

Minutes of
Community Development Services Study Session
February 11, 2003

Those Present: Perry Huston, Bruce Coe and Max Golladay

Also Present: Allison Kimball, David Taylor and Catherine Dunn

Max Golladay told David Taylor that he would not fund the dues for the Boundary Review Board. He did not believe in belonging to associations like this.

Building Review Software

David Taylor reported that the building staff was all using a building plans review software that the County only had one license for. The number of individuals who would be using the software is 7 so it is necessary under current Kittitas County policy to obtain 6 more licenses. This would be at least \$6,000 for the software.

Max Golladay asked how the county could do this without money. He asked if there were any grants available.

The Board asked Taylor to return with a recommendation on how many are needed as well as how to get a return on the money to be spent. **Bruce Coe** said that we don't need to double up on private sector work, to be sure the plans examiners didn't do work already done by private engineers.

Application Information Packet and Policy statement

Max Golladay said that he had no heartburn with it at this time. The other Commissioners agreed.

Training

David Taylor reported that Werner Hillemann, Building Inspector would be going to training to enable him to pass the ICBO Certification Test. **Taylor** asked if problems would be caused by not keeping certification up to date.

Perry Huston asked if the County would stand out by not having certificated Inspectors. **Taylor** said that it all other counties maintained certification for its

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employees and he thought that there might be a liability for the county to have the inspectors uncertified.

Bruce Coe asked if there was a program that allows people to work under a certified Building Inspector. **Taylor** said he would check with the professional organizations.

Taylor then asked about maintaining memberships in the professional organizations associated with the building trades. **Golladay** said that maintaining State professional associations are valid at the department head level.

Miscellaneous

Taylor reported that the Courthouse Union had settled with the County just prior to the PERC hearing. He said that as soon as the Letter of Understanding is signed by all parties, he would be sending a PAF to the Commissioners with the change of union status. He said that there would be no change in the salary at this time. He said that as he had promised the Board, any change in salary would happen at the date outlined earlier.

Taylor reported that it would be necessary to update KCC Chapter 14 Building Codes as well as Interlocal Agreements.

Taylor asked the BOCC about whether CDS should keep track of contractor's license and bonding. He said that the prosecutor's office would like that sort of tracking.

Max Golladay asked what requirements were in the RCW's. **Perry Huston** asked why the County would care. **Golladay** said to ask the Central Washington Homebuilders group whether they thought this was important.

Temporary Business Activity Permit

Max Golladay asked if this permit was different from zoning. **Perry Huston** said that this was for those who would like to set up a convenience trailer or something along those lines. **Huston** called it a "mini CUP".

David Taylor asked who would administer this permit and was told it would be the same as the music festival permit handled through the BOCC's office.

The Board agreed that the fees would only recover administrative costs.

Foundation Permits

The Board felt that the issue was really the time it took to get a building permit. They felt that was being handled adequately with the new policies and "fast track" system.

Subdivision Code

Taylor handed out to the Board copies of the draft revisions to the Subdivision Code. He noted that copies had been sent out to interested parties and a notice put into the paper.