

**COMMISSIONERS' MINUTES
KITITITAS COUNTY, WASHINGTON
STUDY SESSION**

WEDNESDAY

1:00 P.M.

MARCH 12, 2003

Board members in attendance: Max Golladay, Perry Huston & Bruce Coe

Others: Julie Kjorsvik, Clerk of the Board; Judy Pless, Budget & Finance Officer; Joyce Julsrud, Clerk; Kim Dawson, Sheriff's Administrative Assistant; Iris Rominger, Assessor; Sandi Lenicka, Assessor's Administrative Assistant; Rob DeGroot, Undersheriff; Amy Mills, Treasurer; Susan Remer, Assistant Audit Manager and Lori Beador, Auditor in Charge.

LORI BEADOR, AUDITOR IN CHARGE distributed copies of information for the Audit Period January 1, 2002 through December 31, 2002. She reviewed the planned audit coverage including accountability for public resources, legal compliance, Federal and financial compliance, and departmental reviews. The department reviews will be on the Treasurer's office; Community Development Services; Sheriff's Office (corrections/jail), Upper District Court, Solid Waste, Lower District Court, County Fair, Public Health, Misdemeanant Probation, and the Clerk's Office. She said the audit would take approximately 716 hours and the budget is approximately \$54,558.00. She announced they would keep management informed of all issues. **COMMISSIONER HUSTON** explained to the auditors for their consideration, that the Community Development Services department was recently combined (including the Planning Department, Building & Fire Safety) and asked that they closely review the fee schedules; the County was in the process of drafting an agreement for the Upper County municipalities in relation to employees within the Upper District Court that have been getting paid directly (by the municipalities), while using county time and equipment; the Fair Director had recently resigned; and the Clerk's office has a newly elected official. **COMMISSIONER COE** questioned the Ellensburg School District audit. **LORI** said there was 4 exit times noted, with no findings and the final report would be issued and available for public viewing soon. **COMMISSIONER COE** advised the auditors to give absolute scrutiny on the audit to help ensure the County's handling of funds is

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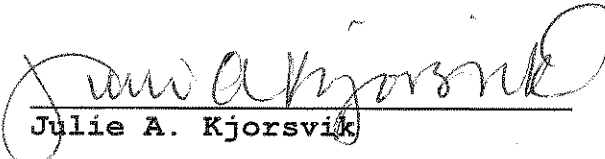
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accurate. **SUSAN REMER** clarified the differences between a Finding vs. Management Letter vs. Exit Notes.

The study session was concluded at 1:20 p.m.

CLERK OF THE BOARD

KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON


Julie A. Kjorsvik


Max A. Golladay, Chairman