission held a public hearing and recommended approval by a 4/0 vote.

Commissioner Bowen moved to approve the Hex Mountain Preliminary Plat (P-06-32) and direct staff to prepare enabling documents. Commissioner McClain seconded.

Commissioner Bowen referenced the conditions prior to final approval, placed by the Washington State Department of Transportation, the Public Works Department and the Environmental Health Department.

Chairman Crankovich asked if the Forest Service made comments relating to access on Forest Service Road. Mr. Goodrich said there were no comments received from the Forest Service relating to access.

Motion carried 3-0.

CLOSED RECORD HEARING BLACK HORSE AT WHISKEY CREEK REZONE (Z-06-15) CDS

Joanna Valencia, CDS Staff Planner, reviewed the Black Horse at Whiskey Creek Rezone (Z-06-15) and Preliminary Plat (P-06-22) submitted by Jennifer Steig, authorized agent for SSHI, LLC dba D.R. Horton, landowner. The Black Horse at Whiskey Creek Rezone (Z-06-15) is a request from Agriculture-3 to Planned Unit Development for approximately 73.34 acres, and the Black Horse at Whiskey Creek Preliminary Plat (P-06-22) is for a 375-lot Subdivision, located East of Reecer Creek Drive and North of Bender Road, Ellensburg, Washington (18-18-27010-0002). The Comprehensive Plan's Land Use Element designates the subject parcel as Urban Ellensburg and the current zoning is Agriculture-3. She indicated the project is within the Ellensburg Urban Growth Area and would be served by municipal water and sewer if the application was approved. An "Outside Utility Agreement, Annexation Covenant" between the City of Ellensburg and the owners of the subject property was signed on April 19, 2006. The Planning Commission held a public hearing and forwarded a recommendation of approval with a 4/0 vote.

Commissioner Bowen moved to approve the Black Horse at Whiskey Creek Rezone (Z-06-15) and Preliminary Plat (P-06-22) and direct staff to prepare enabling documents. Commissioner McClain seconded.

Commissioner Bowen asked since it's in the Ellensburg UGA, does the County defer to the City's standards and how is that coordinated? Ms. Valencia said it has been reviewed jointly with the City. She also reviewed the timelines of the two proposed phases. Commissioner McClain said he was disappointed with the design of the property, but said they have the right to develop it as they see fit.

Motion carried 3-0.

ORDINANCE 2007-05

EAST RIDGE REZONE (Z-06-31)

CDS

Commissioner Bowen moved to approve Ordinance No. 2007-05, In the Matter of Amending the Kittitas County Zoning Atlas for the East Ridge Rezone (Z-06-31), a general rezone submitted by Iron Snowshoe, LLC, landowners, for approximately 480 acres from Forest and Range to Rural-5, located North of the City of Cle Elum, East of Big Tail Road and North of Creek Side Road, Cle Elum, Washington (Tax Parcel Numbers 20-15-24000-0001, 0003, 0004, 0007, 0015, 0016, 0017, 0018, 0019, 0020, 0021, 0022). Commissioner McClain seconded. Motion carried 3-0.

APPOINTMENTS

2007 COMMISSIONER BOARDS & COMMITTEES

COMMISSIONERS

The Board acknowledged a list of Boards and Committees they would be sitting on for the year 2007.

CONTRACT

CDBG - PUBLIC SERVICE - HOPE SOURCE

COMMISSIONERS

Commissioner Bowen moved to approve and authorize the Chair to sign Contract No. 07-64007-005 with the Washington State Department of Community, Trade and Economic Development, in the amount of \$113,229.00 in Community Development Block Grant funds made available to HopeSource to provide public services in 2007 to approximately 4,500 low-and moderate-income persons residing in Kittitas County. Commissioner McClain seconded.

Commissioner McClain said he had concerns of Kittitas County's involvement administering record keeping systems, close out performance reports, etc. for a fee of only \$3,000.00. He questioned how does Kittitas County ensure the appropriate monitoring goes on to fulfill the agreement. He felt there were some strange requirements and a possible substantial risk to the County.

Judy Pless, Budget & Finance Manager and Susan Grindle, Executive Director of HopeSource reviewed the financial monitoring, roles and responsibilities.

Motion carried 3-0.

MISCELLANEOUS - NONE

EXECUTIVE SESSION - NONE

ADJOURNMENT

Commissioner Bowen moved to adjourn at 2:45 p.m. Commissioner McClain seconded. Motion carried 3-0.

CLERK OF THE BOARD

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**

Julie A. Kjorsvik

Alan Crankovich, Chairman