

# KITTITAS COUNTY AUDITOR'S FEE LIST

RCW 36.18.010/ RCW 36.22.170, 179, 1791

(Effective 7/26/09)

FOR RECORDING OF INSTRUMENTS: 1ST LEGAL SIZE PAGE (8 1/2 X 14 OR LESS).....	\$62.00*
*DEEDS OF TRUST: 1ST LEGAL SIZE PAGE (8 1/2 X 14 OR LESS).....	\$63.00
EACH ADDITIONAL PAGE: LEGAL SIZE .....	1.00
EACH ADDITIONAL TRANSACTION.....	\$62.00
EMERGENCY NON-STANDARD FEE (RCW 65.04.048).....	\$50.00
FOR PREPARING AND CERTIFYING COPIES: 1ST LEGAL SIZE PAGE .....	3.00
EACH ADDITIONAL PAGE: LEGAL SIZE .....	1.00
FOR PREPARING NON-CERTIFIED COPIES: EACH LEGAL SIZE PAGE .....	1.00
FOR ADMINISTERING AN OATH OR TAKING AFFIDAVIT: WITH OR WITHOUT SEAL.....	2.00
FOR ISSUING MARRIAGE LICENSES.....	32.00
FOR SEARCHING RECORDS: PER HOUR .....	8.00
FOR RECORDING PLATS: (EACH LOT-.50; EACH ACKNOWLEDGEMENT, DEDICATION AND DESCRIPTION-1.00) (SEE RCW 58.24.070) MINIMUM FEE .....	128.00
FOR RECORDING CEMETERY PLATS: (EACH LOT-.25; EACH ACKNOWLEDGEMENT, DEDICATION AND DESCRIPTION-1.00) (SEE RCW 58.24.070) MINIMUM FEE .....	128.00
FOR RECORDING OF MISCELLANEOUS RECORDS NOT LISTED ABOVE:	
1ST LEGAL SIZE PAGE .....	62.00
EACH ADDITIONAL PAGE: LEGAL SIZE .....	1.00
FOR RECORDING ANY UCC FINANCING STATEMENTS .....	62.00
FOR RECORDING OF SURVEYS AND MONUMENTS: COUNTY RESOLUTION 91-105 & RCW 58.24.070	
SURVEYS: 1ST PAGE .....	128.00
EACH ADDITIONAL PAGE.....	5.00
COPIES OF SURVEYS: 1ST PAGE .....	5.00
EACH ADDITIONAL PAGE .....	3.00
MONUMENTS (LAND CORNER RECORDS).....	NO FEE
COPIES OF MONUMENTS (LAND CORNER RECORDS): EACH PAGE .....	2.00

**IMPORTANT:** INSTRUMENTS WILL NOT BE RECORDED UNLESS ACCOMPANIED BY THE CORRECT FEES.

INDIVIDUALS WHO MAY HAVE QUESTIONS REGARDING FEES FOR OFFICIAL SERVICES SHOULD CONTACT THE KITTITAS COUNTY AUDITOR'S OFFICE FOR INFORMATION.

**REQUESTS FOR PUBLIC DISCLOSURE RECORDS (OTHER THAN OFFICIALLY RECORDED DOCUMENTS) HELD BY THIS OFFICE MAY BE ADDRESSED IN WRITING TO THE FOLLOWING PERSONS:** ANY MEMBER OF THE STAFF OF THE KITTITAS COUNTY AUDITOR. ANY RECORDS HELD BY ANY OTHER OFFICE MUST BE ADDRESSED TO THAT OFFICE. COPIES OF RECORDS UNDER THIS PROVISION ARE SUBJECT TO A COPY FEE OF 15¢ PER PAGE AFTER THE 5<sup>TH</sup> PAGE AND A SEARCH FEE OF \$8.00 PER HOUR. RCW 36.18.010.

REVISED 5/13/09

**EFFECTIVE 3/1/08- ONCE A DOCUMENT IS RECORDED IT CAN NOT BE 'UN-RECORDED'. THERE WILL BE NO EXCEPTIONS.**

DOCUMENTS EXEMPT FROM SHB 2060 \$10.00, E2SHB 2163 (2005) \$10.00, HB 2331 (2009\*) \$20.00 FEE-

ASSIGNMENT OF DEED OF TRUST  
SUBSTITUTION OF TRUSTEE  
APPOINTMENT OF TRUSTEE  
RESIGNATION & APPOINTMENT OF TRUSTEE

RECORDING FEE FOR THESE DOCUMENTS: 1<sup>ST</sup> LEGAL OR LETTER SIZE PAGE .....\$14.00  
EACH ADDITIONAL PAGE: LEGAL /LETTER SIZE.....1.00

NO FEE DOCUMENTS  
REQUEST FOR EXEMPTION FROM PUBLIC DISCLOSURE OF DISCHARGE PAPERS (HB 2453)  
MARRIAGE RECORDS ..... \$32.00 FEE

DOCUMENTS EXEMPT FROM SHB 2060 \$10.00, HB 2331 (2009) FEE-  
DEATH CERTIFICATE  
BIRTH CERTIFICATE  
DISOLUTION OF MARRIAGE

RECORDING FEE FOR THESE DOCUMENTS: 1<sup>ST</sup> LEGAL OR LETTER SIZE PAGE .....\$32.00  
EACH ADDITIONAL PAGE: LEGAL /LETTER SIZE.....1.00

DOCUMENTS EXEMPT FROM HB 1386 \$3.00 FEE:

ANY DOCUMENTS PRESENTED BY EMPLOYMENT SECURITY DEPARTMENT

RECORDING FEE..... \$59.00

SUBSTITUTE SENATE BILL 5882 (2007) (RCW 36.18.010)..... \$2.00  
(HERITAGE CENTER SURCHARGE) EXEMPTIONS- NO DOCUMENTS ARE EXEMPT

\*HB 2331 effective through 2013 biennium.