

**COMMISSIONERS' MINUTES
KITTTITAS COUNTY, WASHINGTON
AGENDA SESSION**

TUESDAY

2:00 P.M.

FEBRUARY 1, 2005

CALL TO ORDER

Chairman Huston called the meeting to order at 2:00 p.m.

Board members present: David Bowen and Alan Crankovich.

Others: Shannon Carlson, Deputy Clerk of the Board; Kelly Carlson, Public Works; Darryl Piercy Community Development Services Director; Jerry Pettit, Auditor; James Hurson, Chief Civil Deputy Prosecuting Attorney; Dale Parcel, GIS; Terry Powers, Maintenance; Joy Potter, Engineer Supervisor; Amy Mills, Treasurer; Derald Gaidos, Fire Marshal; Joanna Valencia, CDS Planner; Judy Pless, Budget and Finance Manager; and approximately 4 members of the public.

INTRODUCTION OF NEW EMPLOYEES

Commissioner Bowen introduced Jerry Pettit as the new County Auditor.

AWARDS AND RECOGNITION

Chairman Huston recognized the following people for their accomplishments.

Lisa Young (Human Resources)- for obtaining a wellness grant from Washington Counties Insurance Fund in the amount of \$1750.00.

Allison Kimball (CDS) - recognized by the Kittitas County Law and Justice Council for her work with the Kittitas County Arson Task Force.

Derald Gaidos (CDS) - recognized by the Kittitas County Law and Justice Council for his work with the Kittitas County Arson Task Force.

Dale Purcell (CDS) - recognized by the Kittitas County Law and Justice Council for her work with the Kittitas County Arson Task Force.

PROCLAMATIONS-NONE

CONSENT AGENDA

Items listed under the Consent Agenda were distributed to the Board of County Commissioners in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Board member.

Chairman Huston noted that items "A" and "I" were moved to Board Discussion Decision. A Resolution to Surplus County Property was added to Administrative Matters.

Commissioner Bowen moved to approve the Consent Agenda as amended. Commissioner Crankovich seconded. Motion carried 3-0.

RESOLUTION 2005-12 CANCEL PAYROLL FUND WARRANTS AUDITORS

Approve Resolution No. 2005-12 to Cancel Payroll Fund Warrants in the amount of \$1190.20 from 1995-2000.

SET PUBLIC HEARING REVISION OF STOP & YIELD SIGNS PUBLIC WORKS

Approve to set a public hearing, to consider the revision of Kittitas County Code Chapter 10.12.010 Stop and Yield Signs for Maintenance Districts G and H the Northeast Area of Kittitas County, be held Tuesday, March 1, 2005 at 4:00 P.M. in the Commissioner's Auditorium, Room 109, Courthouse, Ellensburg Washington and to authorize the Clerk to publish said notice.

SET PUBLIC HEARING TEXT CHANGE TITLE 17 K.C.C CDS

Approve to set a public hearing, to consider Text change to Title 17 of the Kittitas County Code, be held Tuesday, February 15, 2005 at 4:00 P.M. in the Commissioner's Auditorium, Room 109, Courthouse, Ellensburg Washington and to authorize the Clerk to publish said notice.

SET PUBLIC HEARING MAPPING ERROR ON ZONING MAP CDS

Approve to set a public hearing, to consider an apparent mapping error to the Kittitas County Zoning Map, be held Tuesday, February 15, 2005 at 4:00 P.M. in the Commissioner's Auditorium, Room 109, Courthouse, Ellensburg Washington and to authorize the Clerk to publish said notice.

SET PUBLIC HEARING IRRIGATION FRANCHISE-FOX ROAD PUBLIC WORKS

Approve to set a public hearing, to consider an Irrigation Franchise with Terry and Wendy Alkire on Fox Road, be held Tuesday, March 1, 2005

at 4:00 P.M. in the Commissioner's Auditorium, Room 109, Courthouse, Ellensburg Washington and to authorize the Clerk to publish said notice.

LEVY CERTIFICATION ESD 105-DAMMAN SCHOOL COMMISSIONERS

Acknowledge the Levy Certification from ESD 105 Damman School in the amount of \$85,000.00 to be collected in 2005.

RESOLUTION 2005-13 REISSUE PAYROLL FUND WARRANTS AUDITORS

Approve Resolution No. 2005-13 to Reissue Duplicated Payroll Fund Warrants in the amount of \$1700.68 from 1999-2001.

AGREEMENT MOU TRAFFIC SAFETY GRANT SHERIFF

Approve the Washington Traffic Safety Commission Drug Recognition Overtime Grant. Grant has no limit attached to it, it is for officers that are performing investigations that are connected with drug recognition.

SET CLOSED RECORD HEARING MARSHALL CLUSTER PREL. PLAT CDS

Approve to set a closed record hearing for February 15, 2005 at 2:00 P.M. in the Commissioners Auditorium for the Marshal Cluster Preliminary Plat (P04-08).

CORRESPONDENCE - NONE

ADMINISTRATIVE MATTERS

RESOLUTION 2005-05 SURPLUS COUNTY PROPERTY AUDITORS

Commissioner Bowen moved to approve Resolution No. 2005-05 Surplus County Property to the County's needs to be transferred to the Yakima Valley Council of Governments. Commissioner Crankovich second. Motion carried 3-0.

CITIZEN COMMENT ON NON-AGENDA ITEMS

Mr. Don Richtor spoke on an issue that occurred in August of 2004 with regard to the striping of Sanders Road. There was equipment malfunctions and there was excessive paint on the road and as a result from that his daughter got paint on her vehicle. He filed a claim through the County and it had been denied, with that denial he was told that the claim should have been filed with Road Products the company that was contracted to stripe the road. He commended on the above and beyond work

that John Nixon, Construction Supervisor from Public Works did to get him the information of the company. He hopes that the County will be more responsible with sub contractors so there are not any more issues in the future.

BOARD DISCUSSION/DECISION

SET PUBLIC HEARING FORMATION OF SEWER DIST. COMMISSIONERS

Mr. Darryl Piercy reviewed the request from Teanaway Ridge LLC and Terra Design Works to form a sewer district. He recommended setting a public hearing to obtain public testimony. Commissioner Huston moved to Set a Public Hearing February 24th, 2005 at 6:00 P.M. to consider the request to form a sewer district at the Upper Kittitas County District Court, Cle Elum Washington and to authorize the Clerk to publish said notice. Commissioner Bowen second. Motion carried 3-0.

RESOLUTION 2005-06 HIDDEN VALLEY VISTAS PLAT CDS

Commissioner Bowen moved to approve Resolution No. 2005-06 granting Preliminary Plat Approval on Hidden Valley Vistas Plat (P-04-05). Commissioner Crankovich seconded. Motion carried 3-0.

RESOLUTION 2005-07 HIDDEN VALLEY MEADOWS PLAT CDS

Commissioner Bowen moved to approve Resolution No. 2005-07 granting Preliminary Plat Approval on Hidden Valley Meadows Plat (P-04-06). Commissioner Crankovich seconded. Motion carried 3-0.

CORRESPONDENCE NOAA FISHERIES COMMISSIONERS

Commissioner Huston moved to approve Board signature on a letter to NOAA Fisheries regarding the Critical Habitat Designation for Salmon. Commissioner Crankovich second. Motion carried 3-0.

ITEM "E" RESOLUTION AWARDING FIVE (5) NEW 2005 DUMP TRUCKS REMOVED AT THE REQUEST OF THE PUBLIC WORKS DIRECTOR.

RESOLUTION 2005-08 VACATION OF SHAFT STREET PUBLIC WORKS

Commissioner Bowen moved to approve Resolution No. 2005-08 Declaring the County's Intention to Vacate a Portion of Shaft Street. Commissioner Crankovich second. Motion carried 3-0.

SET PUBLIC HEARING VACATION OF SHAFT STREET PUBLIC WORKS

Commissioner Crankovich moved to set a public hearing to Consider the Vacation of a Portion of Shaft Street Right of Way Located at the Intersection of Shaft Street and SR903 NW of Cle Elum in T20N, R15E, Sec. 21. Public Hearing to be March 2nd, 2005 in the Kittitas County Upper County District Court, Cle Elum, Washington and to authorize the Clerk to publish said notice. Commissioner Bowen second. Motion carried 3-0.

ORG. CHART

PUBLIC WORKS ORG. CHART

PUBLIC WORKS

Commission Huston moved to approve the 2005 Kittitas County Department of Public Works Organizational Chart as required by the County Road Administration Board. Commissioner Bowen second. Motion carried 3-0.

RESOLUTION 2005-09

CALL FOR BIDS- CRUSHING BID

PUBLIC WORKS

Commissioner Crankovich moved to approve Resolution No. 2005-09 Authorizing the Director of Public Works to Call for Bids for the 2005 Rock Crushing Bid Kittitas County Crushing Contract. Commissioner Bowen second. Motion carried 3-0.

CALL FOR BIDS

2005 CRUSHING BID

PUBLIC WORKS

Commissioner Crankovich moved to approve the 2005 Call for Bids, to be received and publicly opened and read on February 24, 2005 at 2:00 P.M. at 411 North Ruby Ste. 1, Ellensburg, Washington and to authorize the Clerk to publish Call for Bids. Commissioner Bowen second. Motion carried 3-0.

QUIT CLAIM DEED

BULLFROG/SR 903 INTERSECTION

PUBLIC WORKS

Commissioner Bowen moved to approve Board signature on the Agreement and Quit Claim Deed to transfer 0.03 acres of land to Kittitas County for the Bullfrog/SR 903 intersection right of way. Commissioner Crankovich second. Motion carried 3-0.

QUIT CLAIM DEED

HIDDEN VALLEY ROAD

PUBLIC WORKS

Commissioner Bowen moved to approve Board signature on the Quit Claim Deeds to transfer ownership of a portion of Hidden Valley Road between Kittitas County and Coehorts LLC. Commissioner Crankovich second. Motion carried 3-0.

COMMITTEE

VARIANCE COMMITTEE

PUBLIC WORKS

Commissioner Crankovich moved to approve the formation of a Variance Committee per Kittitas County Code 12.01.130 and to authorize the Commissioners Staff to publish the openings for the committee. Commissioner Bowen second. Motion carried 3-0.

AGREEMENT

SUNCADIA

CDS

Commissioner Bowen moved to approve a staffing agreement with Suncadia including addendums for Public Works, Assessor, Community Development Services and Commissioners Office. Commissioner Crankovich second. Motion carried 3-0.

CLOSED RECORD HEARING

WIDMAN REZONE

CDS

Commissioner Bowen moved to postpone consideration of the Widman Contract Rezone currently zoned Urban Residential to General Commercial until February 15th, 2005 at 2:00 P.M. in the Commissioners Auditorium. Commissioner Crankovich second. Motion carried 3-0.

ACKNOWLEDGE

SCRIVENERS ERROR

TREASURER

Commissioner Huston moved to acknowledge the Correction of the Scriveners Errors in regard to the Touch America Bankruptcy Payment. The title of the spreadsheet indicated that the payment was \$32,248.55 when the actually payment received was \$38,248.55 and the amount of interest written off was \$62.45 and not \$44.11. Commissioner Bowen second. Motion carried 3-0.

CALL FOR BIDS

DEMO 3 MOTELS/2 RESIDENTIAL STRUCTURES

MAINTENANCE

Mr. Swenson gave an update of the demolition status of the three motels and two residential houses located where the future site of the jail is planned. The Call for Bids has been updated and the County has contracted with the fire department to burn the duplex on Water Street. There are fuel tanks in the parking lot of the Waits Motel that will need to be pumped, crushed and moved to the transfer station. Commissioner Huston moved to continue the Call for Bids until March 1st, 2005 after the soil samples are taken from the area where the tanks were. Commissioner Crankovich second. Motion carried 3-0.

RESOLUTION 2005-04

ROOF REPAIR

PUBLIC WORKS

Commissioner Huston acknowledged Resolution No. 2005-04 and explained why it was approved as an emergency situation. With the condition of the courthouse roof and the health and safety issues that present itself the roof needs to be repaired as soon as possible.

ACCEPT PAYMENT

OLYMPIC PIPELINE CO.

TREASURER

Commissioner Bowen moved to accept a bankruptcy payment from Olympic Pipeline in the amount of \$3,691.19. Commissioner Crankovich second. Motion carried 3-0.

CORRESPONDENCE

YAKIMA BASIN JOINT BOARD

CDS

Mr. Piercy explained that he has not been able to thoroughly review the documents. He is asking the Board to postpone consideration until February 15th. Commissioner Bowen moved to postpone consideration of the Yakima Basin Joint Board until February 15th, 2005 at 2:00 p.m. Commissioner Crankovich second. Motion carried 3-0.

RESOLUTION 2005-10

UPDATING PERSONNEL POLICE

HUMAN RESOURCES

Commissioner Bowen moved to approve Resolution No. 2005-10 In the Matter of Updating the Personnel Policies Manual. Commissioner Crankovich second. Motion carried 3-0.

MINUTES

01-07-05	Study Session	BOCC/Public Works
01-11-05	Study Session	BOCC/Human Resources
01-18-05	Study Session	BOCC/Dept. Heads
01-18-05	Agenda	BOCC
01-18-05	Public Hearing	BOCC
01-21-05	Special Meeting	BOCC
01-24-05	Study Session	BOCC/Department Heads
01-24-05	Study Session	BOCC/CDS

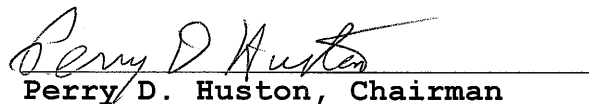
Commissioner Bowen moved to approve the minutes with the amended minutes from January 21, 2005. Commissioner Huston second. Motion carried 3-0.

Meeting adjourned at 3:02 p.m.

DEPUTY CLERK OF THE BOARD


Shannon L. Carlson

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Perry D. Huston, Chairman