

**Study Sessions Minutes**  
**January 16, 2003**  
**1:30 p.m.**  
with Judy Pless

Present were Commissioners Max Golladay, Perry Huston, Bruce Coe, and Budget & Finance Manager Judy Pless.

**Financial Reports:** Judy presented to the Board the sales tax report for the year ended 2002 showing taxes collected in the amount of \$1,464,989.36. The 2003 budget anticipates the collection of sales taxes in the amount of \$1,425,000.00. The preliminary balance of the two law and justice sales taxes as of December 31, 2002 are \$1,175,825.69 for Criminal Justice and \$1,460,294.88 for the Juvenile Justice Tax.

**Audits:**

Cell Phones – The auditor's office has conducted cell phone audits on the Building Department. The results of the audit per employee are indicated the following employees used the county cell phone for personal use and must reimburse the county at the rate of \$1.00 per minute.

Mike Burtness	644 minutes
Derald Gaidos	41 minutes
Jim Miller	18 minutes
Nancy Danko	375 minutes
Rob Ells	25 minutes

We are auditing the Planning department next.

Cash Counts - The auditor's office has done a cash count on each department and made recommendations on the Solid Waste and Treasurer's account. A resolution is scheduled for the next Board agenda session.

ADDS – The auditor's office audited Alcohol Drug and Dependency services on December 3, 2002, as a requirement for the contract we have between ADDS and Kittitas County. A letter of recommendation was sent to Ms. Ella Hanks, DASA Regional Administrator.

**Kittitas County Action Council:** We discussed the CDBG grant options for Kittitas County about KCAC.

Meeting adjourned 2:30 p.m.

Submitted by

*Judy Pless*

**APPROVED**  
3-4-03