

KITTITAS COUNTY

2012 Preliminary Budget Narrative

UPPER KITTITAS COUNTY DISTRICT COURT

Department

	2010 ACTUAL	2011 BUDGET	2012 PRELIMINARY
Expense Budget Totals	\$735,415	\$652,138	\$729,807
Revenue Budget Totals	\$649,000	\$743,295	\$751,546

Department Mission: Upper Kittitas County District Court's mission is to provide excellent customer service to those we serve within our jurisdiction. Included among those we serve are the citizens (both in-county and out-of-county), defense attorneys, law enforcement agencies and the various County departments within our Court's jurisdiction. Our mission is to attend to all court matters expeditiously, professionally, responsively, efficiently and with the highest level of service. In view of the fact that Upper Court's staff is highly trained to deal with the daily issues addressed in the judicial system, we continue to take pride in cases being filed, scheduled and disposed of within the time frame established by Court Rules.

Department Goals: Upper Kittitas County District Court's primary goal for 2012 is to have our current building remodeled now that it has been purchased by the County. Remodeling of the building will make the maintenance and operation of the building more efficient. The Court's second goal is to build an informational website with the assistance of Information Services. We would like to have information and forms available on-line to the public. This will save clerical time. The Upper District Court continues to aspire to transition our file to a paperless system.

Department Services: Upper Kittitas County District Court has Criminal Jurisdiction concurrent with the Superior Court over misdemeanors and gross misdemeanors. District Courts may also conduct preliminary hearings in felony cases and it may take recognizance, approve bail and arraign defendants held within its jurisdiction on warrants issued by other courts of limited jurisdiction.

The Upper Kittitas County District Court hears Small Claims and has jurisdiction over matters filed in this department when the controversy is \$5,000 or less. The Civil Department has jurisdiction up to and including \$75,000.

The Upper Kittitas County District Court staff is required by statute to assist those seeking assistance under the Small Claims statute. Instructions and forms are provided by staff and the claimant is assisted through all points of the proceeding to final judgment.

The Upper Kittitas County District Court staff also assists petitioners seeking relief under statutes that provide for protection from unlawful harassment as well as domestic violence. As with small claims, instructions and forms are provided and the petition is assisted throughout the process.

The Court is required to keep uniform records of each case filed and the proceedings held in each case. The Court is also required to collect and remit fines, costs, fees, and forfeitures to both the Kittitas County Treasurer and the State of Washington, while accounting for all funds received and disbursed. We are further charged with providing information to the public within the access to court records rule.

If a defendant does not speak English, the court is required to provide interpreter services. Currently one employee of the district court speaks fluent Spanish. In addition, the Upper District Court uses interpreter resources available at Central Washington University and the telephonic "Language Line" to assist with languages other than Spanish. Using these assets over the past years, the Upper District Court has saved a significant expense to Kittitas County.

The Upper and Lower District Courts share an unusual (but not unique) need for court staff over and above what might be expected for district courts in a county with a population of less than 40,000. This need is driven by the fact that the two courts handle tens of thousands of cases generated by the major interstate freeways bisecting Kittitas County.

To the extent the Kittitas County finds itself needing to reduce the number of county employees to balance its budget, the BOCC should be aware that a reduction in district court staff is likely to result in a significant drop in court revenue. This is because the only significant "revenue generator" for the courts are the many traffic infractions filed with the two courts. However, while traffic infractions are important money generators, they are the least critical cases (in terms of public safety) filed by Kittitas County law enforcement officers. Because traffic infractions are inherently less important than criminal cases (in terms of public safety) and because state and federal law require criminal cases to have precedence over civil infractions, a reduction in district court staff would be felt first in the timely processing of traffic infractions. While a loss of a single district court clerk might save a small amount of money in

wages and benefits, the loss of a single court clerk in either court would have significant impact on court revenue.

The Upper Kittitas County District Court also houses the Cle Elum Municipal Court and the Roslyn Municipal Court. The workload for both Municipal Courts is performed by the Upper Kittitas County District Court staff. This includes every aspect from filing of infraction/citation, tracking through the proceedings, and collection of revenue.

Department Accomplishments: Upper Kittitas County District Court continues to collect outstanding debt through our contract with Washington Collectors.

Upper Court actively participates in the Driving While License Suspended 3rd Degree diversion/relicensing program. This program enables unlicensed drivers to participate by reinstating their driver's license within ninety (90) days of entry into the program and pay a \$100.00 administrative fee. When successfully completed the charge is dismissed. The diversion program alleviates scheduling trials and prosecution man-hours of cases when defendants complete successfully.

The Court actively participates in ongoing enhancements offered by the Administrative Office of the Courts. One enhancement is BOXI. These queries are used in the preparation of forms necessary for courtroom proceedings. Information (both participant and case) is retrieved directly from the AOC BOXI-Enterprise Data Warehouse, saved as a Data File and merged into the Courtroom documents. The creation and use of BOXI queries have resulted in both clerical time savings (2-3 hours weekly) and 100% accuracy as the information is no longer manually input.

Department Savings: With the purchase of the Upper Kittitas County District Court, the court will no longer have the \$8,600.00 monthly rent expense.

The Upper Court is transitioning to paperless, we currently scan all files and email the file to the Prosecutor's Office and Lower District Court saving paper, copy machine use, and postage.

The Upper Court receives inquires/paperwork from defendants' by email. All email inquiries are responded to by email, thus saving paper, envelopes, printer use, and postage.

Department Needs for 2011: The District Court is requesting an increase in the Judge's Salary to 73% of a full-time Judge. The Court has received the Judicial Needs Statistics from the Administrative Office for the Court and the Upper District Court Judicial needs are estimated at .77% for 2012 based on 2010 filings and court activity (Judicial needs for 2012 not released until October 2011). These need estimates represent the estimated number of judge positions needed as required by RCW 2.56.030(11). In 2011 the Salary was adjusted from 65% to 69% (4%) due to budgetary restrictions. We are asking to increase to 73% for 2012 (4% increase).

The Upper District Court may have additional expenses for the anticipated remodel of the Upper Kittitas County District Court Building.

Description of 2012 Preliminary Budget Request Increases:

01 3252005	UNIFORM CLOTHING	For purchase of new Judicial Robe	\$500
01 3253561	MINOR OFFICE EQUIP	For purchase of new chairs for Judge's Bench and one clerk in Office.	\$1,500
01 3254106	SPECIAL LEGAL SERVICES	Pursuant to RCW 10.101 it is Washington State's Constitutional duty to guarantee the right to counsel	\$22,751
01 3254109	PENALTIES & ASSESSMENTS		\$100
01 3254112	BANKING FEES		\$100
01 3254127	CONTRACT SHREDDING	Court did not have shredding services in 2011. Needed for 2012.	\$500
01 3254201	TELEPHONE	Anticipated increase in fees	\$200
01 3254301	TRAVEL	Current travel cost is .555 cents per mile. Upper District Court does not have a vehicle available for travel to mandatory meetings. Employees are required to use their own personal vehicles for county travel.	\$1,000
01 3254905	PRINTING & BINDING	Due to increase cost of printing forms.	\$500
01 3254801	BUILDING REPAIR/MAINT	Anticipated additional cost of snow-removal services as the City of Cle Elum will no longer be a tenant and provide snow-removal services.	\$1,000

Please use one form for each request

**Kittitas County
Asset Request
Budget Year 2012**

Fund Department: General Fund

Budget Account Number: 001 3253561

Amount \$1,500.00

This form is to be used for any piece of furniture, office equipment, machinery, software or computers, etc that has a value that exceeds \$500.00. The amounts on this form justify the amounts indicated in your budget under the 535 minor 564 capital accounts.

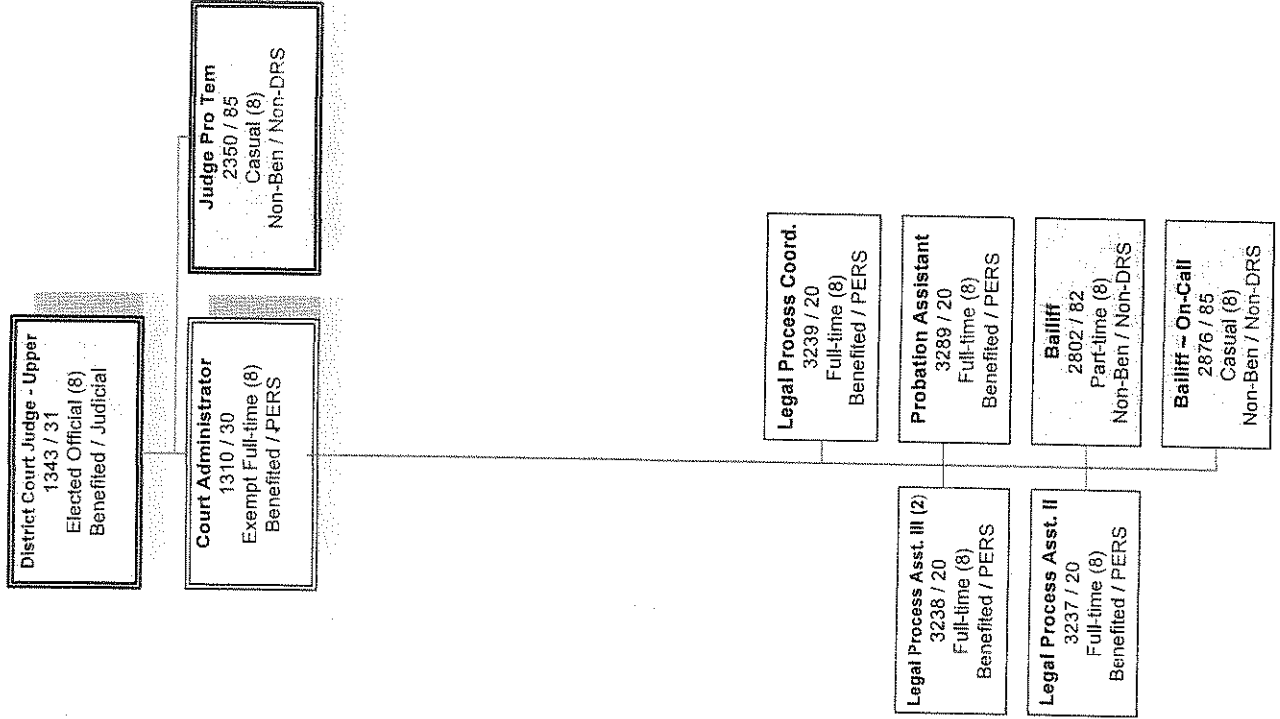
**Type of Equipment: Chair for Judge's Bench, Chair for Clerk
New or Replacement: Replacement**

Justification for Request:

The Upper Kittitas County District Court is requesting replacement of the chair for the Judge's Bench and one clerk. Current chairs are worn and in need of replacement.

Auditor's notes: 535 Minor
564 Capital

003 - Upper District Court Organizational Chart



Updated 10/12/2010

January 1,2011 through December 31,2011

Transaction status 1
Rounding to Whole Dollars

2010 2011 AMENDE 2011 2012 DEPT 2012 PRELIM2012 ADJUST 2012 ADDL 2012 PRELIM %
ACTUAL BUDGET ACTUAL ADDITIONAL REDUCTION REDUCTION BUDGET

Fnd 001	GENERAL FUND	2010 ACTUAL	2011 BUDGET	2011 ACTUAL	2012 DEPT BUDGET	2012 ADDL BUDGET	2012 PRELIM REDUCTION	2012 ADJUST REDUCTION	2012 PRELIM %
Sub 001	GENERAL FUND								
Dpt 0032	UPPER DISTRICT COURT								
Prj 0000090	DISPUTE RESOLUTION								
BAC 341	GENERAL GOVERNMENT								
1 323412401	DISPUTE RESOLU	170-							
1 32903412400	DISP RESOL CNT	760-	1,600-	760-	1,600-		350	1,250-	28.0-
1 32903412401	DISP RES CTR -	230-	500-	230-	500-		100	400-	25.0-
BAC 341	GENERAL GOVERNMENT	1,634-	2,100-	1,160-	2,100-		450	1,650-	27.3-
BAC 338	INTERGOVERNMENTAL								
1 323384204	INTERGOVT SERV	31,617-	27,600-	24,492-	15,440-			15,440-	78.8-
BAC 338	INTERGOVERNMENTAL	31,617-	27,600-	24,492-	15,440-			15,440-	78.8-
BAC 341	GENERAL GOVERNMENT								
1 3234162	PHOTOCOPY CHAR	7-							
1 323412200	D/M COURT CIVI	43-	25-						
1 323412202	56 JUD STBL AC			20-					
1 323412203	CIVIL FILING F	2,896-	3,300-	1,325-	3,300-		340	2,960-	11.5-
1 323412205	ANTI HAR FILING		400-						
1 323412208	ANTI-HARMT FIL	521-	500-	217-	500-		200	300-	66.7-
1 323412212	CIVIL FILING 0			587-			120-	120-	100.0
1 323412803	CIVIL-OTHER FI	91-							
1 323412806	CIF SUPP PRODC	20-							
1 323412808	OTHER FEES - C	715-	900-		900-		288-	288-	100.0
1 323412812	OTHER FEES - S	199-	300-				455	445-	102.3-
1 323412814	OTHER FILLINGS			122-			168-	168-	78.6-
1 323413200	CLERK RECORD S	1,069-		1,743-			300-	300-	100.0
1 323413201	CLERK RECORD S	808-	1,500-				2,400-	2,400-	100.0
1 323413202	D/M COURT RECO	18-	20-						
1 323413203	CIVIL FEE- APP	269-	200-		200-				
1 323413205	WRITS AND GARN	1,218-	1,800-	793-	1,800-		670	1,130-	59.3-
1 323413301	NAME CHANGE AD	197-	300-	197-	300-		144-	444-	32.4
1 323413302	WARRANT COSTS	1,267-	1,200-	1,081-	1,200-		100-	1,300-	7.7
1 323413303	DEFERRED PROSE	1,180-	1,500-	1,360-	1,500-		300-	1,800-	16.7
1 323413306	IT TIME PAY FE	6,591-	7,500-	5,694-	7,500-		100-	7,600-	1.3
1 323413307	RELIC PROGRAM	8,936-	9,900-	5,915-	9,900-		1,500	8,400-	17.9-
1 323413500	CERTIFIED COPI	27-	50-	13-	50-		26	24-	108.3-
BAC 341	GENERAL GOVERNMENT	26,093-	29,395-	19,580-	27,170-		729-	27,899-	5.4-

January 1, 2011 through December 31, 2011

Transaction status 1
Rounding to Whole Dollars

2010 2011 AMENDE 2011 2012 DEPT 2012 PRELIM2012 ADJUST 2012 ADDL 2012 PRELIM %
ACTUAL BUDGET ACTUAL ADDITIONAL REDUCTION REDUCTION BUDGET

Fnd 001	GENERAL FUND	2010 ACTUAL	2011 AMENDE BUDGET	2011 ACTUAL	2012 DEPT BUDGET	2012 PRELIM ADDITIONAL REDUCTION	2012 ADJUST REDUCTION	2012 PRELIM BUDGET	Transaction status 1
Sub 001	GENERAL FUND								
Dpt 0032	UPPER DISTRICT COURT								
BAC 342	SECURITY OF PERSON	267-	350-	238-	350-	140		210-	66.7-
1 323429001	CRIMINAL CONV	1,974-	2,400-	1,672-	2,400-	150		2,250-	6.7-
1 323429002	CRIMINAL CONV	1,151-	1,000-	711-	1,000-			1,000-	
1 323429003	CRIMINAL CONV								
BAC 342	SECURITY OF PERSON	3,392-	3,750-	2,621-	3,750-	290		3,460-	8.4-
BAC 352	CIVIL PENALTIES								
1 323523000	MANDATORY INSU	1,499-	2,000-	1,110-	2,000-	400		1,600-	25.0-
BAC 352	CIVIL PENALTIES	1,499-	2,000-	1,110-	2,000-	400		1,600-	25.0-
BAC 353	CIVIL INFRACTION P								
1 3235310	TRAFFIC INFRAC	10-	10,000-	4-	10,000-	8,500		1,500-	566.7-
1 323531000	TRAFFIC INFRAC	5,239-	10,000-	994-	10,000-	9,100		10,900-	83.5-
1 323531002	TRAFFIC INFRAC	13,625-	20,000-	8,776-	20,000-	1,000-		496,000-	.2
1 323531003	TRAFFIC INFRAC	476,802-	495,000-	362,151-	495,000-	49,700-		49,700-	100.0
1 323531004	LEGISLATIVE AS			38,964-		420		420	100.0
1 323531030	FAIL TO INIT R			543-		1,781-		1,781-	100.0
1 323531049	SPEED DBL ZONE			1,199-		1,215-		1,215-	100.0
1 323531050	SPEED DBL ZONE			864-		2,110-		2,110-	100.0
1 323531051	SPEED DBL ZONE			1,276-		801-		801-	100.0
1 323531052	SPEED DBL ZONE			1,169-		1,460-		1,460-	100.0
1 323531053	SPEED DBL ZONE			852-					
1 323531096	IT SNOWMOBILE	52-							
1 323531098	TRAFFIC INFRAC		650-						
1 323537000	OTHER NON TRAF	2,210-	3,000-	1,863-	3,000-	480		3,480-	13.8
1 323537002	OTHER NON TRAF	495-	700-	358-	700-	650		1,350-	48.2
1 323537004	OTHER INFRACTI	4,835-	7,500-	5,084-	7,500-	1,250		8,750-	14.3
BAC 353	CIVIL INFRACTION P	503,268-	536,850-	424,098-	536,200-	43,267-		579,467-	7.4
BAC 354	CIVIL PARKING INFR								
1 3235400	PARKING INFRAC	847-	1,200-	711-	1,200-	50		1,250-	4.0
BAC 354	CIVIL PARKING INFR	847-	1,200-	711-	1,200-	50		1,250-	4.0
BAC 355	CRIMINAL TRAFFIC M								
1 3235520	DWI	10,379-	15,000-	12,044-	15,000-	1,600		16,600-	9.6
1 3235580	OTHER CRIMINAL	2,456-	3,200-	1,054-	3,200-	900		2,300-	39.1-

JMP - PRELIMINARY DEPT REVENUE

January 1, 2011 through December 31, 2011

Transaction status 1
Rounding to Whole Dollars

2010 PRELIM2012 ADJUST 2012 DEPT 2012 PRELIM2012 ADJUST 2012 ADDL 2012 PRELIM %
ACTUAL BUDGET ACTUAL ADDITIONAL REDUCTION REDUCTION BUDGET

Fnd 001	GENERAL FUND	2010 ACTUAL	2011 BUDGET	2011 ACTUAL	2012 DEPT BUDGET	2012 DEPT ADDITIONAL REDUCTION	2012 PRELIM2012 ADJUST 2012 ADDL 2012 PRELIM %
Sub 001	GENERAL FUND						
Dpt 0032	UPPER DISTRICT COURT						
BAC 355	CRIMINAL TRAFFIC M	26,007-	30,000-	28,014-	30,000-	9,500-	39,500- 24.1
1 323558001	OTHER CRIMINAL						
BAC 355	CRIMINAL TRAFFIC M	38,843-	48,200-	41,112-	48,200-	10,200-	58,400- 17.5
BAC 356	CRIMINAL NON-TRAFF						
1 323565004	INVESTIGATIVE			43-		80-	80- 100.0
1 323569000	NON TRAFFICE M	1,438-	3,000-	96-	3,000-	2,000	1,000- 200.0-
1 323569004	NON TRAFFICE M	25,217-	29,000-	15,736-	29,000-	7,400	21,600- 34.3-
1 323569008	DV PENALTY ASS			10-			
BAC 356	CRIMINAL NON-TRAFF	26,656-	32,000-	15,885-	32,000-	9,320	22,680- 41.1-
BAC 357	CRIMINAL COSTS						
1 3235734	SHERIFF WARRANT			178-			
1 323573300	COURT APPT ATT	28,158-	30,000-	24,489-	30,000-	4,000-	34,000- 11.8
BAC 357	CRIMINAL COSTS	28,158-	30,000-	24,667-	30,000-	4,000-	34,000- 11.8
BAC 361	INTEREST EARNINGS						
1 323614001	INTEREST ON CO	4,190-	5,000-	3,212-	5,000-	500	4,500- 11.1-
1 323614003	D/M INTEREST	1,798-		2,686-			
BAC 361	INTEREST EARNINGS	5,989-	5,000-	5,898-	5,000-	500	4,500- 11.1-
BAC 362	RENT, LEASES AND C						
1 3236250	SPACE RENTAL	22,695-	24,000-	31,142-			
BAC 362	RENT, LEASES AND C	22,695-	24,000-	31,142-			
BAC 369	OTHER MISCELLANEOU						
1 3236940	OTHER JUDGEMEN			4-			
1 3236981	OVER & SHORT			20			
1 323699001	OVER & SHORT			362-			
1 323699060	NSF CHECK SERV			804-	1,200-		1,200-
BAC 369	OTHER MISCELLANEOU	1,423-	1,200-	1,150-	1,200-		1,200-
BAC 386	AGENCY DEPOSITS						
1 323868200	VEHICLE LIC FR						61-

January 1, 2011 through December 31, 2011

Transaction status 1
Rounding to Whole Dollars

Fnd 001 GENERAL FUND

Dpt 0032	2010 ACTUAL	2011 AMENDE BUDGET	2011 ACTUAL	2012 DEPT 2012 PRELIM2012 ADJUST	2012 PRELIM		%
					ADDITIONAL REDUCTION	REDUCTION	
UPPER DISTRICT COURT							
Sob 1001 SALARIES	308,971	282,123	211,650	315,917	3,912	319,829	11.8
Sob 1002 OVERTIME	1,078		128	100		100	100.0
Sob 1004 VACATION PAYOFF	187						
Sob 1005 SICK LEAVE PAYOFF	2,384						
Sob 1006 INTERPRETERS	17	25		50		50	50.0
Sob 1007 JUDGE PRO-TEMP	3,031	4,000	1,698	4,000		4,000	
Sob 1009 COURT COMMISSIONER	6,464						
Sob 1014 BALLIFF	5,136	6,000	3,878	6,000		6,000	
Sob 2001 FICA/MEDICARE	23,945	22,411	15,382	24,945	299	25,244	11.2
Sob 2002 MEDICAL AID/LABOR INDU	1,464	1,755	1,274	2,150		2,150	18.4
Sob 2003 RETIREMENT	16,807	19,544	12,539	5,638	324	5,962	227.8-
Sob 2004 MEDICAL BENEFITS	53,361	48,636	36,475	58,800		58,800	17.3
Sob 2005 UNIFORM CLOTHING					500	500	100.0
Sob 2006 UNEMPLOYMENT	1,458	848	626	1,454		1,454	41.7
Sob 2011 LABOR INDUSTRIES/NON E							
Sob 3101 OFFICE SUPPLIES	3,817	5,000	2,855	5,000		5,000	
Sob 3102 LAW BOOKS	290						
Sob 3115 OPERATING SUPPLIES	1,174	2,000	1,004	2,000		2,000	
Sob 3561 MINOR OFFICE EQUIPMENT			3,642		1,500	1,500	100.0
Sob 4101 PROFESSIONAL SERVICES	898	2,800	1,944	2,800		2,800	
Sob 4106 SPECIAL LEGAL SERVICES	110,585	92,249	74,215	92,249	22,751	115,000	19.8
Sob 4107 CUSTODIAL & CLEANING	4,860	4,860	3,645	4,860		4,860	
Sob 4109 PENALTIES & ASSESSMENT	345		16		100	100	100.0
Sob 4112 BANKING FEES					100	100	100.0
Sob 4127 CONTRACTED SHREDDING	407		6				
Sob 4201 TELEPHONE	3,090	3,000	2,440	3,000		3,000	
Sob 4202 POSTAGE	9,717	11,000	1,124	11,000		11,000	
Sob 4301 TRAVEL		950	800	500	200	500	100.0
Sob 4501 OPERATING RENTAL/LEASE	103,200	103,200	86,000	500	1,000	11,000	6.3
Sob 4602 BONDS	1,041		601	725		1,500	36.7
Sob 4609 RENTERS INSURANCE		159		725		725	
Sob 4701 UTILITIES	10,032	14,000	6,675	14,000		14,000	
Sob 4801 BUILDING REPAIRS & MAI	357	250	444	250	1,000	1,250	80.0
Sob 4803 EQUIPMENT REPAIRS & MA	324	2,000	466	2,000		2,000	
Sob 4809 COMPUTER SOFTWARE MAIN	1,055	3,000	2,282	3,000		3,000	
Sob 4902 DUES & SUBSCRIPTIONS	915	725	725	725		725	
Sob 4905 PRINTING & BINDING	988	1,700	1,700	1,700	500	2,200	22.7
Sob 4906 REGISTRATION/TRAINING	350	300	220	750		750	60.0
Sob 4914 JURY & WITNESS FEES	1,393	2,500	1,274	2,500		2,500	
Sob 5301 INTERGOVT TAXES & OPER	25	25		25		25	
Sob 5501 OPERATING TRANSFERS OU							
Sob 7501 CAPITAL LEASES - PRINC	4,918	6,000	102,939	102,939		102,939	100.0
			4,341	6,000		6,000	

GL787

JMP - PREL MANAGE REPORT EXP

Report Format

562

January 1,2011 through December 31,2011

Transaction status 1
Rounding to Whole Dollars

Fnd 001 GENERAL FUND

	2010 ACTUAL	2011 AMENDE BUDGET	2011 ACTUAL	2012 DEPT ADDITIONAL	2012 PRELIM2012 REDUCTION	ADJUST 2012 REDUCTION	2012 ADDL BUDGET	PRELIM %
Dpt 0032								
Sob 9201	34	100	24	100				100
Sob 9801	1,422	600	600	600				600
Dpt 0032	685,639	642,610	583,069	675,777	32,686		708,463	9.3

Fnd Dpt	GENERAL FUND UPPER DISTRICT COURT	Sub Div	GENERAL FUND UPPER DISTRICT COURT	2010 ACTUAL	2011 AMENDE BUDGET	2011 ACTUAL	2012 DEPT BUDGET	2012 PRELIM2012 ADDITIONAL REDUCTION	ADJUST 2012 REDUCTION	ADDL 2012 BUDGET	PRELIM % REDUCTION
Prj 0000099	LAW AND JUSTICE										
Obj 510	SALARIES AND WAGES										
1 329951001	SALARIES	32,202	33,395	24,759	34,070		34,070				2.0
Obj 510	SALARIES AND WAGES	32,202	33,395	24,759	34,070		34,070				2.0
Obj 520	PERSONNEL BENEFITS										
1 329952001	FICA	2,453	2,555	1,797	2,606		2,606				2.0
1 329952002	MEDICAL AID/LA	201	270	171	291		291				7.2
1 329952003	RETIREMENT	1,710	2,339	1,466	2,819		2,819				17.0
1 329952004	MEDICAL BENEFI	8,106	8,106	6,079	8,400		8,400				3.5
1 329952006	UNEMPLOYMENT	200	145	108	217		217				33.2
Obj 520	PERSONNEL BENEFITS	12,669	13,415	9,621	14,333		14,333				6.4
Obj 531	OFFICE AND OPERATING S										
1 329953101	OFFICE SUPPLIE	560	1,000	293	1,000		1,000				1,000
Obj 531	OFFICE AND OPERATING S	560	1,000	293	1,000		1,000				1,000
Obj 549	MISCELLANEOUS										
1 329954905	PRINTING & BIN	290	1,200	1,200	1,200		1,200				1,200
Obj 549	MISCELLANEOUS	290	1,200	1,200	1,200		1,200				1,200
Prj 0000099	LAW AND JUSTICE	45,721	49,010	35,872	50,603		50,603				50,603 3.2

GL787

JMP - PRELIMINARY DEPT EXPENSE

Report Format 562

January 1,2011 through December 31,2011

Transaction status 1
Rounding to Whole Dollars

Fnd Dpt	GENERAL FUND UPPER DISTRICT COURT	Sub Div	GENERAL FUND UPPER DISTRICT COURT	2010 ACTUAL	2011 AMENDE BUDGET	2011 ACTUAL	2012 DEPT BUDGET	2012 PRELIM2012 ADJUST	2012 ADDL REDUCTION	2012 PRELIM % ADDITIONAL REDUCTION	BUDGET
Obj 510	SALARIES AND WAGES										
1 3251001	SALARIES			276,769	248,728	186,891	281,847				285,759
1 3251002	OVERTIME			1,078		128	100	3,912			100
1 3251004	VACATION PAYOF			187							13.0
1 3251005	SICK PAYOFF			2,384							100.0
1 3251006	INTERPRETERS			17	25		50				50.0
1 3251007	JUDGE PRO TEMP			3,031	4,000	1,698	4,000				4,000
1 3251009	COURT COMMISSI			6,464							6,000
1 3251014	BAILIFF			5,136	6,000	3,878	6,000				6,000
Obj 510	SALARIES AND WAGES			295,065	258,753	192,595	291,997	3,912			295,909
Obj 520	PERSONNEL BENEFITS										12.6
1 3252001	FICA			21,493	19,856	13,585	22,339	299			22,638
1 3252002	MEDICAL AID/LA			1,263	1,485	1,103	1,859				1,859
1 3252003	RETIREMENT			15,097	17,205	11,073	2,819	324			3,143
1 3252004	MEDICAL BENEFIT			45,256	40,530	30,396	50,400				50,400
1 3252005	UNIFORM CLOTHI							500			500
1 3252006	UNEMPLOYMENT			1,258	703	519	1,237				1,237
1 3252011	LABOR INDUSTRI				115	40					43.2
Obj 520	PERSONNEL BENEFITS			84,367	79,894	56,716	78,654	1,123			79,777
Obj 531	OFFICE AND OPERATING S										2.0
1 3253101	OFFICE SUPPLIE			3,257	4,000	2,562	4,000				4,000
1 3253102	LAW BOOKS			290							
1 3253115	OPERATING SUPP			639	1,500	627	1,500				1,500
Obj 531	OFFICE AND OPERATING S			4,185	5,500	3,189	5,500				5,500
Obj 535	SMALL TOOLS/MINOR EQUI										100.0
1 3253561	MINOR OFFICE E					3,642		1,500			1,500
Obj 535	SMALL TOOLS/MINOR EQUI					3,642		1,500			1,500
Obj 541	PROFESSIONAL SERVICES										19.8
1 3254101	PROFESSIONAL S			350	2,000	1,516	2,000				2,000
1 3254106	SPECIAL LEGAL			110,685	92,249	71,110	92,249	22,751			115,000
1 3254109	PENALTIES & AS			345		16		100			100
1 3254112	BANKING FEES					6		100			100
1 3254127	CONTRACTED SHR			407				500			500
Obj 541	PROFESSIONAL SERVICES			111,787	94,249	72,648	94,249	23,451			117,700

GL787

JMP - PRELIMINARY DEPT EXPENSE

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January 1,2011 through December 31,2011

Transaction status 1
Rounding to Whole Dollars

Fnd 001	GENERAL FUND	Sub 001	GENERAL FUND	2010	2011	2012	2012	2012	2012	2012	2012	2012	2012
Dpt 0032	UPPER DISTRICT COURT	Div 000	UPPER DISTRICT COURT	ACTUAL	BUDGET	AMENDE	ACTUAL	DEPT	ADJUST	ADDDL	PRELIM	PRELIM	%
Obj 542	COMMUNICATIONS												
1 3254201	TELEPHONE			3,090	3,000	2,440	3,000	200			3,200	6.3	
1 3254202	POSTAGE			9,717	11,000	1,124	11,000				11,000		
Obj 542	COMMUNICATIONS			12,807	14,000	3,563	14,000	200			14,200	1.4	
Obj 543	TRAVEL												
1 3254301	TRAVEL				500	716	500	1,000			1,500	66.7	
Obj 543	TRAVEL				500	716	500	1,000			1,500	66.7	
Obj 546	INSURANCE AND BONDS												
1 3254602	BONDS			1,041	725	601	725				725		
Obj 546	INSURANCE AND BONDS			1,041	725	601	725				725		
Obj 548	REPAIRS & MAINTENANCE												
1 3254803	EQUIPMENT REPA			324	2,000	466	2,000				2,000		
1 3254809	COMPUTER SOFTW			1,055	3,000	2,282	3,000				3,000		
Obj 548	REPAIRS & MAINTENANCE			1,379	5,000	2,748	5,000				5,000		
Obj 549	MISCELLANEOUS												
1 3254902	DUES & SUBSCRI			915	725	725	725				725		
1 3254905	PRINTING & BIN			699	500	500	500	500			1,000	50.0	
1 3254906	REGISTRATION/T			350	750	220	750				750		
1 3254914	JURY & WITNESS			1,393	2,500	1,306	2,500				2,500		
Obj 549	MISCELLANEOUS			3,357	4,475	2,751	4,475	500			4,975	10.1	
Obj 553	TAXES & OPERATING ASSE												
1 3255301	INTERGOVT TAXE			25	25	*	25				25		
Obj 553	TAXES & OPERATING ASSE			25	25		25				25		
Obj 575	CAPITAL LEASES/INSTALL												
1 3257501	CAPITAL LEASES			4,918	6,000	4,341	6,000				6,000		
Obj 575	CAPITAL LEASES/INSTALL			4,918	6,000	4,341	6,000				6,000		
Obj 592	INTERFUND COMMUNICATIO												
1 3259201	INTERFUND TELE			34	100	24	100				100		
Obj 592	INTERFUND COMMUNICATIO			34	100	24	100				100		

Fnd Dpt	GENERAL FUND UPPER DISTRICT COURT	Sub Div	GENERAL FUND UPPER DISTRICT COURT BUILDI	2010 ACTUAL	2011 AMENDE BUDGET	2011 ACTUAL	2012 DEPT ADDITIONAL REDUCTION	2012 ADDL REDUCTION	2012 PRELIM % BUDGET
Obj 531	OFFICE AND OPERATING S	535			500	292	500		500
1 320153115	OPERATING SUPP								
Obj 531	OFFICE AND OPERATING S	535			500	292	500		500
Obj 541	PROFESSIONAL SERVICES	548			800	428	800		800
1 320154101	PROFESSIONAL S								
1 320154107	CUSTODIAL AND	4,860	4,860	3,645	4,860		4,860		4,860
Obj 541	PROFESSIONAL SERVICES	5,408	5,660	4,073	5,660		5,660		5,660
Obj 545	OPERATING RENTAL/LEASE	103,200	103,200	86,000					
1 320154501	OPERATING RENT				103,200	86,000			
Obj 545	OPERATING RENTAL/LEASE	103,200	103,200	86,000					
Obj 546	INSURANCE AND BONDS	169							
1 320154609	RENTERS INSURA				169				
Obj 546	INSURANCE AND BONDS	169							
Obj 547	UTILITIES	10,032	14,000	6,571	14,000		14,000		14,000
1 320154701	UTILITIES								
Obj 547	UTILITIES	10,032	14,000	6,571	14,000		14,000		14,000
Obj 548	REPAIRS & MAINTENANCE	357	250	444	250		1,000		80.0
1 320154801	BUILDING REPAI								
Obj 548	REPAIRS & MAINTENANCE	357	250	444	250		1,000		80.0
Obj 555	INTERFUND SUBSIDIES	102,939	102,939						100.0
1 320155501	OPERATING TRAN								
Obj 555	INTERFUND SUBSIDIES	102,939	102,939						100.0
Obj 598	INTERFUND REPAIR/MAINT	1,422	600		600				600
1 320159801	INTERFUND REPA								
Obj 598	INTERFUND REPAIR/MAINT	1,422	600		600				600
Div 001	UPPER DISTRICT COURT BU	120,954	124,379	200,319	123,949	1,000			124,949
Dpt 0032	UPPER DISTRICT COURT	685,639	642,610	579,725	675,777	32,686			708,463

JMP - PRELIMINARY DEPT EXPENSE

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January 1, 2011 through December 31, 2011

Transaction status 1
Rounding to Whole Dollars

Fnd 001	GENERAL FUND	Sub 001	GENERAL FUND	2010	2011	2012	ADJUST	2012	ADDL	2012	PRELIM	%
Dpt 0032	UPPER DISTRICT COURT	Div 001	UPPER DISTRICT COURT BUILDI	ACTUAL	BUDGET	AMENDE	ACTUAL	DEPT	ADDITIONAL	REDUCTION	REDUCTION	BUDGET
Sub 001	GENERAL FUND			685,639	642,610	579,725	579,725	675,777	32,686		708,463	9.3
Fnd 001	GENERAL FUND			685,639	642,610	579,725	579,725	675,777	32,686		708,463	9.3
Report Final Totals												
				685,639	642,610	579,725	579,725	675,777	32,686		708,463	9.3