

**COMMISSIONERS' MINUTES  
KITTTITAS COUNTY, WASHINGTON  
AGENDA SESSION**

**TUESDAY**

**3:00 P.M.**

**JULY 15, 2003**

**CALL TO ORDER**

Chairman Golladay called the meeting to order.

Board members present: Chairman Max A. Golladay, Perry D. Huston and Bruce Coe.

Others: Julie Kjorsvik, Clerk of the Board; David Taylor, Community Development Services Director; Paul Bennett, Public Works Director; Warren Beed, Director of Facilities; Nancy Goodloe, Public Health Administrator; Judy Pless, Budget & Finance Manager; Chad Bala, Staff Planner; William Holmes, Probation Services Director; Nancy Jewett, Lower District Court Administrator; Buck Dawson, Probation Officer; Carrie Panattoni, Probation Services, and two members of the public.

**INTRODUCTION OF NEW COUNTY EMPLOYEES - NONE**

**AWARDS/RECOGNITIONS**

The Board of County Commissioners presented Carrie Panattoni a Certificate of Recognition, for twenty-five years of service with Kittitas County. William Holmes, Probation Services Director, reviewed Ms. Panattoni's work history with Kittitas County, and expressed his appreciation for her hard work, dedication and high quality of work ethic.

Commissioner Huston moved to present a Certificate of Recognition to Carrie Panattoni for twenty-five years of service with Kittitas County. Commissioner Coe seconded. Motion carried 3-0.

**CONSENT AGENDA**

Items listed under the Consent Agenda were distributed to the Board of County Commissioners in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Board member.

Commissioner Coe moved to approve the Consent Agenda, as presented. Commissioner Huston seconded. Motion carried 3-0.

**MINUTES**

06-30-03	Study Session	BOCC/Public Works Department
07-07-03	Study Session	BOCC/Department Heads
07-07-03	Study Session	BOCC/Public Works Department

✓ **RESOLUTION 2003-86 SECURITY INCIDENT REPORT POLICY COMPUTER SERVICES**

Approve Resolution No. 2003-86, Establishing an Incident Report Policy, for maintaining a consistent and planned handling of incidents.

✓ **GRANT DEPT. OF ECOLOGY - LITTER CLEANUP SOLID WASTE**

Approve and authorize the Chair to sign an Interagency Agreement between the State of Washington, Department of Ecology and the Kittitas County Solid Waste Department, for a Waste Reduction, Recycling, and Model Litter Control Fund, in the total amount of \$154,174.00, for the period beginning July 1, 2003 through June 30, 2005.

✓ **SET PUBLIC HEARING RENAME CASCADE DR. & MT. STUART CT. PUBLIC WORKS**

Approve setting a public hearing to consider renaming Cascade Drive and Mt. Stuart Court, located within the Cascade View Estates Division III Plat, to be held on Tuesday August 19, 2003 at 4:00 p.m. in the Commissioner's Auditorium, Room 109, County Courthouse, Ellensburg, Washington, and to authorize the Clerk to publish said notice.

✓ **SET PUBLIC HEARING RENAME CASCADE WAY & CASCADE WAY EXTEN. PUBLIC WORKS**

Approve setting a public hearing to consider renaming Cascade Way & Cascade Way Extension, to be held on Tuesday August 19, 2003 at 4:00 p.m. in the Commissioner's Auditorium, Room 109, County Courthouse, Ellensburg, Washington, and to authorize the Clerk to publish said notice.

✓ **SET PUBLIC HEARING RENAME AIRPORT ROAD/CLE ELUM PUBLIC WORKS**

Approve setting a public hearing to consider renaming Airport Road located in Cle Elum, Washington, to be held on Tuesday August 19, 2003, at 4:00 p.m. in the Commissioner's Auditorium, Room 109, County Courthouse, Ellensburg, Washington, and to authorize the Clerk to publish said notice.

✓ **CALL FOR BIDS NEW STERLING DUMP TRUCK PUBLIC WORKS**

Approve a Notice of Call for bids, for One New Sterling Dump Truck, to be accepted, publicly opened and read aloud on Tuesday July 29, 2003 at 2:00 p.m. at the Kittitas County Department of Public Works, 411 N.



Investments, Inc. and the Agreement related to the Funding of the Solid Waste Transfer Station, as requested by George C. Cockill, Vice-President of Trendwest Investments, until Tuesday August 5, 2003 at 3:00 p.m. during the Commissioner's Agenda Session. Commissioner Coe seconded. Motion carried 3-0.

**✓ CLAIM FOR DAMAGES                      JOHN & BARBARA MARTIN-APPROVE                      COMMISSIONERS**

Commissioner Coe moved to approve payment in the amount of \$46.31, to John and Barbara Martin, as recommended by the Prosecutor, for a Claim for Damages filed with the County Auditor on June 10, 2003, conditioned upon their signature on a Release of all Claims. Commissioner Huston seconded. Motion carried 3-0.

**✓ RESOLUTION                                      SUB-BASIN FISH & WILDLIFE PLANS                                      COMMISSIONERS**

Commissioner Huston presented a draft Resolution relating to the mandated Sub-Basin Fish & Wildlife Plans on the Columbia River. He said the Resolution would ask the Kittitas County Conference of Governments to assume the role of the hearing body, to create a forum for the presentation of draft documents by the co-managers, and to receive citizen comments on the draft documents. He suggested sending the draft Resolution out for review, and to schedule a meeting for July 24, 2003 at the Fairgrounds.

Commissioner Huston moved to postpone consideration of the draft Resolution, until Tuesday August 5, 2003 at 3:00 p.m. during the Commissioner's Agenda Session, to forward copies of the draft Resolution to all members of the Conference of Governments and other parties involved, and to request that their comments be received no later than the end of July, and to set a meeting to be held on July 24, 2003 at 9:00 a.m. at the Heritage Center, located at the Kittitas County Fairgrounds. Commissioner Coe seconded. Motion carried 3-0.

**✓ UPDATE    CORRECTIONS CENTER PROJECT    COMMISSIONERS**

Commissioner Huston gave a brief update on the Corrections Center project. He announced that September 19<sup>th</sup> was the deadline for placing a bond issue on the November ballot. The Resolution and all other supporting documents must be reviewed by the Prosecutor and passed by the Board of County Commissioners on or before that date. He has also asked the Treasurer to research the bond issue in terms of rates, debt service, and other supporting processes. He said there were four applications received from architectural firms, and he hoped to get a recommendation from the Citizens Advisory Group by the end of July.

**MICHELLE CADIGAN, INTERIM EXECUTIVE DIRECTOR**, for the Kittitas County Action Council, gave an update on their contracts with the Department of Community, Trade and Economic Development. She provided information to the Board of Commissioners relating the CTED's intention of stopping termination proceedings related to the Community Services Block Grant, and to enter into select contracts with KCAC for food, shelter and transitional housing services. She said they have complied with the corrective action plan required, and have submitted the additional material of its outstanding debt. Ms. Cadigan provided a Balance Sheet of Unrestricted Funds as of June 30, 2003, and a Statement of Revenues and Expenditures as of January 1, 2003 through June 30, 2003.

**JUDY PLESS, COUNTY BUDGET & FINANCE MANAGER**, said their office had recently been in KCAC's office conducting an audit, and it seemed like they were continuing to try and meet all their requirements. She recommended the Board of Commissioners amend the current agreement, to allocate the \$49,504.00 for the last 6 months of 2003 to KCAC. She said KCAC would need to provide the County with a new budget detail/work plan for the remaining \$49,504.00, so they could complete the contract amendment with CTED. The Board of Commissioners had questions and asked Ms. Cadigan to provide a more details of expenditures.

Commissioner Coe moved to continue consideration of the amendment between the Department of Community and Economic Development and Kittitas County Action Council, until Tuesday August 5, 2003 at 3:00 p.m. in the Commissioner's Auditorium, Room 109, County Courthouse, Ellensburg, to allow for additional information to be submitted from KCAC. Chairman Golladay seconded. Motion carried 2-0. Commissioner Huston abstained.

#### **EXECUTIVE SESSION**

At 4:25 p.m. Chairman Golladay announced the Board of County Commissioners would go into an Executive Session to discuss matters relating to possible purchase of real estate. He said they would be approximately 10 minutes and did not anticipate any action.

At 4:40 p.m. the Board of County Commissioners came out of Executive Session. Chairman Golladay said Warren Beed, Facilities Director, was directed to continue with negotiations on certain property.

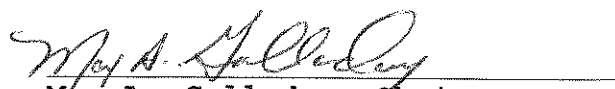
ADJOURNMENT

The meeting was adjourned at 4:40 p.m.

CLERK OF THE BOARD

KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON

  
Julie A. Kjorsvik

  
Max A. Golladay, Chairman