

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
AGENDA SESSION**

TUESDAY

3:00 P.M.

NOVEMBER 4, 2003

CALL TO ORDER

Chairman Golladay called the meeting to order at 3:00 p.m.

Board members present: Max A. Golladay, and Bruce Coe.

Others: Shannon Carlson, Deputy Clerk of the Board; Paul Bennett, Public Works Director; David Taylor, Community Development Services Director; Allison Kimball, Community Development Service; Judy Pless, Finance Manager; Lisa Young, Human Resources Receptionist; William Holmes, Director of Probation Services; Skip Mynar, County Program Coordinator; and approximately 6 members of the public.

✓PROCLAMATIONS

Mr. William Holmes presented a proclamation in recognition and appreciation for Judge JoAnne Alumbaugh. Mr. Holmes added that there would be a plaque displayed on the second floor with the proclamation. The presentation of the plaque will be November 17th 2003 at 1:00 P.M. Commissioner Coe moved to approve the Board's signature on the proclamation, noting that even though Commissioner Huston was not present he still may want to sign it. Chairman Golladay seconded. Motion carried 2-0.

CONSENT AGENDA

Items listed under the Consent Agenda were distributed to the Board of County Commissioners in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Board member.

Chairman Golladay noted that items "F" and "G" were moved to Board Discussion Decision. Commissioner Coe moved to approve Consent Agenda as presented, with the changes. Chairman Golladay seconded. Motion carried 2-0.

MINUTES

time they will be publicly opened and read aloud at the Department of Public Works, 411 N. Ruby, Suite #1, Ellensburg, and to authorize the Clerk to publish said notice.

✓ CALL FOR BIDS CRACK SEALANT MATERIALS FOR 2004 PUBLIC WORKS

Approve a Notice of Call for Bids to furnish Crack Sealant Materials for the year 2004, to be accepted until November 19, 2003 at 2:00 p.m. at which time they will be publicly opened and read aloud at the Department of Public Works, 411 N. Ruby, Suite #1, Ellensburg, and to authorize the Clerk to publish said notice.

✓ CALL FOR BIDS ASPHALT MATERIAL FOR 2004 PUBLIC WORKS

Approve a Notice of Call for Bids to furnish asphalt materials for the year 2004, to be accepted until November 19, 2003 at 2:00 p.m. at which time they will be publicly opened and read aloud at the Department of Public Works, 411 N. Ruby, Suite #1, Ellensburg, and to authorize the Clerk to publish said notice.

✓ CALL FOR BIDS LIQUID ASPHALT MATERIAL FOR 2004 PUBLIC WORKS

Approve a Notice of Call for Bids to furnish liquid asphalt materials for the year 2004, to be accepted until November 19, 2003 at 2:00 p.m. at which time they will be publicly opened and read aloud at the Department of Public Works, 411 N. Ruby, Suite #1, Ellensburg, and to authorize the Clerk to publish said notice.

✓ RESOLUTION 2003-130 SET PUBLIC HEARING/VACATE THORP HWY PUBLIC WORKS

Approve Resolution No. 2003-130 and set a public hearing, to consider the vacation of a portion of the abandoned South Thorp Highway, to be held Tuesday, December 2nd, 2003 at 4:00 p.m. in the Commissioner's Auditorium, Room 109, Courthouse, Ellensburg Washington and to authorize the Clerk to publish said notice.

✓ SET PUBLIC HEARING AMEND K.C.C. 10.07.030 PUBLIC WORKS

Approve to set a public hearing, to consider amending the Kittitas County Code 10.07.030 "School Areas-Bus Stops", to be held Tuesday, December 16th, 2003 at 4:00 p.m. in the Commissioner's Auditorium, Room 109, Courthouse, Ellensburg Washington and to authorize the Clerk to publish said notice.

✓ SET PUBLIC HEARING ADD CHANDLER RD TO COUNTY ROAD SYSTEM PUBLIC WORKS

Approve to set a public hearing, to consider adding Chandler Road to the County Road System, to be held Tuesday, December 2nd, 2003 at 4:00 p.m. in the Commissioner's Auditorium, Room 109, Courthouse, Ellensburg Washington and to authorize the Clerk to publish said notice.

✓ SET PUBLIC HEARING MOODY DR/FIELDSTONE CT PUBLIC WORKS

Approve to set a public hearing, to consider adding Moody Drive and Fieldstone Court to the County Road System, to be held Tuesday, December 2nd, 2003 at 4:00 p.m. in the Commissioner's Auditorium, Room 109, Courthouse, Ellensburg Washington and to authorize the Clerk to publish said notice.

✓ RESOLUTION 2003-131 SET PUBLIC HEARING FAUST RD PUBLIC WORKS

Approve Resolution No. 2003-131 and set a public hearing, to declare the County's Intention to Declare the County Owned Property Located Adjacent to Faust Road and the John Wayne Trail as Surplus, to be held Tuesday, December 16th, 2003 at 4:00 p.m. in the Commissioner's Auditorium, Room 109, Courthouse, Ellensburg Washington and to authorize the Clerk to publish said notice.

✓ RESOLUTION 2003-132 SET PUBLIC HEARING FAUST RD PUBLIC WORKS

Approve Resolution No. 2003-132 and set a public hearing, to declare the County's Intention to Vacate the Abandoned Portions of Faust Road Near the Intersection with the John Wayne Trail, to be held Tuesday, December 2nd, 2003 at 4:00 p.m. in the Commissioner's Auditorium, Room 109, Courthouse, Ellensburg Washington and to authorize the Clerk to publish said notice.

✓ CALL FOR BIDS PETROLEUM/LUBRICANT PRODUCTS FOR 2004 PUBLIC WORKS

Approve a Notice of Call for Bids to furnish petroleum/lubricant materials for the year 2004, to be accepted until November 19, 2003 at 2:00 p.m. at which time they will be publicly opened and read aloud at the Department of Public Works, 411 N. Ruby, Suite #1, Ellensburg, and to authorize the Clerk to publish said notice.

✓ SET PUBLIC HEARING 2003 COMP. PLAN AMENDMENTS CDS

Approve to set a public hearing, to consider recommendations from the Planning Commission for the 2003 Annual Comprehensive Plan Update, to be held Tuesday, November 25th, 2003 starting at 10:00 a.m. in the

BOARD DISCUSSION/DECISION

✓ **RESOLUTION 2003-126** **2004 FEE POLICY** **PUBLIC HEALTH**

Commissioner Coe moved to approve Resolution No. 2003-126 adopting the 2004 Fee Policy and Fee Schedule for the Public Health Department. Chairman Golladay second. Motion carried 2-0.

✓ **CONTRACT** **KITTITAS CO./ADDS** **SUBSTANCE ABUSE**

Commissioner Coe moved to approve the 2003-2005 Contract Amendment between Kittitas County and DSHS/Division of Alcohol and Substance Abuse for Substance Abuse Treatment Services, in the amount of \$53,127.00. Chairman Golladay second. Motion carried 2-0.

✓ **AGREEMENT** **KITTITAS CO./CITY OF ELLENSBURG** **MAINTENANCE**

Commissioner Coe moved to approve and authorize the Chairman's signature on a curb and gutter deferral agreement between Kittitas County and the City of Ellensburg. Chairman Golladay second. Motion carried 2-0.

✓ **RESOLUTION 2003-127** **DONATING EMPTY TONER CARTRIDGES** **HUMAN RESOURCES**

Commissioner Coe moved to approve Resolution No. 2003-127 in the Matter of Donating Empty Ink and Toner Cartridges to a local organization known as Retired and Senior Volunteer Program of Kittitas County. Chairman Golladay seconded. Motion carried 2-0.

✓ **DISCUSSION** **SUBSTANCE ABUSE PRGM. ADV. BD.** **SUBSTANCE ABUSE**

Skip Mynar, Substance Abuse Program Coordinator explained to the Board the issues he was having the Division of Alcohol and Substance Abuse and funding. Commissioner Coe moved to direct Mr. Mynar to draft a Resolution relating to the County not wanting the funding sources from the Division of Alcohol and Substance Abuse and maybe a representative from the State could attend the Agenda on November 18th to explain to the Board why the County needs this money with all the requirements attached. Chairman Golladay second. Motion carried 2-0.

✓ **APPOINTMENT** **SUBSTANCE ABUSE BOARD** **COMMISSIONERS**

Commissioner Coe moved to appoint Irene Burke to the Alcohol and Substance Abuse Board to serve a three-year term effective immediately. Chairman Golladay second. Motion carried 2-0.

RESOLUTION

AMEND CDS PRELIMINARY APPROVAL PROCESS

CDS

David Taylor, Community Development Services Director explained to the Board that he was looking at a process to streamline applications for preliminary plat approval. After looking at the RCW there is already a procedure similar in place. He asked the Board to withdraw the Resolution. Commissioner Coe moved to withdraw the consideration to amend the preliminary plat approval. Chairman Golladay second. Motion carried 2-0.

ORDINANCE 2003-17

AMEND ORDINANCE 2003-16

CDS

Commissioner Coe moved to approve Ordinance No. 2003-17 amending Ordinance 2003-16 Case, Haley Silverson Rezone due to a scrivener's error. Chairman Golladay second. Motion carried 2-0.

RESOLUTION 2003-128 AMEND. RES. 95-36 SMALL WKS. ROSTER PUBLIC WORKS

Commissioner Coe moved to approve Resolution No. 2003-128 to amend Resolution 95-36 to permit the use of a small works roster for Public Works projects and other county departmental services. Chairman Golladay second. Motion carried 2-0.

AGREEMENT

W&H PACIFIC BULLFROG IMPROVEMENTS

PUBLIC WORKS

Commissioner Coe moved to approve an agreement with Kittitas County and W&H Pacific for Phase II of the Bullfrog Road/SR903 Intersection improvements in the amount of \$165, 748.26. Chairman Golladay second. Motion carried 2-0.

SET PUBLIC HEARING

BERRY, HASKELL, RINGLER SHORT PLATS

CDS

Commissioner Coe moved to approve to set a public hearing, to consider The Berry, Haskell and Ringler Short Plat amendments to be held Tuesday, December 2nd, 2003 at 4:00 p.m. in the Commissioner's Auditorium, Room 109, Courthouse, Ellensburg Washington and to authorize the Clerk to publish said notice and send it to property owners involved. Chairman Golladay second. Motion carried 2-0.

RESOLUTION 2003-129

SET PUBLIC HEARING-VACATION

PUBLIC WORKS

Commissioner Coe moved to approve Resolution No. 2003-129 Declaring the County's intention to vacate Mountain Creek Drive and to set a public hearing, to consider the vacation of the Mountain Creek Drive right of way to be held Tuesday, December 2nd, 2003 at 4:00 p.m. in the Commissioner's Auditorium, Room 109, Courthouse, Ellensburg Washington

and to authorize the Clerk to publish said notice. Chairman Golladay second. Motion carried 2-0.

✓ **SET PUBLIC HEARING** **ADOPT RANCH RD ON SYSTEM** **PUBLIC WORKS**

Commissioner Coe moved to approve to set a public hearing, to consider adopting Ranch Road on to the Kittitas County Road Maintenance System to be held Tuesday, December 2nd, 2003 at 4:00 p.m. in the Commissioner's Auditorium, Room 109, Courthouse, Ellensburg Washington and to authorize the Clerk to publish said notice and send notice to property owners involved. Chairman Golladay second. Motion carried 2-0.

✓ **AUTHORIZE SIGNATURE** **FINAL PLAT MYLAR** **CDS**

Commissioner Coe moved to authorize the Chairman's signature of the final plat mylar for Mountain Star Phase 1 Division 2 once all conditions of the plat have been met and signed off of by the Director of Public Works and Director of Community Development Services. Chairman Golladay second. Motion carried 2-0.

VOUCHERS:

<u>WARRANT NUMBER</u>	<u>AMOUNT</u>	<u>DATE APPROVED</u>
#136684-#136684	\$1.77	10-09-03
#M00078	\$369.58	10-10-03
#136812-#136813	\$73,432.93	10-16-03
#136814-#137125	\$766,631.32	10-17-03
#49143-#49268	\$53,054.00	10-17-03
#137146-137147	\$713.34 (Reissued Warrant)	10-17-03
#113651-#113651	\$35.01 (Voided and Cancelled)	10-17-03
#134313-#134313	\$1386.00 (Voided & Cancelled)	10-17-03
#113696, #119254		
#119289, #114724		
#115789, #116891		
#117697, #116931		
#118342, #118783	\$202.15	10-17-03
#117761, #115062	\$713.34	10-17-03
#137233-#137386	\$421,191.67	10-27-03

TRAVEL AUTHORIZATIONS:

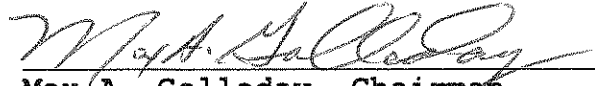
✓ Tip Hudson to attend National Conference on Grazing Land December 7-10, 2003 in Nashville Tennessee.

Meeting adjourned at 4:30 p.m.

DEPUTY CLERK OF THE BOARD


Shannon L. Carlson

KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON


Max A. Golladay, Chairman